



Meeting Minutes – July 8, 2016

ATTENDANCE:

BOARD - Sell, Ressler, Koontz, Leibfreid

GUESTS: Jim Wehling - Bedford Borough, Garry Marks - PennDOT

A. Meeting called to order 8:15 by Sell

B. Motion by Koontz to accept minutes as submitted, 2nd by Sell - motion passed

C. Public Comment -

Garry Marks from PennDOT - Reported that our 2 permits which remain open - water ways and NPDES permits. Adequate seed growth required before can close out permit. NPDES requires a weekly inspection until the permit closes out. Garry been coming every week since May. He shared a few concerns

1. Seeding uncertainty -

Seems to be adequate growth, but concerned with what is growing. Areas on Elks slope supposed to be Buffalo Grass. Appears to be rye grass (annual) & Meadow Bromegrass (perennial) - the buffalo grass does not appear to be growing. Suggested we contact the contractor to visit, identify & report back to board. In the Wildflower area, there are some black eyed Susan's, Lawn Grass seems to be coming in okay. Between the two bridges - supposed to be a Riparian mix - mix of grass & wildflowers. At Bridge 2 there was a wetland mix to be installed.

2. Rock debris following storm

- Scour rock at Bridge 1 - discussed at length what needs done to remove/replace. Permits are open and will
- Scour rock at Bridge 2 needs replaced in one small area & the grey rock in the wetland area does need cleaned up. Any extra rock could be used to lock in the larger rock at Bridge 1.

3. Last concern is the surface material... Loose in spots, large stones hard to walk, run and bike. Concerned about long term maintenance. Suggest getting representative from NES&L to participate. Possibly broom off loose aggregate & then get dust on top and re-roll. Possible consider using REI volunteers to broom/fix surface.

Wehling to contact Dustin @ Fiore to schedule a meeting with PennDOT to discuss all 3 concerns & plan for repairs.

D. Old Business

1. Amenities installation - everything done, except for acknowledgement sign. Ordered from Municipal Supply. Aluminum signage. \$83.60 + \$15 shipping. Clark will need to come back to install posts for sign once sign once received.
2. Donation Boxes - Wehling to check out lower trail boxes.
3. Received official notice that we were awarded the 2015 Greenways Grant of 34,650 to help pay for update to study for Northern leg of trail from Fort Bedford to Old Bedford Village/Friendship Village.. CFA agreed to return our 2016 application along with our \$100 additional fee;
4. Sell has DCNR progress report to complete & return. Wehling to complete & return. Once funding acknowledgement sign installed, will be able to schedule final inspection. Sign was ordered.
5. Educational Plaques are completed & ready to be installed. \$7 each & created 2 copies of each board. Maps, Acknowledgement and Rules are being reprinted for Elks end.
6. Fence Post Sponsorships - have 11 more. Wehling will order & get installed.
7. Guard Rail - completed.
8. Decorative Rocks/Boulders - we did not identify where to locate. Sell/Wehling will coordinate pickup & storage at RV lot if that is agreeable with Trudy
9. Bike Racks - MDL willing to build the bike racks, working on design & cost.
10. Playground discussion – Ressler & Chisty Monsour met with the owners of the Museum. While the equipment from Coverlet Museum is available, it is not a good option for us, due to cost of equipment - \$6,000 + cost to uninstall/reinstall + while equipment is in good shape & relatively new, it is designed for pre-school age children. Leibfreid will let Elks board know & see if the Elks wants to continue with push for a playground now or not.
11. Joint Fundraiser with Bedford County Humane Society - Have not heard back about possible addition of a trail walk. Wehling will reach out to Allen Harr again. Event coming up on August 12th, not in September.
12. Having Township consider running roller along trail no longer needed, as we are looking at other options relative to the trail surface.

E. New Business

1. Bridge Plaques to be installed ASAP for sponsors, Ressler will notify sponsors so can plan photo/dedication.
2. Update to Study for Northern Segment. Motion by Ressler to hire Keller to do study. 2nd by Leibfreid. Motion carried. Need to await grant paperwork prior to notifying Keller. Wehling already reached out to OBV and will reach out to Randy Rhodes from Friendship Village just to keep up to date on plans for study. Wehling will also contact the one property owner at end of Davidson Street to discuss the project.
3. Need Sponsorship plaques for Fiore which will need installed on the kiosk at Springs trailhead. Wehling to order 2 - 2" X 6" bronze plaques. Approx \$200 each.
4. Concern with Springs ATV usage on trail. Wehling to talk to Dave Swartzel. Will discuss a placard to put on ATVs to establish "authorized trail use" status.
5. Pet Bags - need to order more. Cost for 1000 is \$102 + shipping. Ressler to send link to Brad to order.

F. Reports of Officers

- a) Chairman - Santa Run discussion. Will talk to Rotary to see if they want to do anything this year.
- b) Vice Chairman - Elks happy with mowing around hole #6.
- c) Secretary - Updated Letterhead - forward to Sell. Contacted Keith Landis about BJMA email. Motion by Sell to pay Keith Landis for setting up info email address.

- 2nd by Koontz. Motion carried. Ressler to contact Keith to update email addresses on website to point to new info address.
- d) Treasurer - Presented Treasurer's Report - see attached
 - e) Secretary-Treasurer N/A

Motion by Ressler to adjourn meeting at 10:11 AM. Motion carried. Meeting adjourned.

Next meeting will be August 12th, 2016 @ 8:15 AM at the Penn Square Center Conference Room.

BJMA
7/8/2016

Current checking	1,080
Current savings	<u>39,531</u>

Total	<u>40,611</u>
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Transfer savings to checking	<u>9,300</u>
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Funds deposited

Dean Lemley	1,500
Fence plaques 4@\$60	240
Interest	<u>6</u>

Total deposits	<u>1,746</u>
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Disbursements

Clark Contractors Inc	10,950
Commonwealth Financing Authority	<u>100</u>

Total Disbursements	<u>11,050</u>
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Bedford Joint Municipal Authority

Profit & Loss

April through June 2016

	Apr - Jun 16
Income	
Bedford Borough	5,500
Bedford Township	5,500
Grants	3,000
Sponsorships	
Fencing	480
Pet Waste Baggies	1,500
Total Sponsorships	1,980
Interest Income	17
Total Income	15,997
Expense	
Trail construction	
Permits	100
Enhancements	25,614
Total Trail construction	25,714
Advertising	245
Repairs and Maintenance	102
Total Expense	26,060
Net Income	(10,063)

Bedford Joint Municipal Authority
Balance Sheet
As of June 30, 2016

	<u>Jun 30, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	990
Savings	48,831
<u>Total Checking/Savings</u>	<u>49,821</u>
Accounts Receivable	
Accounts Receivable	1,500
<u>Total Accounts Receivable</u>	<u>1,500</u>
<u>Total Current Assets</u>	<u>51,321</u>
TOTAL ASSETS	<u><u>51,321</u></u>
LIABILITIES & EQUITY	
Equity	
Net Assets	63,857
Net Income	(12,536)
<u>Total Equity</u>	<u>51,321</u>
TOTAL LIABILITIES & EQUITY	<u><u>51,321</u></u>