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Brian Sell, Chairman
Joshua Leibfreid, Vice Chairman
Mary Jo Casalena, Asst Secretary-Treasurer

Brad Koontz, Treasurer
April Ressler, Secretary

Meeting Minutes – June 13, 2014

ATTENDANCE: BOARD: Brian Sell, Brad Koontz & April Ressler, Absent: Josh Leibfreid, Mary Jo Casalena
PUBLIC/GUESTS: Jim Wehling (Bedford Borough); Brian Smith (KEI); Nicki Donahoe (PennDOT)

A. Meeting called to order 8:28 AM

B. MINUTES: Motion by Koontz to accept minutes as submitted, 2nd by Sell. Minutes approved as submitted.

C. PUBLIC COMMENT/Discussion:

1. KEI & PennDOT provided an update on Final Design:
 - **Permit Status** - not physically in hand. verbal approval from DEP, but still awaiting final document so didn't advertise yet. Expected to be in hand in 2 weeks so still proceeding. Brian Smith to provide a hard copy of the Post Construction Stormwater Management Plan for BJMA records for future maintenance.
 - **Cost Estimate** - Additional funding amount is \$427,329 from designated Federal funds. PennDOT's cost estimate was less than KEI estimate. Bridge Decking System of \$21,000 now needs to be outside contract. A special provision will be written into the contract to use the decking supplied by BJMA. Hopeful that bids come in competitive or under estimates. Shortfall presented by Treasurer Koontz is \$126,627 (with adjustment for exact designated Federal funds.)
 - **Construction Inspection Consultant Contract** – Signed agreement has been executed. Nicki to provide an electronic copy of the agreement to Ressler
 - **Timeline** - Advertising within next 2 weeks with letting on July 17th, 2014. Start date with 4 week Notice to proceed (NTP) August 18th, 2014. With bids coming in on July 17th, 2014, our next meeting should be moved in order to act on bids in timely fashion. Motion by Sell to move July meeting so we can act on bids quickly. 2nd by Ressler. Motion carried. Ressler will advertise to move July board meeting from July 11th to July 18th at 8:15 AM. Projected pedestrian user date by December 5th, with seeding to occur in Spring 2015.
2. Clearing & grubbing to be done by Springs. KEI marked entire centerline & Lester & Dave are proceeding as time allows. On Elks portion, we need to get clearing & grubbing done prior to construction. Sell to coordinate with Leibfreid to meet with Elks to move this along. Brian Smith will provide .pdf of Elks portion showing what trees must be removed. Elks can certainly approve other trees to be removed. Volunteers are permitted to be used to take care of this clearing & grubbing. Work needs done by August 18, 2014.
3. Revised Easements – Ressler has submitted revised & restated easements to each Elks & Omni Bedford Springs. Each were invited to attend our meeting. Sell to meet with Mr. & Mrs. Smith to review revised language & obtain signatures. Ressler to provide Sell with copy of original signed easement for comparison.

D. OLD BUSINESS:

1. Golf Tournament with Rails to Trails of Bedford County - June 29th. – Group met to discuss sponsors, event details.

E. NEW BUSINESS:

1. Jim Wehling presented option for funding - DCED - PA Greenways Grant from Marcellus Shale funds. Wehling suggested this could be an opportunity to fund any construction funding deficit. Due date July 24th (following our meeting this due date was corrected to July 21st). Will be a short time-line to submit following receipt of bids on July 17th, but Wehling offered to write grant request & gather exhibits to be ready for grant application submission. Application fee of \$100 will apply. Local match required only 15%. Eligible to apply for up to \$250,000. Decision on funding should be made by November 2014 for funds to be used in 2015. Could be perfect solution to bridge funding deficit &/or allow us to add back in items which were removed to reduce cost. Wehling to prepare grant application so are prepared to submit if needed after bids come in.

F. REPORTS OF COMMITTEES: None

G. REPORTS OF OFFICERS:

- A. Chairman –
- B.. Secretary –reviewing options for insurance renewal with various carriers. RWR have options at August meeting.
- C. Treasurer –
Revenue: \$5,500 from Bedford Borough & \$20.56 in interest.
Expenses: invoice from KEI for \$26,455.78
Checking balance: \$100.97
Savings balance: \$99,122.33
Motion by Ressler to pay KEI invoice & 2nd by Sell. Motion carried.

Motion by Ressler to adjourn 9:27AM. Second by Sell

Next meeting will be July 18th, 2014 at 8:15 AM at the Downtown Bedford, Inc. office, Juliana Street, Bedford