



Meeting Minutes February 9, 2018

ATTENDANCE:

Board: Sell, Koontz, Ressler, Casalena, Leibfreid

Guests: Jim Wehling - volunteer

A. Meeting called to order 8:23 AM by Sell

B. Motion by Koontz to accept January 2018 minutes as submitted by Ressler. 2nd by Leibfreid. Meeting Minutes passed.

C. Public Comment

- Jim Wehling reported that the PennDOT Multi Model (Act 89) Grant Program is opening on 2/28/18 and will close on 3/30/18. Grant Amounts available up to \$2.5 Mil with a 70/30 match requirement. Although the amount would be enough for the entire construction, Wehling is suggesting we only apply for the amount needed for the first phase, from Fort Bedford Park to the end of the Williams Property, due to the competitive nature and size of other projects and thought that a smaller project would be more likely to earn funding, plus show progress on the Northern extension.
- Jim Wehling also reported there is a deadline of 4/11/18 for the DCNR C2P2 Grant Program, which is a 50/50 match requirement. Control of the project area is required to be in place prior to applying for the funding.
- Wehling has offered to prepare & submit both applications at no charge to the Authority.
- After discussion, it was agreed to the phasing approach for the applications based on Wehlings findings. Motion by Sell to have Jim Wehling proceed with application to PennDOT Multi Model grant program for an amount appropriate to the Northern Trail extension phase from Fort Bedford Park to the end of the Williams Property. 2nd by Ressler; Motion by Sell to have Jim Wehling make application to DCNR in the C2P2 Grant Program. 2nd by Leibfreid. Motion carried.

D. Old Business

- Infrared Trail Counters - received executed agreement back in the mail. Ressler to contact Lindsay at SAP&DC to discuss timing on camera so installation can be coordinated.
- Trail Surface - Plan to Roll First then look at possible application of stone dust. Wehling working with Bedford Township who has offered to do. An estimate for

the cost & install of 1" of stone dust is to be ready for discussion at our next meeting.

- Agreement with Omni for Trail Use by Horses – Ressler spoke to Attorney Snyder who is working on the agreement. Hope to have draft language to review at March 2018 meeting.
- Received the Fully Executed Grant Agreement from Commonwealth of Pennsylvania Financing Authority for GTRP Grant – Contract No: C000066643. Ressler to file & provide copy to Koontz.

E. New Business

- Review submissions of Statement of Interest and Qualifications for the Northern Extension Design. After discussion it was decided that a Selection Committee be created to evaluate all 5 submissions, to complete the scoring matrix and make recommendation of top 2 to the Board. Motion by Leibfreid to create a selection committee to evaluate the submissions and complete a scoring matrix, with top 2 recommended firms to be presented to the board and nominated Mary Jo Casalena and Brian Sell to the committee. 2nd by Koontz. Submissions were received from: Mackin Engineering; Keller Engineers; P. Joseph Lehman; A. Morton Thomas and Associates (AMT) / Clark Surveying and Engineering, & Stiffler McGraw. The Evaluation Scoring Matrix was reviewed & criteria/weights discussed before finalizing the Matrix.
- A special meeting to be held Thursday, February 15th at 8:15 AM at the Bedford Ford Conference Room, Bedford PA. Ressler to advertise meeting in Bedford Gazette. Ressler to notify Bedford Township and Bedford Borough of special meeting.

2. Sponsorship Opportunities

- A bike rack sponsorship was sold and the plaque was ordered to recognize the sponsor.
- Discussed another local individual with interest in sponsoring an amenity on the current trail segment. After discussion, the board agreed to offer a \$1,000 sponsorship on the tri-sided signage near the Springs. Ressler to contact interested party. Discussed possible other ideas for sponsorship opportunities.

F. Reports of Officers

1. Chairman -.
2. Vice Chairman –
3. Secretary –
 - Reminder to complete Ethics forms if not already done.
4. Treasurer –
 - See attached Treasurers Report.
 - Motion by Ressler to pay bills; 2nd by Sell. Motion passed.
5. Secretary – Treasurer

Meeting adjourned at 9:14 AM.

BJMA Treasurer's report
2/9/2018

Current checking	1,377
Current savings	<u>100,680</u>
Total	<u>102,057</u>

Deposits

Plaque	700
Fence Plaques	
Donation box	
Interest	<u>13</u>
Total deposits	<u>713</u>

Disbursements

Keystone Ridge Designs	230
Bedford Gazette	<u>25</u>
Total Disbursements	<u>255</u>

Transfer from checking

Transfer from savings

Accounts receivable

Credit card rebates	5
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