



Meeting Minutes - September 9, 2016

ATTENDANCE:

BOARD - Brian Sell, Brad Koontz, April Ressler, Josh Leibfreid, Mary Jo Casalena

Guests: Jim Wehling (Bedford Borough)

A. Meeting called to order by Sell at 8:16 AM

B. Review and approval of August minutes - Motion by Casalena to approve minutes, 2nd by Koontz. Meeting minutes accepted as submitted.

C. Public Comment

- a. Wehling provided update from Camden Donahoe regarding Eagle Scout Project. 250 Grass plants are to be planted on 9/11/16 afternoon 1:00-5:00 PM. Grasses will be installed on switchback area and West side of trail on Elks portion. Thursday, 9/22/16 - 12-3:30-4:00 will be lot area improvements at the Springs trailhead area with assistance from REI volunteers. Mushroom mulch possibly to be donated and spread.

D. Old Business

1. DCNR Concerns with Final Walkthrough
  - Ball bats - Jim needs to talk to PennDOT + Bedford Borough
  - ADA requirements at benches - stone added to most & should be resolved
  - Trail Surface - Have used brushing technique to brush off heavy stone, seems to make improvement. Will continue to sweep the other area from Borough line to first Elks driveway and along area on North side of switchback. Should resolve concern.
2. Donation Box - work on over the winter
3. Fence Post Sponsorships - 3 additional sponsorships received. & Jim installed the 13 we had ordered.
4. Decorative Rocks/Boulders - may see if enough extra to use in other decorate areas.
5. Bike Racks - Ordered but not shipping until December or January.
6. Fiore Sponsorships - have been installed.
7. ATV usage by Springs –usage is down. Now using segues more than gator, but trail in good shape and may actually have been slightly improved by gator use due to surface getting compacted.
8. Bridge Plaque Dedication Ceremony – The Bedford Chamber is coordinating & it will be Tuesday, October 11th at 11:00 AM. - Brian Sell, Jim Wehling, & Ressler will plan to attend the event.

9. Grass re-seeding - discussed visit by PennDOT & seed company rep. Need to spray a broad leaf weed killer before re-seeding. Per PennDOT & seed co rep, suggested over seeding in October, but no later than November. Plan to have Wehling proceed with weed killer then BJMA to re-seed the 2:1 slopes. Motion by Ressler to buy seed from Ernst Seed Company and to do reseeding ourselves the last 2 weeks of October. 2nd by Koontz. Motion carried. Wehling will get seed ordered. We can continue to proceed with permit closing. PennDOT to contact Mike Felix at Conservation office to work on plan to get those closed.

#### E. New Business

1. Review of Proposals for update to study for North section of BHT from Fort Bedford to Old Bedford Village and Friendship Village. Received proposals from Keller Engineers & Stiffler & McGraw. We completed a scoring matrix with the results making Keller the choice to move forward. *Sell makes a motion to accept the proposal to proceed with Keller on the North Study, 2nd by Leibfreid. Motion passed.* Ressler to prepare notification letters to both firms & request engagement letter from Keller..
2. Sell to contact Creative Pultrusions about trail surface on Bridge Number 1. The surface of Bridge 2 which was repaired last January is wearing really well. Expect Creative Pultrusions will want to re-do surface of Bridge 1, too, and that may be a good winter project when trail usage is minimal.

#### F. Reports of Officers

1. Chairman -
2. V Chairman -
3. Secretary - Motion by Ressler to reimburse Wehling for attending the Laurel Highlands Trails Summit on September 20, 2016. 2nd by Casalena. Motion carried.
4. Treasurer - Treasurer's report attached; requesting reimbursement from SAPD&C grant. Eligible for half of \$30,000, less 10% until final draw requested. \$13,500 should be eligible for reimbursement.  
*Motion by Casalena to accept treasurer's report & pay the bills, 2nd by Leibfreid. Motion carried.*
5. Secretary - Treasurer -

*Motion to Adjourn Meeting by Sell at 9:22 AM; 2nd by Koontz. Meeting adjourned.*

BJMA Treasurer's report  
9/9/2016

Current checking	1,045
Current savings	<u>37,042</u>
Total	<u>38,087</u>

Funds deposited

Fence plaques 3@\$60	180
Interest	<u>5</u>
Total deposits	<u>185</u>

Disbursements

Capital One (baggies)	120	
RWR	134	
P/S Printing	171	(Plaques)
Bedford County Conservation District	366	(Grassys)
Bedford Gazette	<u>62</u>	

Total Disbursements	<u>853</u>
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Transfer savings to checking	<u>700</u>
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Accounts Receivable

SAPDC	<u>27,000</u>	\$ 13,500
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