



## Meeting Minutes September 13, 2019

### ATTENDANCE:

BOARD: Sell, Koontz, Ressler, Casalena, Lorah

GUESTS: Jim Wehling (Volunteer) , Zach Brouse (Brouse Forestry & Tree Care), & Rick Drahnak (KEI)

- A. Call Meeting to Order - Meeting called to order by Sell at 8:17 AM
- B. Review & Approval of July 2019 Meeting Minutes
  - a. Motion by Koontz to approve the July 2019 meeting minutes, 2nd by Lorah. Meeting minutes were approved as submitted.
- C. Public Comment
  - a. Northern Trail Extension - Sell reported on the status meeting held on 9/9/19 at PennDOT. Sell, Wehling and Ressler attended. Discussed timeline, and latest alignment. Slight change through OBV property due to wetland impact. Archaeology completed without issue. Keller to meet internally to address timeline and staffing needs to get hydrology, design, etc. completed for joint permit application to be submitted by December 2019. Permit Review process takes approximately 1 year. Intend to advertise project in early 2021, to have under contract by Spring 2021, with completion by the end of 2021. Rick will furnish electronic graphic of complete alignment, as well as OBV specific alignment.
- D. Old Business
  - a. Easements for Northern Trail Extension - Easement with Connie Amick has been signed. Still working on Price easement. Brian and Jim will set up a meeting with the Prices.
  - b. New Logo/New Name - Website
    - i. Website - Mary Jo sent updates to Keith Landis
    - ii. Social Media - Wait to update until website & press release prepared.
    - iii. Press Release - April to assist once site & social media finalized.
    - iv. Signage - Casalena and Lorah will work with Mari Pat on Signage
- E. New Business
  - a. Pink Ribbon Walk - Ressler reported receipt of permit application for the upcoming Pink Ribbon Fund walk/run event to be held October 19, 2019. Have included request for "no parking" at Springs Trailhead to permit bus access for participants who need shuttle back. Suggested Borough Police would need to enforce. Motion to approve event by Ressler, 2nd by Casalena. Event

approved. Ressler will notify Pink Ribbon Fund & Boro of approval and follow for Certificate of Insurance naming BJMA as Additional Insured. Ressler to confirm with Borough relative to no parking cones & enforcement at the Omni Bedford Springs trailhead.

- b. Memorandum of Understanding with OBV - Atty Snyder prepared draft for our review. Board agreed language was appropriate. Intend to present MOU, final alignment and timeline to OBV in near future. Brian Sell will reach out to Bonnie to see if want us to attend meeting or if we should submit electronically.
- c. Kayak/Canoe Launch - Mary Jo and Jim Wehling have discussed ideas with Jim Bittner. Brian Sell contacted Hometown Bank and received confirmation that the bank is interested in offering a permanent easement for the project. Next step will be to present ideas to Hometown Bank Board.
- d. Tree Trimming along existing trail - Zach Brouse walked the trail to identify dead branches & trees along the trail which should be removed to prevent future damage or injury. The basswood tree that broke off & took out fence has a top which is completely dead and needs removed. There are also 20 dying Ash trees near to trail which could cause damage or injury. Several other small issue trees and branches which suggest be removed. One large maple near large Bridge on trail head is completely dead and needs taken down. Suggested best to do in winter. Presented a \$4,000 cost to remove critical trees, which reflects Zach donating his time for all the small trees & branches. Discussed the need to coordinate with Omni as most if not all trees are on their property. Ressler to reach out to Lester at Omni to coordinate efforts with Zach to determine game plan to address.
- e. Maintenance volunteer recognition - Wehling suggested ordering fence post plaques to recognize our trail maintenance volunteers. Board agreed. Wehling to proceed.

#### F. Reports of Officers

- Chairman -
- Vice Chairman -
- Secretary -
- Treasurer - Koontz Presented Treasurer's report. See attached. 5 new fence post sponsors. Motion by Casalena to pay bills, 2nd by Lorah.
- Secretary-Treasurer - Reported that Charlie McClanahan has agreed to donate his time for photos for website. Mary Jo will send a thank you note.

Motion by Koontz to adjourn meeting at 9:35 am, 2nd by Lorah. Meeting adjourned.

Next Meeting will be October 11th @ 8:15 AM at Penn Square Center,  
127 S. Juliana St., Bedford.

BJMA Treasurer's report  
9/13/2019

Current checking	2,005
Current savings	<u>105,995</u>
Total	<u>108,000</u>

*Income*

Fence	300
Donation boxes	23
Interest	<u>380</u>
Total	<u>703</u>

*Disbursements*

KEI	3,895
Capital One(Insurance)	1,253
RWR	134
Bedford Gazette	<u>21</u>
Total	<u>5,303</u>

*Transfers*

Savings to Checking	5,010
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*Accounts receivable*

Credit card rebates	25
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