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www.ShusterWayHeritageTrail.com

Sean Bardell - Chairperson
Nate Roadman - Vice Chairperson
Marie Russo Favatella - Secretary
Jeb Kegg - Treasurer
Mary Jo Casalena - Assistant Secretary-Treasurer

Meeting Minutes - August 8, 2025

- 1) **Bring Meeting to Order** - Sean brought the meeting to order at 8:05 a.m. Present were Sean (via phone), Marie, Jeb, Jim Wehling and Jeff Claycomb. Nate and Mary Jo were absent.
- 2) **Review and Approve Regular Meeting Minutes from Prior Month** - Jeb made a motion to approve; Sean seconded it. All were in favor.
- 3) **Public Comment** - None.
- 4) **Old Business**
 - a) Mini-grant Implementation & Fundraising Plan -
 - i) *Discs (sidewalks)* - Sean stated the borough council approved of the discs during their July working meeting. Jim suggested a distinction be made for an ADA compliant route.
 - ii) *Bike symbols on Simpson & Juliana Streets* - These were also approved by borough council. They asked us to use their high gloss paint, which is a little more expensive, but lasts longer and is more visible. They will do the painting.
 - iii) *Educational display docents* - Mari-Pat arranged for printing.
 - iv) *Educational display installation* - Requires Brad Sachler's help and manual labor.
 - v) *Reimbursement for grant related costs* - Need to check the payment for Southern Alleghenies Planning & Development Commission (SAP&DC). Jeb is keeping track of the bills and is checking to see if we can submit part of the bills now, rather than waiting until the end.
 - b) Trail Maintenance - There's a couple of drainage pipes that need some attention. The south end of the trail is well maintained by volunteers. It looks good and is being mowed twice per month, rather than once, due to the rainy weather. The lawn maintenance company determines whether to mow once or twice per month. BJMA will reassess after this month.
 - c) Northern Trail - Sean and Jim met with Keller Engineers (Brian Smith); they are checking to see if there's something they can do about washouts as part of the maintenance within the existing permit. Some possible solutions about the washouts were discussed.
 - d) Dam Removal from American Rivers - Will be starting this coming Monday, 8/11.
 - e) Mountain Bike/Hiking Project - Sean received a letter from Barb Diehl, Borough Manager; everyone on the borough council was excited about it. He also received a call from Logan Shank, who expressed concern about traffic and people hiking as this public land is used as hunting grounds.
 - f) Recognition of Founding Members - It proved to be difficult to find a good rock. There's a proposal for the new business park; a rock should be available when they excavate. The

proposal went out and; responses are to be within next month. We still plan to have a ribbon cutting on the upcoming anniversary in September. Jim will talk with Kelli Goodwin-Shaffer at the Chamber about this.

- g) Bridge across Cumberland Run - Jim and Sean met Brian Smith about surveys done in 2018; tax maps are way off. If we stay on the South Side, we will be on Kim Merkle's property. Previously, she signed an easement. Jim's meeting with her next Friday. Sean made a motion to proceed with having this surveyed, which is on Jim's property. Jeb made a motion to pay for this and Marie seconded it. All were in favor. Motion carried.

5) New Business

- a) Trail parking signs along 115 and N. Davidson Street - are needed because people cannot find places to park.
- b) Shuster Signage - Bill Shuster contacted Sean about there not being enough signage with the Shuster name on them. We will keep this in mind for future signs to include spelling out Shuster Way Heritage Trail instead of using the abbreviation of SWHT.

6) Officers' Reports Not Covered Above

- a) Chairperson - None
- b) Vice Chairperson - None
- c) Treasurer - Jeb submitted 2 bills for payment: Keystone Ridge for \$1,095 and Spring to Fall Lawn Maintenance for \$625. Sean made a motion to approve; Marie seconded it. All were in favor.
- d) Secretary - None
- e) Assistant Secretary-Treasurer - None

Sean made a motion to adjourn the meeting at 8:59 a.m. This was approved by Jeb and Marie.

The next meeting will be on **Friday, September 12, 2025 at 8:00 a.m.** at the Bedford Borough Office, 244 W Penn St. Bedford, PA 15522.

BJMA Treasurer's report
8/8/2025

Current checking	816.68
Current savings	<u>77,948.18</u>
Total	<u>78,764.86</u>

Income

Reimbursement	0.00
Donation Box	81.00
Interest	<u>198.37</u>
Total	<u>279.37</u>

Disbursements

Cincinnati Insurance - D&O/Liability	1,473.00
Sechler's Landscape & Excavation	1,715.00
Keystone Ridge Designs	1,095.00
Spring to Fall Lawn Maint. - 2 Mowings	625.00
Total	<u>4,908.00</u>

Accounts receivable

Credit card rebates	74.00
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Accounts payable