



Meeting Minutes January 12, 2018

ATTENDANCE:

Board: Sell, Koontz, Ressler, Casalena
Guests: Jim Wehling - volunteer

A. Meeting called to order by Sell at 8:23 AM

B. Motion by Koontz to accept the December minutes as submitted, 2nd by Koontz. Meeting minutes approved.

C. Public Comment –

- Wehling mentioned interest by a local couple in sponsoring an item along the trail. Agreed on \$700 sponsorship for bike rack & to recognize the sponsorship with a bronze plaque.

D. Old Business

1. Infrared Trail Counter from SAP&DC - Cooperation Agreement was prepared by SAP&DC and was distributed to board members to review prior to the meeting. Motion by Ressler to execute agreement; 2nd by Casalena. Motion passed. Ressler to send 2 copies back to SAP&DC. Of note, BJMA is responsible for cost of installation.
2. Trail Surface - Rolling by Township - didn't happen in December. Wehling will try to coordinate another date in January when weather and conditions are appropriate.
3. Santa Run.Walk.Roll - light attendance, but was discussion and excitement for Northern Trail Extension.
4. Agreement with Omni Bedford Springs - Horse crossing - Ressler to follow with Atty Snyder on agreement language

E. New Business

1. Reviewed draft RFP for the Northern Extension Construction Design & Permitting Services. Discussed advertisement in Gazette & Altoona Mirror, but to have Ressler also send directly to the following firms: Keller, Stiffler & McGraw, Lehman, EADS and Clark Engineering. Wehling will have Keith Landis post RFP on our website. Due date will be February 6th. Motion by Koontz to publish ad for RFP in Gazette & Mirror, 2nd by Sell. Motion passed.
2. Discussed REI Grant as possible source of funds to lay stone dust along trail. REI had requested ideas for projects by January 19th. Wehling will communicate with REI. Wehling will get cost estimate for stone dust installation.

F. Reports of Officers

1. Chairman -.
2. Vice Chairman –
3. Secretary –
 - Distributed goods from Keller Engineers
 - Announced CP provided gift for testimonial statement
 - Ressler to send Thank You note to Mark & Sue Thomas for allowing us to continue using their conference room for our meetings without charge.
 - Discussed a board attendance policy. Will continue to monitor to see if necessary.
4. Treasurer –
 - See attached Treasurers Report.
 - Motion by Ressler to pay bill; 2nd by Sell. Motion passed.
 - Presented 2017 Financials.
 - Reported that Ethics Forms are needed again & distributed to the Board.
5. Secretary – Treasurer
 - Thanked Jim Wehling for his continued support of the trail and also for his service on Bedford Borough Council.
 - Reported the Springs is continuing to develop the mountain bike trail system at the resort. Is a volunteer effort. Trail was laid out by Clark Fisher. Approximately 7 miles of trail. Joe Casalena and Eric Leppert are working to flag and cut the trail. Discussed possibly engaging REI to assist.

G. Motions and Resolutions

Motion by Ressler to adjourn meeting at 9:10 AM

Next meeting will be February 9th, 2018 @ 8:15 AM at the Penn Square Center Conference Room, 127 S. Juliana Street, Bedford, PA

BJMA Treasurer's report
1/12/2018

Current checking	677
Current savings	<u>100,667</u>

Total	<u>101,344</u>
-------	----------------

Deposits

Fence Plaques	60
Donation box	
Interest	<u>13</u>

Total deposits	<u>73</u>
----------------	-----------

Disbursements

Bedford Gazette	33
P/S Printing	29

Total Disbursements	<u>62</u>
---------------------	-----------

Transfer from checking

Transfer from savings

Accounts receivable

Credit card rebates	5
---------------------	---

Bedford Joint Municipal Authority

Balance Sheet

As of December 31, 2017

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	679
Savings	<u>100,667</u>
Total Checking/Savings	<u>101,347</u>
Total Current Assets	<u>101,347</u>
TOTAL ASSETS	<u><u>101,347</u></u>
LIABILITIES & EQUITY	
Equity	
Net Assets	49,022
Net Income	<u>52,325</u>
Total Equity	<u>101,347</u>
TOTAL LIABILITIES & EQUITY	<u><u>101,347</u></u>

Bedford Joint Municipal Authority

Profit & Loss

January through December 2017

	<u>Jan - Dec 17</u>
Income	
Bedford Borough	5,500
Bedford Township	5,500
CFA grant	32,994
PA DCNR	48,830
Sponsorships	
Fencing	2,400
Donation boxes	500
	<u>2,900</u>
Total Sponsorships	2,900
Donations	
South Box	60
North Box	9
Donations - Other	650
	<u>719</u>
Total Donations	719
Interest Income	105
	<u>105</u>
Total Income	96,548
Expense	
Phase 1	
Enhancements	962
	<u>962</u>
Total Phase 1	962
Phase 2	
Engineering - Feasibility	39,018
	<u>39,018</u>
Total Phase 2	39,018
Repairs and Maintenance	2,458
Insurance	1,387
Webpage	113
Advertising	53
Dues and Subscriptions	170
Office	64
	<u>44,223</u>
Total Expense	44,223
Net Income	<u><u>52,325</u></u>