



Meeting Minutes July 14, 2017

ATTENDANCE:

Board – Brian Sell, Brad Koontz, April Ressler
Guests - Jim Wehling (Bedford Borough)

A. Meeting called to order by Sell at 8:18 AM

B. Motion to approve June minutes by Koontz, 2nd by Sell. Minutes approved.

C. Public Comment – n/a

D. Old Business

- GTRP grant app was submitted & expect decision in Fall 2017
- Work Day on July 1 - got holes dug for installation of donation boxes. Mowing was done.
- Wehling talked to Nicki Donahoe regarding report from Camden. Have not received yet
- Walker Supply – Did not hear from contact yet on the growth on the bank along Elks Property. Hope to have update by next meeting.
- Bridge Inspections. Ressler talked to Lehman who does inspections for Bedford County. Agreed that would be a recommended 5 year inspection cycle, unless visual inspection would prompt the need for something sooner. No pricing discussed, but may be able to solicit grant funding to cover costs. He suggested possibly looking to Community Foundation for the Alleghenies for funding.

E. New Business

- DCED Multimodal Transportation Grant – discussed purpose and the request. Motion by Sell to adopt the following resolution:

Be it Resolved, that the Bedford Joint Municipal Authority, a joint authority established by the Borough of Bedford and Bedford Township, in Bedford County, Pennsylvania, hereby requests a grant from the Department of Community and Economic Development's Multimodal Transportation Fund in the amount of \$207,900 to be used for the project entitled "Bedford Heritage Trail, Design and Permits for Construction of Northern Extension", web application number 8113786.

Be it Further Resolved, that the Bedford Joint Municipal Authority agrees to use \$90,200 of its available funds to meet the match requirement in support of the project described in this application for a total project cost of \$298,100.

Be it Further Resolved, that the Bedford Joint Municipal Authority designates Brian Sell, Chairman, and April Ressler, Secretary, to execute all documents and agreements between the Bedford Joint Municipal Authority, and the Department of Community and Economic Development and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

2nd by Koontz. Resolution Passed. Due date is July 31. Expect decision by November 2017. Ressler to send notification letters to Bedford Borough, Bedford Township, Bedford County Planning Commission and Southern Alleghenies Planning & Development Commission.

- Wehling discussed again the support from OBV. We need to have enthusiastic support. Wehling documented response to their concerns via email prior to the OBV board meeting on July 13th. Wehling to follow up with OBV.
- Omni Bedford Springs approached BJMA about putting a barn out by corn field along the trail for horses and install a horse trail along the BHT which would connect with their horse trail system. Suggesting a Breezewood company to bring horses in for guests to use for horse trail rides. Sell to invite John Hess to our next meeting to further discuss.
- Wehling discussed opportunity of TA Set-Aside - Transportation Alternative Program TAP Century 21 Federal Transportation Program - with grant applications due in September 2017. (Former TEP program). \$55 Million available for Statewide & additional \$15 Million for urban areas. \$1 Million soft cap per project & to be used with no match & 100% of construction costs. Want project to be started by August of 2020. Authorities are eligible. We are in District 9 Rural. Wehling to prepare a matrix of the various funding sources, grant deadlines, eligible amounts & matching requirements for a better understanding of how financing could be assembled.
- Wehling presented Trail Use Data Report - See attached. Averaging 8.69/hour. Going to change collection to daily data now that we have case for the camera.

F. Reports of Officers

1. Chairman

2. Secretary - presented items for upcoming insurance renewal. D&O applications for signature, Terrorism to be rejected and discussed option to include Money & Securities coverage. Ressler to submit to RWR to handle. Ressler noted she is not agent on the policies.

3. Treasurer –

- see attached report
- Need to bill PA Greenways Grant from August of 2016. Need copy of Grant Agreement. Ressler to send to Koontz.

Motion by Sell to adjourn 9:25 AM, 2nd by Ressler. Meeting Adjourned.

Next Meeting August 11th, 2017 @ 8:15 AM at Penn Square Center Conference Room

BJMA Treasurer's report
7/14/2017

Current checking	1,379
Current savings	<u>67,302</u>
Total	<u>68,681</u>

Deposits

Fence plaques	300
Interest	<u>9</u>
Total deposits	<u>309</u>

Disbursements

April Ressler/Vistaprint letterhead	<u>64</u>
Total Disbursements	<u>64</u>

Transfer from checking
Transfer from savings

Accounts receivable

Credit card rebates	4
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BJMA Trail Use Data Report

Month	Day of Week	AM		PM	Both	Hours	No. of Users (Excls dogs)	No. Walking	No of Dogs	No. Biking	No. Running	Weather	Direction	
		AM	PM										From S	From N
Apr	Sun	AM	3.5	52	39	7	4	9	50s, Sun	20	32			
Apr	Wed	PM	4.3	61	43	2	5	13	60s	39	22			
Apr	Thurs	AM to PM	7	44	40	1	2	2	60s	22	22			
May	Sun	AM to PM	3.5	54	50	0	1	3	50s	26	28			
May	Tues	PM	4	30	18	3	1	11	50s	11	19			
Jun	Sat	AM to PM	6.75	79	65	5	6	8	70s	48	31			
Jun	Sun	AM to PM	6	61	45	4	5	11	80s	29	32			
Jun	Thurs	AM to PM	8	83	65	10	0	18	70s	38	45			
Jun	Sat	AM to PM	9	71	51	5	8	12	80s	23	48			
Jun	Sun	AM to PM	6	31	28	0	0	3	90	10	21			
Jun	Tues	AM to PM	11	94	68	11	8	18	70s, sun	39	55			
Jun	Wed	AM to PM	10	46	34	2	5	7	80s rain	22	24			
Jun	Thurs	AM to PM	10	66	37	2	3	26	80s humid	22	44			
Jul	Tues.	AM to PM	12.5	103	76	3	11	16	80s	49	54			

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Month	Day of Week	AM		Hours	No. of Users (Excls dogs)	No. Walking	No. of Dogs	No. Biking	No. Running	Weather	Direction	
		Both	PM								From S	From N
Jul	Sat.	AM to PM	9.25	85	67	5	9	9	9	humid	38	47
Jul	Thurs	AM to PM	11	98	71	3	10	17	17	low 80s Rain 1.5 hrs 70s humid	44	54
		8.69	121.8	1058	797	63	78	183	480	578		
		11553										