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Brian Sell, Chairman
Joshua Leibfreid, Vice Chairman
Mary Jo Casalena, Asst Secretary-Treasurer

Brad Koontz, Treasurer
April Ressler, Secretary

Meeting Minutes – October 10, 2014

ATTENDANCE: BOARD: Brian Sell, April Ressler, Brad Koontz & Mary Jo Casalena ABSENT: Josh Leibfreid
PUBLIC/GUESTS: Jim Wehling (Bedford Borough); Brian Smith (KEI); Juli Dull (RWR)

A. Meeting called to order 8:15 AM by Chairman Sell

B. MINUTES: Motion by Koontz to accept minutes as submitted, 2nd by Sell. Minutes approved as submitted.

C. PUBLIC COMMENT/Discussion:

1. Update from & KEI on Scope & Bidding Timeline.
 - Plan to use the Elks fill was determined to not be feasible due to engineering & permitting requirements to access fill. There would be cost to redesign & delay in permit approval.
 - Donated fill from Hoss's was discussed. Brian Sell said Hoss's willing to donate fill from behind Hoss's restaurant in Bedford. 15000 cubic yards of fill is needed. Ressler & Sell to discuss with Clark feasibility & cost to get fill from Hoss's.
 - Discussed top soil which may be available from Business Park. 1700 yards of top soil. 150 yards of top soil is what is needed on top of stock piled top soil from site. Wehling to talk to Bette Slayton to see if any available from site work at Business Park.
 - Discussed various ways to split project, look at phases & how to proceed if bids over budget; Surveying, mobilization, etc. would all be higher if split into 2 phases.
 - Advertising to be done in November - around Thanksgiving. Discussed having pre-bid meeting in December now, with letting still to be January 15.
 - If over budget, suggestion is to scale back project to extend from Springs to Elks parking lot – so we can at least make progress in actual construction.
2. Clearing & Grubbing Status
 - Omni – 350 man hours of work & done. Fritz to get trees out when on site to do work at Elks.
 - Elks – Tree trimming complete. Fritz scheduled to start on our about Oct 20th. Wehling will coordinate chipper from Bedford Township with employee(s) to assist. Need Volunteers to help with chainsaws the week Fritz on site. Sells & Ressler's to volunteer. Elks may have some volunteers. Borough employees & Township employees also to assist.
3. Greenways, Trails & Recreational Program Grant App
 - No update yet. Decision expected in November. Plan to reach out to respective politicians to make sure there is still support. Received copy of letter from Senator Eichelberger's office to The Honorable Alan Walker, Secretary of DCED requesting support of our application. Signed by Senator Wozniak also. We also received a support letter from Senator Toomey.
4. Sponsorship/Fundraising Plan
 - Jim Wehling & Juli Dull provided some ideas.
 - Benches with bronze plaques; Bike Racks; Tree Gardens; Signage; Bridge Naming;
 - run through Community Foundation so can gifted to 501c3

- o Local artists possibly do outdoor sculptures which maybe sponsored.
- o REI maybe make a donation of item & raffle off with proceeds to benefit trail.
- o Tails on Trails walk for Humane Society & Trail

Agreed makes most sense to wait until bids in to see what our "need" is to help with marketing. Juli will continue to work on pricing for various amenities.

D. OLD BUSINESS:

E. NEW BUSINESS:

1. Santa Run 2014 – Rotary is organizing & will be December 13th. BJMA needs to assist with selling tickets for 4 wheelers raffle. & help advertise event. Ressler will get poster & ticket info on website.
2. Jim presented a discussion piece on whether BJMA should apply for designation as a 501c3 by the IRS. As long as not a political subdivision & for charitable purpose and do not have enforcement or regulatory powers.... thinks we may be able to qualify. The application fee is \$850 & an annual filing fee. After discussion it was decided we may be in better position to apply for certain funds, i.e. intermodal funding, foundations, etc. if have 501c3 status.

*Ressler made a motion to apply for the 501c3 status & have Brad Koontz complete application. 2nd by Sell.
Motion Carried. Koontz will submit application on our behalf.*

F. REPORTS OF OFFICERS:

- A. Secretary – Reported on meeting with Bedford Township; Gave Stormwater Management plan to Township engineer; Budget Request from Township for 2015 – discussed & agreed to request same \$5,500 as last year; Thank you letter to Omni for volunteer work & update on FaceBook page.
- B. Treasurer – Income \$1,412 from Golf Tournament; \$12.51 in interest. No Bills.
Checking 1548.09 Savings - \$97,020.91

G. Motions & Resolutions

Motion by Sell to adjourn 10:03 AM. Second by Ressler.

Next meeting will be November 14th, 2014 at 8:15 AM at the Downtown Bedford, Inc. office, Juliana Street, Bedford