



PO Box 148
Bedford, PA 15522

BedfordJointMunicipalAuthority@gmail.com
www.ShusterWayHeritageTrail.com

Sean Bardell - Chairperson
Nate Roadman - Vice Chairperson
Jeb Keggs - Treasurer
Marie Russo Favatella - Secretary
Mary Jo Casalena - Assistant Secretary-Treasurer

Meeting Minutes - March 13, 2026

- 1) **Bring Meeting to Order** - Sean brought the meeting to order at 8:04 a.m. Sean, Nate, Jeb, Marie, Jim Wehling, and Jeff Claycomb were present. Mary Jo participated via phone.
- 2) **Review and Approve Regular Meeting Minutes from Prior Month** - Jeb made a motion to approve. Mary Jo seconded it. All were in favor.
- 3) **Public Comment** - None
- 4) **Old Business**
 - a) Mini-grant Implementation & Fundraising Plan -
 - i) *Discs (sidewalks)* - Mary Jo needs to order them. She will see if the prices have changed. We're going to order 3 discs to start. Use epoxy to secure. Can order epoxy and the drill bit needed from the disc company. We may have to go with different sized fonts based on the number of letters in each sponsor's name.
 - ii) *Bike symbols on Simpson & Juliana Streets* - Jim checked with Barb Diehl, Bedford Borough Manager; we can use 8 symbols for Juliana and Simpson Streets. The borough will install them at no cost to BJMA as part of tourism promotion. No change in pricing since 2021. Estimated cost is \$3,500. Sean made a motion to approve and Nate seconded it; all were in favor.
 - iii) *Reimbursement, grant related costs* - deadline may be approaching soon as it's a 2024 grant.
 - b) Bridge across Cumberland Run - Brian from Keller Engineering doesn't have any additional info. Jim met with Dawn Housel to write a grant. Charlene, who does title searches, is trying to figure out if Kim Mearkle has a mortgage on property. Kim already signed an easement, but it hasn't been filed. If we don't make the 4.30.26 deadline, there's another grant opportunity of 85/15 with a deadline of 5.31.26.
 - c) Current Board Member Picture for FaceBook Page - will reschedule for a time when weather is better.
 - d) Pinch point - dam being out isn't supposed to make a difference. Jim would like to clear out vegetation to help with water flow. A permit is not needed to do so if the water is below the mean high.
 - e) Bike trail - Joe Casalena would like to have an evening of work this coming Monday; however, there's a 75% chance of rain. Possibly Sunday afternoon or early evening instead. Mary Jo will send a text message to the group.
- 5) **New Business**
 - a) Washed out area - is located after going under by-pass. Penn Dot isn't doing anything about it. Will need 3-4 people to carry rocks to build it back up.

Also, Jim and Jeff will install parking signs.

6) **Officers' Reports Not Covered Above**

- a) Chairperson - Sean is waiting to hear back from Allegheny Highland Association of Realtors - funding from them can be used for benches or educational displays.
- b) Vice Chairperson - None
- c) Treasurer - See Treasurer's Report for balances and any donations, interest and/or credit card rebates received. No bills to approve; Keller Engineers are all paid and so are Ritchey, Ritchey and Koontz to prep tax forms.
- d) Secretary - Marie reminded board members to complete and return their Statement of Financial Interest forms. Sean and Marie submitted their forms.
Marie asked how often story boards are to be changed as the Christmas holiday story is still up. Jim said they're to be changed every 3 months and may be delayed due to the weather we previously had.
- e) Assistant Secretary-Treasurer - None

Sean adjourned the meeting at 8:56 a.m. after Nate made a motion to adjourn and Marie seconded it.

The next meeting will be on **Friday, April 10, 2026 at 8:00 a.m.** at the Bedford Borough Office, 244 W Penn St. Bedford, PA 15522.

BJMA Treasurer's report
4/10/2026

Current checking	416.45
Current savings (CD & MMDA)	<u>69,455.77</u>
Total	<u>69,872.22</u>

Income

Reimbursement	0.00
Donation Box	0.00
Interest	45.34
	<u>0.00</u>
Total	<u>45.34</u>

Disbursements

	0.00
	0.00
Total	<u>0.00</u>

Accounts receivable

Credit card rebates	74.00
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Accounts payable