



Meeting Minutes July 8, 2022

ATTENDANCE:

BOARD: Lorah, Ressler, Koontz, Casalena (by phone)

GUESTS: Jim Wehling (Volunteer/landowner), Misty Hizer (Bedford Borough), Clyde Deremer (OBV), Brian Smith (Keller)

- A. Bring Meeting to Order & Attendance - Meeting Called to order by Lorah at 8:03 AM.
- B. Review & Approval of Regular Meeting Minutes from June 2022 - Motion by Koontz to approve, 2nd by Lorah. Meeting minutes accepted.
- C. Public Comment
 1. Northern Trail Extension Update
 - a. Groundbreaking was held Friday, 6/10/22 @ 10:00 AM - the Chamber did a great job pulling together for us. Got good coverage from Gazette and social media.
 - b. Erosion Stabilization & NPDES Permit changes - Keller was advised to and submitted modification to existing permit to DEP. DEP came back and suggested a GP3 permit is another better option. Keller withdrew the permit modification. Keller is now working on submitting the General Permit 3. (expect 4-6 weeks turn around time from DEP). Estimated increase in construction cost from Keller is \$35,000. Additional engineering cost for the new permit will be approximately \$1,500. Brain will contact John Johnson to discuss their construction schedule to see how wait for permit approval will affect their schedule. Expects should not be an issue as there is plenty of trail work to do in other areas.
 - c. Allegheny Electric Utility Encroachment Agreement is now executed. Copy was emailed to the board, PennDOT and Plum Contracting. Dave Wolfhope reported he had discussed the Allegheny Electric Cooperative compliance issues with John Johnson of Plum. Plum did experience some inefficiency with the filter sock installation due to not being able to work in the entire project area, but that was not enough of an issue to cause them a major concern. John asked him to let the authority know about it.
 - d. Bridge Abutment Value Engineering - No longer being considered. Existing design is best given current site, permit, timeline, etc.
 - e. ECMS Access - Added Brad Koontz to ECMS as Municipal User. Discussed approvals of estimates/invoices and if/how we are to evaluate estimates prior to approval. Brian Smith advised that Tom Chandler from Stiffler-McGraw is already verifying quantities/hours/etc. in his role as oversight for contractors prior to us seeing in ECMS so we don't have to monitor ourselves.

- f. April shared feedback from Cory at Stiffler-McGraw that the work is progressing well and no concerns at this time. April also shared John Johnson's comments that they feel is going well, too.
- g. Clyde from OBV said construction is going well from OBV perspective. . Some questions arose recently regarding cut trees and who gets the trees and other material from clearing & grubbing. Brian Smith advised on projects the material is typically property of the property owner, not the contractor, unless the property owner does not want. They now have sorted out with property to remain at OBV and now have a place to store the wood for OBV benefit, firewood, etc.
- h. Jim advised there is some additional tree material in the PennDOT right of way that could be good for BJMA to use for fencing.

D. New Business

1. Amenities / Sponsorship Plan for Northern Extension
 - a. Dave Young is an Environmental Education Specialist who met with Mary Lorah to discuss content for exhibits. Decided to change the count of exhibits from 9 to 8. Lots of details still need sorted. Rachel DiAndrea contacted April to discuss possibly helping with the marketing / design of amenities, having done a similar project in Hollidaysburg. April will get Rachel's contact info to Mary. Discussed possibly adding art components. No further feedback from Matt at the library regarding the storybook installation.
2. Stream Bank Improvements on existing trail.
 - a. Mary and Jim met with Guy and Rylan from the Conservation Office to discuss the project on July 6th. They laid out a budget to assist with our grant application. Copy attached. Funding is available through DEP's District's Countywide Action Plan (CAP). Think work could be done in one day. Will need a GP1 permit from DEP. They have photos we can use for grant application. Will be a nice partnership with Trout Unlimited and Conservation office. They have suggested contractors who they have used for other similar projects. Next step is to talk to the contractor to lay out access plan to determine if other wetland permit is needed. MJ asked for clarification on the hours in estimate vs hours for equipment rental. Mary will get clarification from Rylan.
3. Boat Launch Project
 - a. GTRP Grant submitted - no feedback yet, expect September comments.
 - b. KEI Subdivision & Easements - Andy at Keller has not gotten to the survey work or subdivision plan. Andy was concerned if we have support by Bedford Township to access roadway through Rutters, since our parcel will be land locked. We confirmed the Township has expressed support for the launch project and given us letter of support for the grant application. Confirmed the cost estimate of \$3,500 from Keller and Legal fees of \$1,500 for work. Discussed need by October, 2022.
4. Trail Surface on existing Trail
 - a. Jim Wehling mentioned the addition of Trail Surface aggregate on H&BT Rail Trail, which made a significant improvement. Broad Top used their own paver to put down. Great result. Jim will talk to Broad Top Supervisors to discuss

material cost. Is possible we could do this Fall if costs permit. Mary mentioned a complaint she heard this week about the surface.

E. Old Business

2. Eagle Scout Project - Bike Fix-it station -
 - a. Completed & Dedication held. Unit looks great and is already being used. April shared on Facebook and now added to SWHT website.
 - b. Discussed idea of maybe insurance for the unit. Mary will ask Max to contact the manufacturer to see if they have any data about vandalism/repairs from others who have installed similar units.
3. Map/Trail signage in Fort Bedford Park -
 - a. Misty confirmed the Borough received, but they have not yet located.
4. Howard Hanna Hustle -
 - a. April confirmed Bev at the Borough had received the required certificates of insurance prior to the event with AI status as requested, and copy is in Google Drive.
5. Borough Ordinance amendment to include Township for Police
 - a. Barb Diehl contacted Dean Crabtree relative to the agreements in place, change of trail name, and Northern Extension to see if/what modifications are needed. Waiting on response.

F. Reports of Officers

- Chairman -
- Vice Chairman-
- Secretary- Township Website updated with correct link, SWHT website updated for meeting location change & added bike fix it station info. Published notice of meeting location change in the Gazette.
- Treasurer - Brad presented the attached Treasurer's Report. Motion by Ressler to accept the Treasurer's Report and pay the bills. 2nd by Mary Lorah. Motion passed.
- Secretary-Treasurer -

Meeting adjourned 9:12 AM

Next Meeting will be August 12 @ 8:00 AM
At the Bedford Borough Office, 244 W. Penn St., Bedford, PA

BJMA Treasurer's report
7/8/2022

Current checking	2,027
Current savings	<u>88,997</u>
Total	<u>91,024</u>

Income

Fence plaque	60
Interest	<u>57</u>
Total	<u>117</u>

Disbursements

KEI	2,861
Bedford Gazette	<u>17</u>
Total	<u>2,878</u>

Accounts receivable

Credit card rebates	74
<i>Transfer savings to checking</i>	2,800