



Meeting Minutes August 14, 2020

ATTENDANCE:

BOARD: Ressler, Casalena, Koontz & Sell

GUESTS: Jim Wehling (Volunteer)

- A. Call Meeting to Order - Sell called meeting to order at 8:18 AM
- B. Review & Approval of July 2020 Meeting Minutes. Motion by Koontz to accept as presented, 2nd by Sell. Meeting minutes accepted.
- C. Public Comment
 1. KEI - Brian Smith - Northern Extension Update - (via email to April on 8/12/2020)
 - The Waterway Permit was submitted to PennDOT several weeks ago.
 - Received comments about 8-10 days after submission.
 - KEI is currently working on comments. We expect to resubmit to PennDOT within the next week.
 - We expect to submit permit to DEP by end of the month.
 - Additional draft trail easements were sent to Jim Wehling roughly two or three weeks ago.
 - Should receive TS&L comments from PennDOT next week. With these comments, we can begin final design of the structures.
 - Safety review is scheduled for 8/26. After this review we can move to final design.
 - Once we have the initial round of comments from DEP we can begin to finalize our entire plan set for bidding.
 - The PennDOT official schedule shows us several days behind schedule but like I said before this schedule is only a tool for PennDOT. It is quite inflexible and tends to be conservative. We do not have any concerns about finishing the project on time.
 2. Wehling - Update on Easements
 - Sample language for OBV easement has been sent to Atty Snyder who submitted to Brad Allison to review with OBV.
 - Draft language for Arnold easement prepared by Jim and sent to Atty Snyder to add legal property description.
 - Jim met with Peter Winglee who is still comfortable with plans.
 - There remains a parcel of property (along old railroad bed approx 60' x 120') which is not claimed by any property owners. Property owned by OBV and Peter Winglee border the parcel who could make a quick claim on property. Bedford Township could also claim the property. Atty Allison is reviewing options on how to handle on behalf of OBV and Bedford Township. Peter is willing to claim half if OBV takes the other half.
 - G&N Realty easement in Atty Snyder.
 3. Wehling noted 170 fence post plaques have been sold to date.
- D. New Business
 1. Bridge Inspections - Upon receipt of proposals from Keller, Stiffler McGraw, and P. Joseph Lehman, Motion by Ressler to contract with Stiffler McGraw to complete the Bridge Inspections in 2020 at a cost of \$2,000, with Bedford Borough and Bedford Township each contributing $\frac{1}{3}$ of cost, with BJMA paying remaining $\frac{1}{3}$ and to plan to conduct future inspections every 5 years, unless deterioration warrants inspection sooner. 2nd by Sell. Motion carried. Brian signed the

proposal acceptance. April will submit to Stiffler McGraw & confirm date(s) for inspection. Bedford Borough noted their payment of \$667 (1/3 of fee) would be a one time contribution and that they do not intend to assist with the inspection costs in the future.

2. Share the Love Event - BJMA will be participating in the Thomas Subaru fundraiser with co-beneficiary Your Safe Haven. Events expected to kick off this Fall. Stacy Bollman will be our contact. Income generated to the beneficiaries based on Subarus sold during the promotion period. More info to follow.

E. Old Business

1. Trail Surface - No update from Bedford Township on rolling test area.
2. Boat Launch - Hometown Bank parking lot plans are still under discussion. Their next meeting to be August 21st. April asked Hometown for consideration of letting us proceed with the launch project even if Hometown does not proceed with the parking lot. April also suggested talking to Rutters about a possible joint project to install launch behind their new convenience store located at the Sunnyside connector. Rutters has been incredibly generous in supporting community organizations in areas where new stores are located. Board discussion positive as a possible consideration either as an alternative to Hometown location or even in addition to the Hometown location. April will reach out to Rutters to start conversation.
3. SAP&DC mini-grant application - SAP&DC local reps met for site visit on July 27th to better understand the northern trail extension project. Jim, Brad and April attended. Decision on grants expected at their Sept meeting. There are 11 applicants for the limited amount of funds, but we remain optimistic that at least a portion of grant request may receive funding.
4. Updated signage for kiosks - Mary Jo to add Elected Officials to updated Recognition Sign for kiosks. Discussed names to include.
5. Trail Counter Reports - Noted the trail counters don't appear to be collecting data for June and July 2020. Jim to reach out to SAP&DC to discuss concerns with the collection / reporting of data.

F. Reports of Officers

- Chairman - Brian recorded interview for radio spot through Forever Media in a series called I love my town. He was able to share info about the Trail and future development plans. Will air next week.
- Secretary - April sent letter to Diane Flaaen in response to her letter to Bedford County regarding trail name with copy to Bedford County Commissioners.
- Treasurer - See attached report. Motion by Casalea to accept report & pay bills, 2nd by Sell. Motion carried. To date our CFA reimbursements are still outstanding. Brad has communicated with Cody at CFA who has said there is no problem. Brad will reach out for an update on payment again soon if no response.
- Secretary-Treasurer - Eagle Scout project update - Mary Jo said Bike Fix It Station project is now proceeding with fundraising phase. Unsure of timeline for installation.

Meeting adjourned at 9:00 AM.

Next Meeting will be September 11th @ 8:15 AM at Penn Square Center,
127 S. Juliana St., Bedford.

BJMA Treasurer's report
8/14/2020

Current checking	48,713
Current savings	<u>325</u>

Total	<u>49,038</u>
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Income

Fence plaques	300
Interest	<u>7</u>

Total	<u>307</u>
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Disbursements

Cincinnati Insurance	1,321
RWR	134
KEI	<u>3,813</u>

Total	<u>5,268</u>
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Transfers

Accounts receivable

CFA #9 2/14	28,533
CFA #10 5/17	22,317
CFA #11 7/10	12,241
Credit card rebates	<u>27</u>

<u>63,118</u>
