



Meeting Minutes August 11, 2017

ATTENDANCE:

Board: Sell, Koontz, Casalena, Ressler, Leibfreid

Guests: Jim Wehling - Bedford Borough, John Hess - Omni Bedford Springs Resort

A. Meeting called to order by Sell at 8:22 AM

B. Motion by Koontz to accept July 17 minutes as submitted, 2nd by Casalena. Minutes approved.

C. Public Comment

John Hess from Omni Bedford Springs Resort discussed the Omni's desire to compete more with Hershey & Nemaquin by providing additional amenities for guests. Would like to expand Horse Back Riding opportunities for guests on site, in lieu of having guests take van to Breezewood. Discussed desire to provide a fenced area for horses adjacent to the trail. Omni would need to use the trail to get horses from Bee hive building across walking bridge and over to fenced in horse area on Omni property. This area is adjacent to trail system which would allow trail rides to take place directly from the fenced in area. Would also be requesting the use of a truck or gator to access the trail to provide routine maintenance to clean manure. In the future may need to bring construction equipment and building materials along trail, too. The Board was generally agreeable to the idea, however suggested would need to contact the Bedford Township Municipal Authority as there is a sewer easement in that area, as well as determine if possible to use water from the stream for the horses. The Board also discussed the need to confirm the trail surface bridge surface can withstand the horse traffic. Sell to contact Creative Pultrusions to discuss idea and impact on the bridge decking surface. Ressler to contact Keller to discuss potential impact on trail & trail surface. Get out & Play is the organization who coordinates the guest amenities for the Omni.

For now it would be weekends only for approximately 9 months/year & approximately 5 horses would be brought in the morning and returned to the provider each evening.

Mr. Hess also discussed Omni's plans to add and develop single track mountain bike trail system also to enhance the amenities

A sporting clays/trap shooting area is also in their plans as another future amenity

D. Old Business

- GTRP - Submitted & waiting for response in Fall
- DCED Multimodal Transportation - Submitted & waiting for response in Fall
- Walker Supply response regarding growth on the bank - Leibfreid reported that his representative took soil samples along the bank. Waiting for response to get suggestions. However, there have been no complaints as the bank is green and hidden because of the trees. There are a couple trees which have died & will be removed.

- OBV Support - Representatives from OBV and Friendship Village were planning to have discussions among themselves.
- Trail Use Report data - Wehling provided the attached report. Annual usage of 12,672 projected which is in line with projections. Will continue to track so have annual numbers.
- Wehling reported that Donation Boxes will be installed today, 8/11/17. Discussed the need for a possible donation collection policy/procedure. For now, Treasurer Koontz will perform regular collection. As needed, we can develop more formalized procedures in the future.

#### E. New Business

- TA Set-Aside Transportation Alternative Program - Wehling participated in a webinar about the program which offered opportunity to see if our project qualifies for the program, which it does. The grant allows for \$50000 min up to \$1 Mil max. Deadline is 9/22/17 with a decision in January 2018. Is an 80/20 program with pre-construction costs eligible for match. Wehling also created a matrix to summarize the possible funding sources which could be use for the Northern extension.

#### F. Reports of Officers

1. Chairman
2. Vice Chairman
3. Secretary - presented pricing from RWR with Cincinnati for Insurance renewal 8/20. Looked at option to add some crime coverage. Motion by Sell to renew a GL & D&O with Cincinnati through RWR and not add the crime coverage. 2nd by Koontz. Motion carried. Ressler abstained.
4. Treasurer - Koontz presented the attached Treasurer's report. Motion by Ressler to pay bills, 2nd by Sell; Discussed reimbursement request for last grant, but awaiting final invoice from Keller before submit for reimbursement. Still \$34K outstanding.
5. Assistant Secretary-Treasurer –

Motion by Sell to adjourn Meeting at 9:29 AM. 2<sup>nd</sup> by Ressler. Meeting Adjourned.

Next regular meeting will be September 8th, 2017

BJMA Trail Use Data Report

Month	Day of Week	AM		No. of Hours	No. of Users (Excls dogs)	No. of Dogs	No. Biking	No. Running	Weather	Direction	
		Both	PM							From S	From N
Apr	Sun	AM		3.5	52	7	4	9	50s, Sun	20	32
Apr	Wed		PM	4.3	61	2	5	13	60s	39	22
Apr	Thurs	AM to PM		7	44	1	2	2	60s	22	22
May	Sun	AM to PM		3.5	54	0	1	3	50s	26	28
May	Tues		PM	4	30	3	1	11	50s	11	19
Jun	Sat	AM to PM		6.75	79	5	6	8	70s	48	31
Jun	Sun	AM to PM		6	61	4	5	11	80s	29	32
Jun	Thurs	AM to PM		8	83	10	0	18	70s	38	45
Jun	Sat	AM to PM		9	71	5	8	12	80s	23	48
Jun	Sun	AM to PM		6	31	0	0	3	90	10	21
Jun	Tues	AM to PM		11	94	11	8	18	70s, sun	39	55
Jun	Wed	AM to PM		10	46	2	5	7	80s rain	22	24
Jun	Thurs	AM to PM		10	66	2	3	26	80s humid	22	44
Jul	Tues.	AM to PM		12.5	103	3	11	16	80s	49	54

