



Meeting Minutes 4.13.18

BOARD: Sell, Koontz, Ressler, Casalena

GUESTS: Brian Smith, Keller Engineers; Tonya Grimes, DBI

- A. Call Meeting to Order 8:16 AM
- B. Motion by Koontz to accept the March 2018 minutes as presented, 2nd by Casalena. Meeting Minutes approved.
- C. Public Comment
 - a. Brian Smith from Keller Engineers discussed timeline for completion of permitting/design phase of the Northern Trail Extension. Shooting to be done by end of 2018, pending environmental study. Discussed that if we are able to apply for the DCED multimodal grant program due 7/31/18, we would need to have control of property with formal easements from property owners & right of access (Yantz, Amick, Williams, Fulton & Mattson & possibly Kim Mearkle) squared away. Survey crews are scheduled to be out in May.
 - b. Tonya Grimes from DBI - Reported that working on a Fort Bedford Park renovation project which would include an elevated walkway to alleviate the ADA compliance / pedestrian issue from Fort Bedford Park to Downtown. A switch back is being considered and DBI has their design and cost estimate prepared. After DBI reviewed their project with PennDOT she learned there is interest in trying to combine their project with the Northern Trail extension. Looking at funding strategies to do the projects together with the federal money from Budget Reconciliation where \$1 Billion was allocated to Transportation projects and 30% must be used in rural areas.
- D. Old Business
 - a. Trail Surface - Rolling by Bedford Township - Ressler contacted Bedford Township who will have Rodney contact Jim Wehling to coordinate a second Spring 2018 rolling now that freezing is hopefully over. The Township will discuss at their next meeting if willing to commit to making this an annual regular maintenance item on their schedule.
 - b. Omni Bedford Springs Horse Crossing agreement - Revised Agreement was sent to John Hess. No additional comments/feedback/or approval have been received from John Hess. Ressler to contact John again so we can ideally wrap up at our May meeting.

- c. Pollinator Garden - Casalena will contact the Springs to discuss possible location.
 - d. Google Streetview - Koontz secured an extension of 45 days so we can get video with more fair weather scenery
 - e. Picnic Table - LBC Youth donation - no further info at this time to report.
 - f. Sponsorships - Bike Rack Plaque came in and Jim will get installed this weekend. Ressler to contact Petraca family again if they want to see a sample plaque.
- E. New Business
- a. Northern Extension - Final Design/Permitting underway.
 - b. PennDOT Multimodal Grant - due 3/30/18 - did not apply and we will void the resolution we approved at March 2018 meeting
 - c. DCNR C2P2 - due date of 4/11/18 - did not apply and we will void the resolution we approved at the March 2018 meeting
 - d. DCED Multimodal Transportation Grant is due 7/31/18 with a Fall 2018/early 2019 decision. We will need to have control of property in order to apply as well as a 30% cash-in-hand match available at the time we apply.
 - e. SAP&DC - Katie reached out to us to see if we have any projects they can send their Trail Group Volunteers to work on along the trail. Wehling working on a Maintenance Plan and will get back to SAP&DC with suggested dates/activities. Wehling also working on a name for the maintenance volunteers.
 - f. Board Member Attendance
 - i. Discussed the attendance and involvement of board members. Wehling provided names of a few individuals who have expressed interest in serving: Troy Claar, Tom Maureen and Suzanne Bowser (works at REI and has done volunteer work on trail). Sell to contact Leibfreid about his low historical attendance for last 5 years and only making part of one meeting so far in 2018. The board agreed we should suggest a letter of resignation. Sell will contact Leibfreid to discuss & report back to board.
 - g. Wehling reported that the Conference & Visitors Bureau is interested in increasing the hotel tax from 3% to 5%, which would increase budget by \$800,000 with allocation of \$100,000 to Trail Maintenance/Projects. Bedford County Commissioners are not interested in increasing the hotel tax at this time. Wehling will report to board on the hotel tax law at our next meeting so we can better understand.
- F. Reports of Officers
- a. Chairman -
 - b. Vice Chairman - absent
 - c. Secretary - Ressler reported on Trail Camera counts, SAP&DC will furnish data every 2-3 months, with first collection to take place within the next week.
 - d. Treasurer - Provided Attached Treasurer's Report, Big month for fence plaques. Koontz reported on conversation with Hometown Bank re: rate difference between Hometown and Somerset Trust with Hometown not able to provide

same substantially higher rates as Somerset. Motion by Koontz to move our banking to Somerset Trust; 2nd by Ressler - motion approved. Also prepared a Quarterly Statement, attached.

- e. Secretary-Treasurer - Casalena will send letters to all engineering firms who submitted Statement of Interest/Qualifications for the Northern Trail Design/Permitting to notify that we have awarded contract to Keller.

F. Motions & Resolutions

- G. Adjourn Meeting - Ressler Motion to adjourn at 9:33 AM, 2nd by Casalena. Meeting adjourned.

Next regular meeting will be May 11th, 2018 @ 8:15 AM at the Penn Square Center Conference Rm, 127 S. Juliana Street, Bedford, PA.