



Meeting Minutes - August 12, 2016

ATTENDANCE:

BOARD - Brian Sell, Brad Koontz, April Ressler

GUESTS - Jim Wehling, Bedford Borough, Brian Smith, Keller Engineers, Nicki, Mark & Camden Donahoe

A. Meeting called to order by Sell at 8:15 AM

B. Motion by Koontz to approve July 2016 meeting minutes as presented by Ressler, Sell 2nd, meeting minutes accepted. Ressler also requested approval of the revision to the June 2016 minutes which clarified the resolution and application fee of \$100 for the 2016 GTRP Grant Program. Motion by Sell to accept the revision, 2nd by Koontz. Motion carried.

C. Public Comment

- Camden Donahoe from Boy Scout Troupe 42 would like to use the Bedford Heritage Trail for his Eagle Scout explorer project. Camden presented his planned upgrades to the trail. Camden would like to assist with planting grasses in switch back area, and North end of trail; extend trail head parking lot South to use small section where grass isn't growing; & add boulders to Bedford Township section of roadside to prevent illegal parking. (Jim Wehling confirmed grasses already ordered by Conservation District and 250 plants expected to arrive August 28th.) Camden will be organizing volunteers from his Troupe, as well as additional volunteers. The work would be performed in September. The Board thanked Camden for his interest & let him know to proceed. Jim Wehling to assist with coordination.
- Brian Smith from Keller Engineers attended to hear update on outstanding issues with grasses & boulders along the trail. Wehling reported that the seed company representative is visiting the site 8/17 to confirm what is growing. Appears the Buffalo Grass may not have taken, but need to confirm. The boulders have been moved. Storm debris grey rocks were removed from below bridge 2. Other than the grass issue, it appears Fiore has addressed the issues raised by Garry Marks.

D. Old Business

1. Amenities Installation - Everything complete and satisfactory, however Jay Schreiber from DCNR walked trail with Wehling on July 22, 2016, as a Preview for the final walkthrough. DCNR has 3 concerns:
 - Wants to have "ball bats" installed at Borough line section at north end at merge area with reflectors - PennDOT will likely address, if not Wehline optimistic the Borough may be willing to assist. Additional signage may also be added to clarify the Merge area
 - ADA requirements for benches may require that we add some additional access surface areas around and in front of benches;

- Trail surface area needs addressed where loose gravel present, as this does not appear to be ADA compliant. Rusty Chamberlain referred Wehling to a representative who created the DSA and TSA products to help address surface area. Still trying to identify best way to remedy. May brush loose gravel, may have to roll and compact. Wehling to report back after speaks to him.
- 2. Donation Boxes - Wehling working with Norma Horton to get design worked out for boxes.
- 3. Fence Post Sponsorships - 13 more ordered & Jim will get installed.
- 4. Decorative Rocks – did not walk trail with Elks
- 5. Bike Racks - \$670/rack for the 6 unit racks from Keystone Ridge Designs. \$1,340 + shipping. Don't have shipping costs.
 - a. *Ressler made motion to have Wehling order the 2 bike racks & plan to self-install. 2nd by Koontz.*
- 6. Fiore Sponsorship Plaques for Kiosk – Wehling already ordered & will take care of installation. \$165; an additional sponsor plaque for North Kiosk was also ordered.
- 7. ATV usage conversation with Springs. Wehling will continue to discuss best way to address.

E. New Business

1. Bridge Plaque Dedication ceremonies. The Ambulance & Rotary do want to have some type of ceremony. The Ambulance Service would like us to coordinate. We have not gotten details from Bedford Sunrise Rotary. Sell to coordinate with Kelly at Chamber to organize dedication ceremony for bridge plaque.
2. Study for Northern section - Sell talked to Friendship Village - positive conversation; Randy Rhodes does have concerns with access to campground & use of facility, but okay with us proceeding & appreciated notification; OBV also notified & aware study to proceed.
3. Sell presented Grant agreement documents for PA Greenways Grant. Grant agreement does specify that we receive competitive bids for all work done using grant funds. Executed Grant agreement & Ressler to seal and return to DCED. Ressler will advertise in the Gazette for proposals to update the 2007 Master Plan for Northern section of trail. Will need completed by March 9, 2017 (so we can meet April 15, 2017 application deadline for C2P2 grant funds). Ressler to also request proposals from Keller, Stiffler & McGraw & Lehman Engineers. Due date for proposals will be September 7, 2016 so we can act on at our September meeting. Copy of 2007 Master Plan to be available by contacting Brad Koontz by email.

F. Reports of Officers

1. Chairman
2. Secretary
3. Treasurer - provided attached Treasurer's Report; Completed 990 Report; used credit card for pet bags & credit card compromised & company has already replaced. Working with Wessel for the audit.
 - Ressler made Motion to pay bills as presented by Treasurer, minus the KirbyBilt until actually invoiced.*

Motion by Ressler to adjourn 9:34 AM; 2nd by Sell. Motion carried.

BJMA Treasurer's report
8/12/2016

Current checking	1,018
Current savings	<u>37,634</u>

Total	<u>38,652</u>
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Funds deposited

Pyles	1,000
Fence plaques 3@\$60 + \$40	220
Return of CFA app fee	100
Interest	<u>5</u>

Total deposits	<u>1,325</u>
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Disbursements

US Municipal	101
KirbyBilt	274
RWR	750
Cincinnati Life	703
Beene Creative Designs	<u>1,305</u>

Total Disbursements	<u>3,132</u>
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Transfer savings to checking	<u>1,800</u>
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Accounts Receivable

SAPDC	<u>10,950</u>
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