BJMA Trail Use Data Report

Month	Day of Week	AM		PM	No. of Hours	No. of Users (Excls dogs)	No. of Dogs	No. Walking	No. Biking	No. Running	Weather	Direction	
		Both	No.									From S	From N
Jul	Sat.	AM to PM	9.25	85	67	5	9	9	low 80s	humid	38	47	
Jul	Thurs	AM to PM	11	98	71	3	10	17	Rain 1.5 hrs 70s humid		44	54	
Jul	Mon	AM to PM	11.5	72	55	2	10	7	low 90s		42	30	
Jul	Wed	AM to PM	11.5	57	33	1	6	18	mid 90s		23	34	
Jul	Fri	AM to PM	12.45	36	27	1	4	5	mid 90s		15	21	
Jul	Mon	AM to PM	13	69	53	5	6	10	Mid 80s Humid		40	29	
Aug	Fri	AM to PM	8	46	34	3	2	10	Low 80s Rain, 3 hrs		22	24	
Aug	Sun	AM to PM	9.25	85	64	7	10	11	70s Rain, 2 hrs		44	41	
Aug	Wed	AM to PM	11.5	111	77	9	13	21	70s, sun		51	60	

7.71  
11,717

1534 1140 91  
67/day x 190 trail  
usedays  
12,672

→ Potential annual usage.

717 817

265

Funding strategy, Bedford Heritage Trail

Program	Source of Funds	Amount Min	Amount Max	Solicitation Frequency	Next or Last Deadline	Date Decision Likely?	Organizations Eligible	Match Required	Matching Sources	Types of Projects Eligible	Special Requirements
DCED/CFA GTRP	Marcellus Shale Act 13 of 2012	None	\$250,000	Annual	5/31/17	November?	Municipal Authority included	15%	Non-Marcellus Shale Sources	Definitely trail design and construction	Need State Senator and Representative help
DCED Multi-Modal Transportation Funds	Transportation Act 89 of 2013	\$100,000	\$3,000,000	Annual	7/31/17	Dec/Jan	Municipal Authority included	30% of non-Fed'l share funds (GTRP) and/or (30% of awarded grant award and thus amount?) match.	Possibly certain Act 13 funds (GTRP) and/or TA-set aside can reduce improving connectivity	4 categories Incl bike lanes/greenways	Usual requirements
PennDOT Transportation Alternatives Set-Aside	Set Aside of the Fed'l Surface Transp. Block Grant Prog. to PA (Fixing America's Surface Transp. or FAST)	\$50,000	\$1,000,000	Every 2 yrs	9/22/17	End of Jan., 2018	Authorities with responsibility for recreational trails are eligible	Technically 80/20, but Pre-constr. costs meet req.	May need add'l construction funding from DCNR and DCED Match w/ DCED MM?	Bike and pedestrian facilities Eligibility determination submitted by 8/21	Appears to work like BHT construction in 2015 Documented safety project receives priority Up to 15% of construction costs allowed for inspection
PennDOT Multi-Modal Transportation Funds (MTF)	Transportation Act 89 of 2013	\$100,000	\$3,000,000	Annual	Dec., 2017	Nov., 2018	Our authority may not be eligible. township/borough? Auth. may be eligible as a non-profit	Min. of 30% of amt awarded	Possibly certain Act 13 funds (GTRP) and/or TA-set aside can reduce grant award and thus match.	4 categories Incl safety and improving connectivity	Usual requirements All other funding secured before appl. deadline
DCNR's Community Connections Partnership Program (C2P2)	Keystone Fund (Key 93); Environment Stewardship Fund (Act 13 and Growing Greener Bonds)	\$50,000	No max, but \$577,000 we received is high	Annual	4/11/2018?	Fall, 2018	Municipal Authority included	50%, cash in-kind; land donation	GTRP; TA-set aside Possilby DCED and PennDOT Multi-modal	Trail development included	Usual requirements Heavy emphasis on ADA compliance
PA Recreational Trails Subset of DCNR's P2C2	Set Aside of the Fed'l Surface Transp. Block Grant Prog. to PA (Fixing America's Surface Transp. or FAST)	None that I could find	None, but ave. appl. was \$215k; ave. award was \$212k	Annual	4/11/2018?	Fall, 2018	Municipal Authority included	80/20 of total proj. Not sure if it has to be cash	Match with GTRP funds likely possible or perhaps pre-construction funds	Trail construction but also trail maintenance equipment and repair	Usual requirements. DCNR makes funding recommendations; administered by PennDOT

BJMA Treasurer's report  
8/10/2017

Current checking	1,038
Current savings	<u>66,911</u>
Total	<u>67,949</u>

*Deposits*

Interest	<u>9</u>
Total deposits	<u>9</u>

*Disbursements*

RWR Treasurers bond	134
Cincinnati Insurance Co	503
Landis Graphic Designs	<u>64</u>
Total Disbursements	<u>701</u>

<i>Transfer from checking</i>	
<i>Transfer from savings</i>	<u>400</u>

*Accounts receivable*

Credit card rebates	4
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