



Meeting Minutes November 8, 2019

ATTENDANCE:

BOARD: Sell, Koontz, Ressler, Casalena, Lorah

GUESTS: Jim Wehling (Volunteer), Brian Smith (KEI), Clyde Deremer & Jim Loman (OBV)

- A. Call Meeting to Order - Meeting called to order by Sell at 8:15 AM
- B. Review & Approval of October 2019 Meeting Minutes
 - a. Motion by Casalena to approve the October 2019 meeting minutes with the amendment to revise the supplement amount approved for KEI which was revised by KEI following our last meeting from \$61,256.80 to \$ 21,261.31. 2nd by Lorah Meeting minutes were approved.
- C. Public Comment
 - a. Northern Trail Extension -
 - i. Brian Smith from KEI said they are working on plans and suggested we do survey from OBV to Weber Lane, so when submit permit will include entire alignment, even if cost estimate requires that we break construction into two phases. Wehling suggested we would review additional funding options (April 2020 deadline for C2P2 DCNR program) as needed if the updated cost estimate exceeds our current funds. Smith will provide an estimate for the survey cost and send to us following meeting. Casalena made motion to proceed with survey supplement, pending not greater than \$4,000, 2nd by Koontz. Per Brian Smith cost is not expected to exceed \$2,500.
 - ii. DEP pre app meeting has not been scheduled yet. KEI must submit drawings to DEP before meeting will be scheduled. Meeting needs to happen before the end of 2019. Expect to have drawings ready to submit within two weeks.
 - iii. Due to issues with easements, we will revise alignment to eliminate Cumberland Run crossing and instead route the trail West St., to Pitt St., and to Davidson St. Wehling & Sell to further discuss with Bedford Borough. Brian Smith will review with PennDOT. On a positive note, this route will connect our trail to Pitt St./Route 30 which is Bike PA Routes G and S Bike. Sell made the motion to amend the alignment, pending Bedford Borough approval. 2nd by Ressler. Motion carries.
 - iv. Brian Smith to verify if pink flags from wetlands, survey or archaeology can be removed on OBV property & will report back to us. Mowing not an issue until Spring.

- b. Memorandum of Understanding with OBV -
 - i. Clyde Deremer presented the signed agreement from OBV. Motion by Casalena for BJMA to execute the Memorandum of Understanding with OBV, 2nd by Lorah. Agreement executed. Ressler to send executed copy to Bonnie for OBV records.

D. New Business

- a. Request to Bedford County for KEI Engineering Supplement - Wehling had suggested reaching out to Bedford County regarding the additional costs for KEI survey and design. Ressler to submit a letter to Bedford County for consideration for the \$21,261.31 + additional survey cost for property from OBV to Weber Lane, pending receipt from KEI.
- b. Motion by Koontz to reappoint Sell as Chairman for another 5 year term. 2nd Casalena. Motion carried. Ressler to notify Borough of our approval.

E. Old Business

- a. Tree Trimming along existing trail - Ressler reported that work not done yet, but should be completed in November.
- b. Easements for Northern Extension - the two issues we had with easements are now eliminated due to revised alignment.
- c. New Logo/Name/website - discussed some changes with website tabs, donate now button, etc. Casalena to work with Keith Landis on tweaks.
- d. Updated signage - Motion by sell to approve new interpretive signage designed by Mari Pat with updated logo and have printed by Stel-Tek if cost comparable to original signs, 2nd by Lorah. Motion carries.
- e. Updated Map - Casalena will ask Bedford County to revise map again to change alignment from Fort Bedford Park to Davidson St. before printing for the kiosks. Sell suggested adding a QR code to pull up a map. Also discussed signage near donation boxes for info about donating online. Casalena will discuss QR option with Keith Landis.
- f. Eagle Scout Project - Fix-it-Station project hasn't gone to Scout Council for approval and that the next step is for scout to work on
- g. Kayak/Canoe Launch - awaiting a site visit by Jay Schreiber from DCNR to discuss idea & handicap accessibility questions.

F. Reports of Officers

- Chairman - Reported press release/article by Gazette on 10/25/19 was accurate.
- Vice Chairman - n/a
- Secretary - Meeting dates/times/location for 2020. No changes suggested. Ressler will prepare schedule & notifications for next meeting. Ressler to notify Bedford Borough of Sell's approval to be re-appointed for another 5 year term. Ressler to also request documentation from Bedford Borough for Mary Lorah's appointment.
- Treasurer - Koontz presented Treasurer's Report. Koontz made a motion to adopt the resolution for Somerset Trust Bank to authorize the appointment of Mary Lorah to our account and require two signatures on all checks.
- Secretary-Treasurer - n/a

Motion by Sell to adjourn meeting at 9:30 am, 2nd by Lorah. Meeting adjourned.

Next Meeting will be December 13th @ 8:15 AM at Penn Square Center,
127 S. Juliana St., Bedford.

BJMA Treasurer's report
11/8/2019

Current checking	2,187
Current savings	<u>101,210</u>

Total	<u>103,397</u>
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Income

Interest	<u>146</u>
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Total	<u>146</u>
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Disbursements

Total	<u>0</u>
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Transfers

Savings to Checking

Accounts receivable

Credit card rebates	25
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