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Brian Sell, Chairman
Joshua Leibfreid, Vice Chairman
Mary Jo Casalena, Asst Secretary-Treasurer

Brad Koontz, Treasurer
April Ressler, Secretary

Meeting Minutes – November 11, 2014

ATTENDANCE: BOARD: Brian Sell, April Ressler, Brad Koontz, Mary Jo Casalena & Josh Leibfreid
PUBLIC/GUESTS: Jim Wehling (Bedford Borough); Juli Dull (RWR)

A. Meeting called to order 8:17 AM by Chairman Sell

B. MINUTES: Motion by Casalena to accept minutes with correction to date of Santa Run from 14th to 13th, 2nd by Leibfreid.
Minutes approved.

C. PUBLIC COMMENT/Discussion:

1. Update from PennDOT on Scope & Bidding Timeline. (Nicki unable to attend, but provided update to Sell, Ressler & Wehling when met on October 31, 2014)
 - Advertise for construction December 18th
 - Pre-bid Meeting, Thursday January 8th (location to be determined)
 - Bids due January 29th
 - Award contract at meeting on February 6th
 - The donated fill from Bill Campbell behind Hoss's can be used as a Special Provision item. She also confirmed the project could be truncated (or work order section out) if bids still come in over our funding.
2. Clearing & Grubbing Status
 - Elks – Tree trimming & tree removal complete. Acorn Tree performed 9-10 hours of chipping & still more to go. Looking at alternative means to burn or transport remaining debris. Wehling, Koontz & Leibfreid to coordinate.
3. Greenways, Trails & Recreational Program Grant App
 - Notice of award received for \$170,000 grant, along with Grant Agreement

Motion by Casalena to execute the grant agreement. 2nd by Ressler. Ressler to seal documents & return originals per instructions.
 - A copy of the permit must be furnished to Commonwealth Finance Authority (CFA) – Ressler to request if Keller can send an electronic copy of permits to CFA.
 - The Board thanked Jim Wehling for his work in preparing & submitting the application for the grant.
 - Ressler to send thank you notes to politicians involved.
 - Ressler to send press release & photos to Gazette.
 - Koontz to reach out to Kirt Morris to discuss matching funds from County.

D. OLD BUSINESS:

1. Santa Run will be December 13th. Sell to be there to make presentation at beginning. Need to help with registration. Juli to order Squares for credit card processing for BJMA & create .pdf for registration.
 - Ressler, Casalena, Leibfreid, Sell to assist the morning of registration.

- Sell to contact Nicki to update boards for Santa Run event.
 - Need to help sell 4-wheeler tickets. Ressler to post on Facebook.
2. 501c3 application status - Per Koontz must have charitable purpose & a plan for dissolution to qualify. We technically do have a dissolution plan already since created by Bedford Borough & Bedford Township.

Koontz made a motion to have Attorney Snyder amend our articles of incorporation to add a Charitable Purpose Clause and to authorize payment for the cost to record the amendment which will be approximately \$70. 2nd by Sell. Motion carried.

E. NEW BUSINESS:

1. Discussed website updates. Decided to proceed with square for now for Santa Run & work with Keith on further updates in future.

F. REPORTS OF OFFICERS:

- A. Secretary – discussed meeting schedule for 2015. Board decided to keep on 2nd Friday of each month, except February which will be held the first Friday, at 8:15 AM in the DBI Conference Room. Sells term will be expiring 1/1/2015. Ressler to send thank you note to Mark & Susan Thomas for donation.

Motion by Koontz to request reappointment of Sell to Board; 2nd by Leibfreid. Ressler to request reappointment from Bedford Borough.

- B. Treasurer –

Income: \$125 from RWR for overpayment; \$500 from Mark & Susan Thomas; \$12.36 interest income.

Bills: \$1,300 from Jaflo, Inc. Tree Service for the Tree Trimming; \$72.89 to Brad Oaks for hosting web page.

Motion by Casalena to pay bills; Ressler 2nd. Motion carried.

Checking balance \$800.20

Savings balance \$97,033.27

G. Motions & Resolutions

Motion by Ressler to adjourn 9:54 AM. Second by Ressler.

Next meeting will be December 12th, 2014 at 8:15 AM at the Downtown Bedford, Inc. office, 124 S. Juliana Street, Bedford