



## Meeting Minutes August 12, 2022

### ATTENDANCE:

BOARD: Sell, Lorah, Ressler, Koontz, Casalena

GUESTS: Jim Wehling (Volunteer/landowner), Misty Hizer (Bedford Borough), Clyde Deremer (OBV), Tom Chandler (Stiffler-McGraw by phone)

- A. Bring Meeting to Order & Attendance - Meeting Called to order by Sell at 8:06 AM.
- B. Review & Approval of Regular Meeting Minutes from July 2022 - Motion by Koontz to approve as submitted, 2nd by Lorah. Meeting minutes approved.
- C. Public Comment
  1. Northern Trail Extension Update from Dave Wolfhope at PennDOT via email
    - Completion Date: 07/28/2023, (Contractor hopes to be substantially complete this construction season)
    - Completed work: Aluminum Plate Box Culvert installed
    - Approximately 20% of work completed with about 50-60% of the trail "roughed in"
    - Ongoing work: Working on wetland crossings and French mattresses for NPDES permit. Pedestrian truss structure work just getting started near Old Bedford Village entrance.
    - Project issues:
      - The incorrect estimated quantity for Seeding and Soil Supplements – Formula L, Including Mulch: This item was underestimated in the original contract. Plan quantity was 143LB with the Contract Unit Price = \$60/LB with revised needed quantity of 1280LB from Keller Engineers. This would be considered a design omission, which means a portion of the quantities needed to construct the project were omitted. The quantities will be added by work order. On most items, the contractor is held to contract prices for plus or minus 25% of the plan quantity. Beyond plus or minus 25% (normal variation) either side (contractor or owner) can ask for an adjusted price.
      - Project would be responsible up to 125% at contract price 143LB (plan quantity) x 1.25 = 178.75 LB
      - 178.75 LB (125%) – 143 LB (plan quantity) = 35.75 LB x \$60/LB = \$2,145.00
      - 1280 LB – 178.75 LB = 1,101.25 LB x \$XX.XX/LB = \$ XX.XX (quantity over 125% at reduced unit cost)
      - Waiting for the cost from Plum before decide next step. Dave Wolfhope suggested this could be as much as \$50,000.

- Additional Streambank Damage/Repairs:
  - Permit approval received Wednesday (08/10/2022) for additional streambank protection for damages caused by Hurricane Ida last fall and heavy rains earlier this year. Repairs will be needed to protect the integrity of the trail. This repair work was not included in the original contract because it was not discovered until just prior to the work beginning. To complete this work, additional quantities of items already in the contract will have to be added (Class 2 Excavation, Rock Class R-8, Geotextile, Class 4, Type A). One new item, Temporary Channel Diversion Device 4, will need to be added. The cost for the temporary channel diversion should be substantially lower than for the channel diversion for the original streambank protection work because the contractor will use the same concrete barriers just moving them downstream for the added work. Using the quantities prepared by Keller Engineers the estimated cost is \$38,500.
- Added costs:
  - We have had some minor overruns on a few items, the wetland crossing pipes (discussed previously), some geotextile material at the French mattress locations not included in the plan and the added quantity of protective fence at the Allegheny Electric Cooperative pole locations. We don't believe any of these items will be beyond 125% of plan quantity. There could be more items with overruns as we proceed through the project.
- Potential savings:
  - We will realize some savings by eliminating the computer and equipment package items by using Stiffler McGraw's office and internet. We also were able to extend a few of the pipes without using concrete pipe collars because the contractor was able to match the existing pipes. Several pipes that were to be cleaned were open and functioning. We may be able to realize some savings on the topsoil items. We seem to be finding more topsoil available on the project than expected and will try use more of the onsite material rather than the more expensive Topsoil Furnished and Placed item. We could identify more items with some savings as we proceed through the project.
- Allegheny Electric Utility Encroachment Agreement - Secured barriers were required if Plum was working within 25 feet of any pole per our signed agreement. Brian Sell reached out to Ryan Young with Bedford REC who connected with Allegheny who connected with Dave Wolfhope and got approval to use certain orange barriers at very little cost.
- Old Bedford Village concerns - Clyde Deremer
  - Concerns with trail elevation which will make it difficult to get wagon to field. A ramp of some sort will be needed to access the field area. Tom Chandler from Stiffler McGraw commented that will be possible to add that to scope
  - OBV agreed to allow Plum to use half of the Third Tier Parking Area at OBV as a staging area, but Clyde reported Plum is now using the entire tier and OBV has concerns with parking for OBV guests.

- Brian Sell will have Dave Wolfhope reach out to Clyde to discuss and visit the site to review concerns.
- Jim Wehling expressed concerns with trail alignment based on the ditch on his property which doesn't seem to be in compliance with the dog leg in the plan. Also concerned with height of trail near access point not seemingly in ADA compliance. Tom Chandler will review plans and verify with site inspection, but noted contractor hasn't done final grading, so may still be changing.

