



Meeting Minutes - June 10, 2016

Attendance:

BOARD - Leibfreid, Casalena, Koontz, Ressler

GUESTS - John Montgomery, Jim Wehling

- A. Leibfreid called meeting to order 8:25 AM
- B. Motion to accept the minutes Koontz, 2nd by Ressler. Meeting Minutes Accepted.
- C. Public Comment –
 - John Montgomery questioned the status of the guide rail along Business Route 220 north of the switchback area. Ressler reported PennDOT has confirmed they are installing in Summer 2016.
 - Discussed a playground being installed somewhere along trail following emails from Chisty Monsour to various board members.. Leibfreid presented idea to the Elks & they are in favor of considering a playground being installed on their property. Ressler to reach out to Christy Monsour to verify status of playground equipment at former elementary school and determining next best step..
- D. Old Business
 1. Review bids for amenities installation – 2 bids received.
\$10,950 - Clark Contractors, Inc.
\$11,400 – Sechler’s Landscape & Excavation

*Ressler motion to accept proposal from Clark, 2nd from Casalena. Motion carried.
Ressler to contact both bidders to advise results.*
 2. Discussion of storm damage and possible repair work needed. Suggestion to have Brian Smith from Keller Engineers visit the trail and review work by both bridges, primarily at bridge 1. Need to discuss what needs done & how to address future potential damage. Ressler to contact Brian to arrange site visit.
 3. Donation Box - Wehling to find out from Jim Gonsman who the trucking company was responsible for the ones on Lower Trail.
 4. REI Grant - Partnership Plan –

Motion by Casalena to approve plan as submitted by Wehling, with the addition of item 5. To assist with fundraiser events. 2nd by Koontz. Motion carried.
 5. Grants status
 - CFA meeting is on Monday, June 13, 2016 – to review our application from last June 2015. Wehling contacted Wozniak and Topper to make sure they were aware of our application. Ressler to contact Keller Engineers to see if they have any connections in the CFA approval process. The due date to

reapply for 2016 Greenways, Trails and Recreation Program (GTRP) is June 30th. Motion by Ressler to pass a resolution to authorize the grant application for \$34,650 to update the 2007 Bedford Heritage Trail master plan to extend the trail from Ft. Bedford Park to Old Bedford Village and Friendship Village & that we will use \$6,500 of available funds to meet the match requirement & to authorize Brian Sell and April Ressler to execute all documents between BJMA & CFA to facilitate and assist in obtaining the requested grant. 2nd by Sell. Motion carried. Wehling to prepare & submit grant application. Ressler will send required notification letters to Bedford Borough, Bedford Township, SAP&DC and Bedford County Planning Commission.

6. Acknowledgement panel – presented by Wehling & designed by Mari-Pat Beene.

Motion by Casalena to accept pending change in wording at top of acknowledgement sign. Wehling to contact Mari-Pat Beene to discuss material to be used & cost of the signs.

7. Trail Map & Rules panels. Discussed the rules & trail maps at length. Wehling to contact SAP&DC to see if the Green can be added to the map & the word Text eliminated near court house.
8. Fence post sponsorships - Wehling has 7 more ordered. Will wait until we have around 20-25 before ordering.

E. New Business

1. Guard Rail - PennDOT will be installing along Business Route 220 North of the Switchback area Summer of 2016
2. Review Financial Audit proposals
 - Wessel - \$4,500-\$6,500 estimate (included DCNR audit, if required) Financial Statement Audit could also be done & included at that price.
 - Kendall, Prebola Jones - did not provide a proposal
 - YOBCO - \$4950-single TEP audit, \$1750 CFA project audit, \$2050 - entire audit = \$6,700 total.

Recommendation by Koontz to go with Wessel. Motion by Ressler to accept Wessel proposal; 2nd by Casalena.

3. Bridge Plaque installation & dedication ceremonies - Ressler to contact Clark first about installation; depending on whether they can do... Will have Jim Wehling check with Doug Lingsch if Clark is unable to do. Would like to have dedication ceremony very soon after installed.
4. Bike Racks - Keystone Ridge Designs has bike racks in the same style to match our garbage cans and trash cans. \$670 each + shipping. Have funds in REI grant. Wehling will contact Doug Lingsch to see if MDL could furnish in same color;

Motion by Leibfreid to proceed with Keystone Ridge Designs if MDL cannot do or is more expensive. 2nd by Koontz.

5. Possible event/fundraiser –The Bedford Elks is holding a fundraiser Saturday event in September in conjunction with the Humane Society. Perhaps consider a "pet walk" in conjunction with the golf event. Maybe Walk before & participate in the luncheon? Wehling to contact either Alan Harr or Lori Copley to discuss doing a joint event, with portion of walk proceeds to benefit the Trail.

6. Wehling reported that Trudy Barefoot is willing to donate large landscaping rocks if we can use them along the trail. Leibfreid and Wehling will walk trail to see if any good potential locations to place rocks.
7. Wehling requested the board take a look at all amenities placement along the trail to makes sure satisfied with positions. Wehling has marked with small flags.

F. Reports of Officers

- a) Chairman-
- b) Vice Chairman-
- c) Secretary-
 - Advised will be ordering new letterhead & requested reimbursement. Discussed that would not be an issue.
 - Suggested an additional educational sign located near bridge 2 to denote the history of the bee house. Proposed for future plans.
 - Discussed grass & need to mow at some point. Have been waiting for original seeding to be established & re-seeding before mowing. Discussed walking with Mike Felix to see how established the grass is before doing any mowing. Discussed some other areas that need trimmed & maintained. Leibfreid & Wehling to walk Elks section to see what can / should address now.
 - Mari-Pat is finalizing design for the separate mandatory grant acknowledgement sign which will be installed as part of the amenities installation contract.
- d) Treasurer - Provided Treasurers Report - see attached.
 - Our new credit card is in.
 - Totaled expenses for pet stations, plaques & installation. Sponsorship will be \$1500. Koontz to invoice sponsor.
- e) Secretary-Treasurer- reported unable to attend the July meeting.

Adjourn Meeting - Motion to adjourn by Koontz at 10:30 AM, 2nd by Casalena.

Next meeting will be July 8th, 2016 @ 8:15 AM at the Penn Square Center Conference Room.

BJMA
6/10/2016

Current checking	1,090
Current savings	<u>48,826</u>

Total	<u>49,915</u>
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Transfer checking to savings	<u>6,600</u>
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Funds deposited

Bedford Boro	5,500
REI	3,000
Fence plaques 1@\$60	60
Interest	<u>6</u>

Total deposits	<u>8,566</u>
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Disbursements

Keystone Ridge Designs	1,720
Bedford Gazette	<u>245</u>

Total Disbursements	<u>1,965</u>
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