



Meeting Minutes January, 13, 2023

ATTENDANCE:

BOARD: Brian Sell, Sean Bardell, Carey Nycum-Foor, Brad Koontz, Mary Jane Casalena

GUESTS: Jim Wehling (Volunteer/landowner), Dave Petit (OBV), Clyde

- A. **Bring Meeting to Order & Attendance** - Meeting Called to order by Sell @ 8:00 A.M.
- B. **Review & Approval of Regular Meeting Minutes from December 2022** - Motion by Casalena to approve as submitted, 2nd by Koontz. Meeting minutes approved.

C. Public Comment

1. **Northern Trail Extension Construction Update** - Update via email:
 - *Completion Date: 07/28/2023*, Construction has stopped for the winter but still plans to complete construction by 07/28/2023
 - It was brought to attention that No Trespassing signs need hung up
 - OBV members expressed concerns about the aesthetics mainly at sides of the bridge.
 - *PA Sedgegrass discussion as a low maintenance solution to be installed along the bank near the bridge vs. the river rock. This will include 30 plugs flats at \$3.67 per plant totaling about \$1000.*
 - *Can be broad leaf sprayed*
 - *Will need the landscape cloth which is in contract*
 - *Type L weed barrier*
 - *Casalena made the motion to purchase Pa Sedgegrass 8 flats of 30 for \$1000. Sell seconded the motion.*
 - *Dressing of the trail head and placement and number of trees*
 - *6mth extension signed*
 - *OBV went over busy times including June 2nd and 4th weeks are civil war reenactments*
 - *Opening in April and May is when they start getting busy for the season*
 - *Ongoing work:*
 - *Project issues:*
 - *Added cost:*

D. New Business

1. **Amenities / Sponsorship Plan for Northern Extension**
 - i. Casalena will work with Susan Thomas on the language for the plaque.
 - ii. Sell proposed forming a committee to promote and oversee sponsorship plans. Asking Madison Howard to head up this program.
 - iii. Will need to determine how many benches and costs. Some doggie bag posts have been sponsored and Wehling expressed there has been a lot of interest in sponsorship already.
2. **Stream Bank Improvement Project**
 - i. Permit Application has been obtained. Thank you to Jim Wehling for all his work on the application.
 - ii. Jim noted that the Conservation District funding available is \$40K so cost of the project should be largely covered and not any additional expense to BJMA. Guy and Rylan will handle the funding.

- iii. Waiting on Omni's legal team to finish out their side of the paperwork for the agreement for the temporary access on their property, though we have received verbal support from Omni to do the work.
- iv. Jim suggested putting educational information in the trailhead kiosk describing the improvement project.
- v. Plan for July 2023 to perform the stream bank improvement project. .

3. Kayak/Boat Launch Project

- i. We have enough support letters and they are done.
- ii. A preliminary engineering drawing will need to be drawn up for the boat launch. Will use Keller Engineering and ask for a ballpark cost.
- iii. Motion was made by Koontz to move forward with Keller Engineering to draw up the construction drawings for boat launch. Sell seconded the motion.
- iv. Jim Wehling to apply for PA Fish & Boat Commission for a Grant. To be submitted by Jan 31st.
- v. Discussion on possibility of repurposing trees from boat launch.

E. Old Business

1. Map/Trail signage in Fort Bedford Park - Signage is done and paid for Casalena has the key and will put them up at the Springs and Elks.
2. Borough Ordinance updates to reflect Name Change and Northern Extension
 - o No response yet from Dean Crabtree- Nycum-Foor will ask Barb for update

F. Reports of Officers

- Chairman - Letter was sent no response-Prices on easement to revise the alignment to use the sewer line access from S. West St.,to Davidson St. and Ressler to send a letter to property owner Price noting our interest in continued discussions on the matter.
- Vice Chairman- Thanked all for the opportunity to serve as Vice Chair
- Secretary- Thanked all for the opportunity to serve as Secretary.
- Treasurer - See attached Treasurer's Report. Motion by Caselena to approve the report and pay the bills, 2nd by Sell. Motion carried.
- Secretary-Treasurer -

Meeting Adjourned 9:52 AM

Next Meeting will be February 10th , 2023 @ 8:00 AM
At the Bedford Borough Office, 244 W. Penn St., Bedford, PA

BJMA Treasurer's report
1/13/2023

Current checking	2,021
Current savings	92,166

Total	94,187
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Income	
PennDoT	630,623
Interest	1,310
Total	631,933

Disbursements	
Plum Contracting	616,480
Stiffler McGraw	14,143
Landis Graphic Designs	204
Steltek Graphics	79
Bedford Gazette	16
KEI	1,000

Total	631,922
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Accounts receivable	
Credit card rebates	74

Bedford Joint Municipal Authority
Profit & Loss Budget Overview
January through December 2023

	Jan - Dec 23
Income	
Bedford Borough	5,000
Bedford Township	5,500
Grants	200,000
PennDoT	725,000
Sponsorships	40,000
Donations	500
Interest Income	700
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Total Income	976,700
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Gross Profit	976,700
Expense	
Phase 1	200
Phase 2	765,000
Kayak launch	200,000
Repairs and Maintenance	0
Insurance	1,555
Webpage	200
Advertising	50
Business Licenses and Permits	100
Dues and Subscriptions	300
Professional Fees	5,000
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Total Expense	972,405
Net Income	4,295

Bedford Joint Municipal Authority
Balance Sheet
As of December 31, 2022

Dec 31, 22

ASSETS

Current Assets

Checking/Savings

Checking

2,010

Savings

692,366

Total Checking/Savings

694,376

Total Current Assets

694,376

TOTAL ASSETS

694,376

LIABILITIES & EQUITY

Equity

Net Assets

43,672

Net Income

650,704

Total Equity

694,376

TOTAL LIABILITIES & EQUITY

694,376

Bedford Joint Municipal Authority
Profit & Loss

Income	
Bedford Borough	5,000
Bedford Township	5,500
Grants	32,755
CFA grant	20,000
PennDoT	1,775,964
Sponsorships	
Bridges	2,500
Fencing	480
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Total Sponsorships	2,980
Donations	11,034
Interest Income	2,999
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Total Income	1,856,232
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Gross Profit	1,856,232
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Expense	
Phase 1	161
Phase 2	1,201,941
Kayak launch	2,876
Repairs and Maintenance	362
Insurance	1,555
Webpage	155
Advertising	33
Bank Service Charges	3
Business Licenses and Permits	100
Dues and Subscriptions	290
Professional Fees	(1,947)
Total Expense	1,205,528
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Net Income	650,704

