



P O Box 148
Bedford, Pennsylvania 15522
Phone & Fax 814-623-8296
www.bedfordheritagetrail.com

Brian Sell, Chairman
Joshua Leibfreid, Vice Chairman
Mary Jo Casalena, Asst Secretary-Treasurer

Brad Koontz, Treasurer
April Ressler, Secretary

Meeting Minutes – December 12, 2014

ATTENDANCE: BOARD: Brian Sell, April Ressler, Mary Jo Casalena, Josh Leibfreid
PUBLIC/GUESTS: Jim Wehling (Bedford Borough); Dave Swartzel (Omni Bedford Springs); Nicki Donahoe (PennDOT)

A. Meeting called to order 8:21 AM by Chairman Sell

B. MINUTES: Minutes were corrected to reflect the correct November date for our meeting. Motion by Leibfreid to accept 2nd by Casalena. Minutes approved.

C. PUBLIC COMMENT/Discussion:

1. Update from PennDOT on Scope & Bidding Timeline.
 - Commitment letter needed before project can be advertised on ECMS. Ressler read draft commitment letter for board. Motion by Ressler to approve & sign the letter as written. Second by Leibfreid.
 - Advertise for construction can happen now – 12/12/2014. Nicki can now release on ECMS.
 - Pre-bid Meeting, Thursday January 8th, has been confirmed as 10:00 AM at the Bedford Elks Country Club.
 - Bids due January 29th
 - Intend to Award contract at meeting on February 6th with start of March 2nd.
 - Expected completion is September 28th which is the official “open to public” date, with landscape completion to take place in October.
 - Craig Campbell from Hoss’s visited fill site & advised we will need to work around the utility pole. Nicki confirmed this should not be a problem & that there should be adequate fill for the project. This will be further discussed at the pre-bid meeting.
 - Nicki confirmed the project can still be truncated (or work order section out) if bids still come in over our funding.

D. OLD BUSINESS:

1. Clearing & Grubbing Status
 - Acorn Acres worked 18 hours to complete chipping. Rick Brown will be in town & is willing to assist with the balance of clean up from trimming; there is some fire wood available at South end. Sell to pick up.
2. Santa Run
 - Square device was received & set up ready for taking credit card payments at event.
 - Ressler, Casalena, Leibfreid, Sell & Dull to assist the morning of registration.
 - Nicki Donahoe provided board with project funding & estimate to be used at the event.
3. Bedford County Matching funds status – Discussed waiting until bids come in to determine financial need. Ressler to contact Koontz on conversation with Commissioner Morris & document commitment in writing.
4. 501c3 application status - Per Koontz – working with Attorney Snyder. There are some concerns regarding the governmental nature of BJMA and associated powers granted it under the PA MA Act vs ability to obtain Non

Profit status, but we are going to do what we can & hope for the best w/IRS reviewer. 501c3 - Boilerplate Conflict of Interest policy was presented by Koontz prior to the meeting. Board to review & consider at January meeting.

5. Ressler confirmed that thank you letters were sent to politicians for their support of PA Greenways grant application.

E. NEW BUSINESS:

1. Trail Marking for Santa Run - decided probably not necessary.
2. Turkey Trot - Dave Swartzel reported was a good event. 83 participants. Weather was a challenge, but event was well received.
3. Need to start thinking about rules for trail use. Casalena to research some trail rule language. Ressler to coordinate with Atty Snyder to review for next meeting.

F. REPORTS OF OFFICERS:

1. Chairman - Hopefully good turn out tomorrow at Santa Run. Thank you to Jim Wehling for coordinating the entire clearing/grubbing along the Elks property.
2. Secretary – Meeting schedule for 2015 was approved by DBI . Ressler to advertise in Gazette & notify both Bedford Township & Bedford Borough of the meeting schedule. Confirmed with Sell he was re-appointed for another 5 year term. Suggested logo for Bedford Heritage Trail be created. Will contact Will Snyder &/or Keith Landis to see if willing to do at low or no cost. Discussed including Fort Bedford Flag & encompassing historical & recreational elements.
3. Treasurer –
Revenue - Interest \$11.96
Expenses - Acorn Tree Service \$990
Transfer - \$1,000 savings to checking
Ending balances: Checking - \$810.20; Savings - \$96,045.23
Motion by Ressler to pay bill; Casalena 2nd. Motion carried.

G. Motions & Resolutions

Motion by Casalena to adjourn 9:30 AM. Second by Leibfreid.

Next meeting will be January 9th, 2015 at 8:15 AM at the Downtown Bedford, Inc. office, 124 S. Juliana Street, Bedford