



Meeting Minutes – October 14, 2016

ATTENDANCE:

BOARD - Brian Sell, April Ressler, Josh Leibfreid, Mary Jo Casalena

Guests: Jim Wehling (Bedford Borough)

A. Meeting called to order by Sell at 8:20 AM

B. Review and approval of September minutes - Motion by Casalena to approve minutes, 2nd by Leibfreid. Meeting minutes accepted as submitted.

C. Public Comment

- a. Wehling provided update regarding Camden Donahoe's Eagle Scout Project. The work is completed. Wehling to request final report from Camden.

D. Old Business

1. DCNR Final Walkthrough will be Monday October 17<sup>th</sup> at 3:00. Issues involving ball bats; ADA requirements at benches; and trail surface have all been addressed. Sell to contact Lindsey from SAP&DC to see if she can conduct her final walk through at the same time.
2. Bridge Plaque dedication ceremony - took place October 11th. Well done & well received. Bridge held the ambulance & no major issues. One concern is with water inside the bollards. If freezes could be a challenge to remove. Wehling to work with Clark on possible solutions.
3. Permit close out status - Wehling has assisted with paperwork needed to close out permit. Multiple copies need filed. Sell to review & sign. Ressler to work with Attorney Snyder to get properly recorded.
4. Fence Post Sponsorships - 3 additional sponsorships received.
5. Boulders – will be placed by Shane Vent at the Springs Trailhead parking area to deter vehicle parking on the Bedford Township ground adjoining our parking lot.
6. Bike Racks – no ship date yet.
7. Grass / Landscaping - additional seed ordered - 75 lbs of creeping red fescue for the 6/10ths of an acre which needs re-seeded. Wehling has secured a seed spreader & will plan to put down the last weekend in October.

E. New Business

1. Conservation District has 22 grey dogwoods to be installed along the trail. Casalena will work with Wehling to identify areas to install the trees this Fall - early November.
2. Engagement letter executed for Keller to proceed with update to Master Trail plan for Northern Segment. Wehling reported on discussions with Keller. Property

ownership discussed. There may be an owner involved with property at the end of Davidson Street. Wehling reported on various properties & agencies that will be involved. Keller reviewing maps & identifying property ownership & plans to report back to board at November meeting. Discussion of possibly reviewing linkage to Elementary school, with bridge access - which would open up possibility of different funding sources and tie in the educational center, access to school parks and basketball courts.

3. REI Mini-Grant ceremony - Sell & Wehling will participate. Will show drone video. Take fence post sponsorships.
4. CP will be re-surfacing the bridge number 1 sometime after the walk through on October 17th. No date confirmed yet, but Springs agreeable to bridge closure for short time period.
5. PennDOT funds remain to be billed at \$1,446.65. Wehling prepared worksheet to request the final payment.
6. Dead tree issues along trail. There is minimal debris, but there are a few dead trees which we should plan to remove in near future, especially a couple which could fall on fence near switchback. Wehling to check with Jim Davidson.
7. Santa Run - Rotary discussed with Sell. Wehling suggested option to hold as a trail walk and do on Northern property from Old Bedford Village and loop back to Old Bedford Village to bring awareness to next phase & also promote OBV Christmas events. Wehling to discuss with OBV. Sell to discuss with Rotary.

#### F. Reports of Officers

1. Chairman -
2. V Chairman - willing to serve another 5 year term. Ressler to notify each Bedford Borough and Bedford Township for re-appointment.
3. Secretary -
4. Treasurer - Treasurer's report attached; Leibfreid presented other items on behalf of Treasurer.
  - The 2015 Audit was completed by Wessel & was deemed to be a clean audit with no issues.
  - Presented bills to be paid
  - Received the fully executed grant agreement from CFA

*Motion by Ressler to accept the 2015 audit; 2<sup>nd</sup> by Leibfreid. Motion carried*  
*Motion by Ressler to accept treasurer's report & pay the bills, 2<sup>nd</sup> by Leibfreid. Motion carried.*
5. Secretary - Treasurer - reported that the game commission will supply blue bird box kits and squirrel & duck boxes. Suggested working with a scout group or possible other volunteers to assemble and install. Casalena will confirm availability with Game Commission.

*Motion to Adjourn Meeting by Ressler at 9:40 AM; 2nd by Sell. Meeting adjourned.*

BJMA Treasurer's report  
10/14/2016

|                  |               |
|------------------|---------------|
| Current checking | 1,061         |
| Current savings  | <u>44,946</u> |

|       |               |
|-------|---------------|
| Total | <u>46,007</u> |
|-------|---------------|

Funds deposited

|                      |          |
|----------------------|----------|
| SAP&DC reimbursement | 13,500   |
| Interest             | <u>5</u> |

|                |               |
|----------------|---------------|
| Total deposits | <u>13,505</u> |
|----------------|---------------|

Disbursements

|                               |            |
|-------------------------------|------------|
| Wessel & Co audit             | 5,000      |
| Leonard S Fiore #17           | 277        |
| Bedford Co Chamber membership | 165        |
| Capital One (Grass seed)      | <u>143</u> |

*Membership.*

|                     |              |
|---------------------|--------------|
| Total Disbursements | <u>5,584</u> |
|---------------------|--------------|

|                              |              |
|------------------------------|--------------|
| Transfer checking to savings | <u>7,900</u> |
|------------------------------|--------------|

Funds to be billed/accounts receivable

|                               |       |
|-------------------------------|-------|
| PA DCNR after final walk thru | ?     |
| SAPDC                         | 1,500 |
| Credit card rebates           | 4     |