



Meeting Minutes December 8, 2017

ATTENDANCE:

Board: Sell, Koontz, Ressler, Leibfreid  
Guests: Jim Wehling - Bedford Borough

- A. Meeting called to order by Sell at 8:20 AM
- B. Motion by Koontz to accept the November minutes as submitted, 2nd by Leibfreid. Meeting minutes approved.
- C. Public Comment - None
- D. Old Business
  1. Infrared Trail Counter from SAP&DC – Received communication that working on, but have not received the agreement, nor the actual equipment which needs installed by us.
  2. Google Street View Mapping - no update at this time. Will table until we get any response.
  3. Trail Surface - Clark Contractors offered to roll the trail at no cost to us. Wehling talked to Bedford Township again & they are now able to do. Wehling to coordinate with Bedford Township to roll the surface after rain and before ground freezes. Ressler to coordinate with Clark on timing. Want to do when wet. Wehling will be there when they come. Plan to do that first, then decide if we want or need to lay dust.
  4. Pollinator Garden - waiting until Spring to discuss
  5. Plaques – 22 plaques to be installed by Jim this week.
  6. GTRP Grant Award Letter received and Grant Agreement executed. Ressler to contact the Gazette for inclusion in Top of the Morning since Santa Run.Walk.Roll being held December 9<sup>th</sup>.
  7. Multi Modal Grant – Received notification that we were not awarded a grant.
  8. Horse use by Omni – Ressler reported talking to John Hess who confirmed they are proceeding with the plan to locate horses in an area near tree line on Omni property near the narrow bridge. He doesn't have an agreement for us to review yet, but discussed preference to have our attorney prepare on our behalf. Ressler to contact Atty Snyder to see if able to draft sample agreement to protect BJMA, Trail Users and address maintenance aspect of bridge surface and trail surface.
- E. New Business
  1. TA Set-Aside Grant Presentation – Scheduled for 2:30 today, December 8, 2017 at SAP&DC in Altoona. Sell, Wehling and Ressler will all be present. Rehearsed powerpoint presentation.

2. Plan to send out RFP for the Northern Extension Construction Design & Permitting Services at our January meeting. Ressler to review past RFPs. Wehling to assist with preparing new RFP for discussion at our next meeting.

#### F. Reports of Officers

1. Chairman -.
2. Vice Chairman –
3. Secretary – Provided 2018 Meeting Schedule. Proposed keeping the 2<sup>nd</sup> Friday of each month at 8:15 AM in the Thomas Conference Center. Motion by Leibfreid to accept meeting schedule, 2<sup>nd</sup> by Koontz. Motion passed. Ressler will publish under Meeting Notices in Bedford Gazette.
4. Treasurer –
  - See attached Treasurers Report.
  - One bill to be paid to P.S. Printing for the plaques. Motion by Ressler to pay bill; 2<sup>nd</sup> by Sell. Motion passed.
  - Presented 2018 Budget. Motion by Ressler to accept the Budget as presented, 2<sup>nd</sup> by Leibfreid. Budget passed.
5. Secretary - Treasurer

#### G. Motions and Resolutions

Motion by Ressler to adjourn meeting at 10:15. AM

Next meeting will be January 12th, 2017 @ 8:15 AM at the Penn Square Center Conference Room, 127 S. Juliana Street, Bedford, PA

BJMA Treasurer's report  
12/8/2017

Current checking	891
Current savings	<u>100,654</u>
Total	<u>101,546</u>

*Deposits*

Fence Plaques	720
Donation box	42
Interest	<u>12</u>
Total deposits	<u>774</u>

*Disbursements*

P/S Printing	272
Total Disbursements	<u>272</u>

*Transfer from checking*  
*Transfer from savings*

*Accounts receivable*

Credit card rebates	5
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Bedford Joint Municipal Authority  
Profit & Loss Budget Overview  
January through December 2018

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	<u>Jan - Dec 18</u>
Income	
Bedford Borough	5,500
Bedford Township	5,500
Grants	1,500
PA DCED GTRP grant	200,000
PA DCNR	
PennDoT	
Sponsorships	
Kiosk	
Benches	
Fencing	2,300
Educational Displays	
Pet Waste Baggies	
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Total Sponsorships	2,300
Santa Walk/Run income	250
Donations	
South Box	100
North Box	30
Donations - Other	1,000
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Total Donations	1,130
Interest Income	75
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Total Income	216,255
Expense	
Phase 1	
Contractor	
Enhancements	600
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Total Phase 1	600
Phase 2	
Final Design	298,100
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Total Phase 2	298,100

Bedford Joint Municipal Authority  
Profit & Loss Budget Overview  
January through December 2018

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	<u>Jan - Dec 18</u>
Repairs and Maintenance	350
Insurance	1,600
Webpage	50
Advertising	350
Dues and Subscriptions	320
Interest Expense	
Recording fees	
Professional Fees	
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Total Expense	301,370
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Net Income	<u><u>(85,115)</u></u>