#### D. New Business

1. Amenities / Sponsorship Plan for Northern Extension
  - a. Details still need sorted out before we can market. Plan to wait until more of trail completed so better know where to install amenities. Shoot for October and may walk corridor to visually identify best locations and counts. 6 bump outs for benches in the plan.
  - b. April got pricing from Keystone Ridge Designs for the various items, including garbage cans, benches, kiosks, peg bag stations, bike racks, etc. Price Break is at \$10,000 (3% discount)
  - c. No discussion with Rachel DiAndrea yet.
  - d. Intend to apply for grant to assist with costs. Possibly SAP&DC due in April.
  
2. Stream Bank Improvements on existing trail.
  - a. Jim met with Guy and Rylan this week to talk about the GP-1 fish habitat improvement project and the plan to place the materials needed where we wanted them.
  - b. On permitting, Jim has necessary information to apply.. The tentative construction month is July 2023. Funding is available for most of the costs.
  - c. Discussed how rocks and logs will be transported and if disrupts existing trail surface, would be a good time to then plan the Trail Surface Aggregate to be installed following the steam bank work.
  - d. The discussion on the materials led to further discussion on the fish and boat commission design. Guy and Rylan want to bring Philip Thomas from trout unlimited to see if there are alternative designs.
  
3. Boat Launch Project
  - a. GTRP Grant submitted - Phone call s to Jim resulted in required change in estimate to reduce contingency cost in Keller Estimate from 10% to 5% and received an updated estimate from Keller which was submitted. Early decision on Funding could occur this Fall.
  - b. KEI Subdivision & Easements - Brian Smith at Keller reported that the survey work has not been done yet. Keller is hoping to have done before our next meeting in September. Last month Keller confirmed the cost estimate of \$3,500, plus Nathan Karn's estimated Legal fees of \$1,500 for this work. Needs done by October, 2022 so we will control corridor.
  - c. Brad Koontz reported a site visit to Rutters shows significant progress and very large area owned. Brad provided an update on our launch plans which they are still excited to support.
  
4. Trail Surface Aggregate on existing Trail

- a. Jim Wehling mentioned last month about the addition of Trail Surface aggregate on H&BT Rail Trail, which made a significant improvement to surface. Broad Top used their own paver to put down. Great result. Jim talked to Broad Top Supervisors who confirmed material cost \$3,000 for approximately ½ mile. We have approx 1.1 miles and would need 1.5 inches. Is possible we could do this Fall. Discussed a possible Go Fund Me or Pay Pal fundraising campaign. Jim will reach out to NESL & Cottle for estimates and availability. Ideally we could tackle this on a portion of trail along Elks property yet this Fall.
5. Pink Ribbon Walk - Event Application - April shared with group. Event scheduled for 10/15/22. Borough Council approved the event and insurance certificates have already been received. Motion by Casalena to approve the event, 2nd by Lorah. Motion approved.
6. Data Collection Policy Changes - Jim provided sample language, to enhance policy for clarity and added security. Motion by Sell, 2nd by Lorah to approve the changes as presented. Motion carried. April will get the updated policy to Keith Landis to post on our website and note on facebook.

#### E. Old Business

1. Eagle Scout Project - Bike Fix-it station
  - a. Max will contact the manufacturer to see if they have any data about vandalism/repairs from others who have installed similar units.
2. Map/Trail signage in Fort Bedford Park
  - a. Mary Jo advised we hadn't printed a sign for the Fort display, since we were waiting for plexiglass to be repaired. Mary Jo will make sure day time use is noted on the rules and have Stel-Tek print a sign. Misty confirmed the Borough would repair the plexiglass.
3. Borough Ordinance amendment to include Township for Police
  - a. Barb Diehl had contacted Dean Crabtree relative to the agreements in place, change of trail name, and Northern Extension addition to see if/what modifications are needed. Have not heard from Dean yet.

#### F. Reports of Officers

- Chairman -
- Vice Chairman-
- Secretary-
- Treasurer - Brad updated bank information for direct deposit of payments from Treasury for the grant reimbursements. The first two disbursements were reversed and paper checks were to be mailed to us for each. Expect next will directly deposit in our account. Brad presented the attached Treasurer's Report. Motion by Casalena to accept the Treasurer's Report and pay the bills, pending receipt of reimbursement funds. 2nd by Mary Lorah. Motion passed.
- Secretary-Treasurer -

Meeting adjourned 9:38 AM

Next Meeting will be September 9 @ 8:00 AM  
At the Bedford Borough Office, 244 W. Penn St., Bedford, PA

BJMA Treasurer's report  
8/12/2022

Current checking	2,058
Current savings	<u>85,207</u>

Total	<u>87,265</u>
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*Income*

Interest	<u>109</u>
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Total	<u>109</u>
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*Disbursements*

KEI	2,419
Cincinnati Insurance	1,421
P/S Printing	<u>29</u>

Total	<u>3,869</u>
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*Accounts receivable*

PennDot	166,693
Credit card rebates	74

*Accounts payable*

Plum Contracting	151,038
Stiffler McGraw	15,655

<i>Transfer savings to checking</i>	3,900
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