



## Meeting Minutes July 3, 2019

### ATTENDANCE:

BOARD: Sell, Koontz, Ressler, Casalena, Lorah

GUESTS: Jim Wehling

- A. Call Meeting to Order - Meeting called to order by Sell at 8:19 AM
- B. Review & Approval of June 2019 Meeting Minutes
  - a. Motion by Sell to approve the May 2019 meeting minutes as corrected by Ressler to fix spelling of Mary Lorah's name and also correct the year in Public Comment a., 2nd by Koontz. Meeting minutes were approved as corrected.
- C. Public Comment
  - a. Ressler had shared update from Nicki Donahoe (PennDOT) via email that PennDOT is coordinating with their PHAST Team to get out to do the Archaeology test pits. They are going to hold off on the wetlands and the formal survey work until after those pits are done. She feels is unlikely that they will find anything, but want to be mindful of costs. If they find anything on that alignment then we will have to find a new one and don't want to have wasted funds on wetlands or survey.
- D. Old Business
  - a. Sell reported on the meeting with OBV held on June 20th. Sell and Ressler represented the board, Rick Drahnak from Keller and Nicki Donahoe from PennDOT shared the latest proposed alignment and had some discussion about locating a trail head on the west or east side of the bridge, in the event funding prevents us from building the trail all the way to Weber Lane. Next steps are archaeology, then wetland delineation and a new survey. Bill Shuster and an assistant from his office also attended. Bill shared his passion for seeing the trail come to fruition and expressed how difficult it is to secure funding. He really wants to see the project completed for the benefit of all Bedford County residents and guests alike. OBV Board Chairman, Clyde Deremer, advised us that the board approved the trail moving forward. Bonnie confirmed their approval with an email to Brian Sell and also noted they would like us to hold off public announcement until alignment details vetted.
  - b. New Board Member approved by Bedford Borough. Borough Council unanimously approved the addition of Mary Lorah to the board at their meeting on Monday, July 1. Mary will fulfill the term and position of Vice Chairman following Jim Fungaroli's resignation.

- c. Northern Extension Easement Update - Price property purchase by Wehling has been stalled for an issue regarding lien; Snyder working on Amick easement next;, Mearkle easement has been signed and sent on to Lender.
- d. New Logo/New Name - Website/Social Media/Press Release - Casalena reported she has been working with Keith Landis on the website. Keith working on revisions per comments from board members. Discussed various changes. Casalena to work with County Planning office to see if an updated map can be created including the trail heads and new logo; Wehling to reach out to someone with Rails to Trails regarding H&BT Trail map. Agreed to launch website once the additional updates are complete and prior to alignment being finalized at OBV.

#### E. New Business

- a. Memorandum of Understanding with OBV - Ressler reached out to Snyder to draft a memorandum of understanding with OBV to document their approval of the trail project. Draft not yet received.
- b. Boat Launch - Wehling prepared a proposed draft timeline for the boat launch project. See attached. After continued discussion and review of sample photos, we discussed next steps to include Wehling contacting Jay Schreiber with DCNR regarding funding and support, and Casalena reaching out to Jim Bittner, who is a registered PE who may have interest/ideas/expertise about design to be ADA compliant and work with the proposed site specifics.

#### F. Reports of Officers

- Chairman -
- Vice Chairman -
- Secretary - Meeting change was advertised in Gazette. Proof of publication received. Will send by-laws and updated board contact info to Lorah.
- Treasurer - Koontz presented Treasurer's Report. See Attached. Motion by Ressler to accept the Treasurer's Report and pay the bill to Bedford Gazette. 2nd by Sell. Motion carried. Treasurer will contact Somerset Trust to get Mary added to banking account. Treasurer will also provide sponsor listing to Casalena for use on new website.
- Secretary-Treasurer

Motion by Sell to adjourn meeting at 9:30 am, 2nd by Koontz. Meeting adjourned.

Next Meeting will be August 9th @ 8:15 AM at Penn Square Center,  
127 S. Juliana St., Bedford.

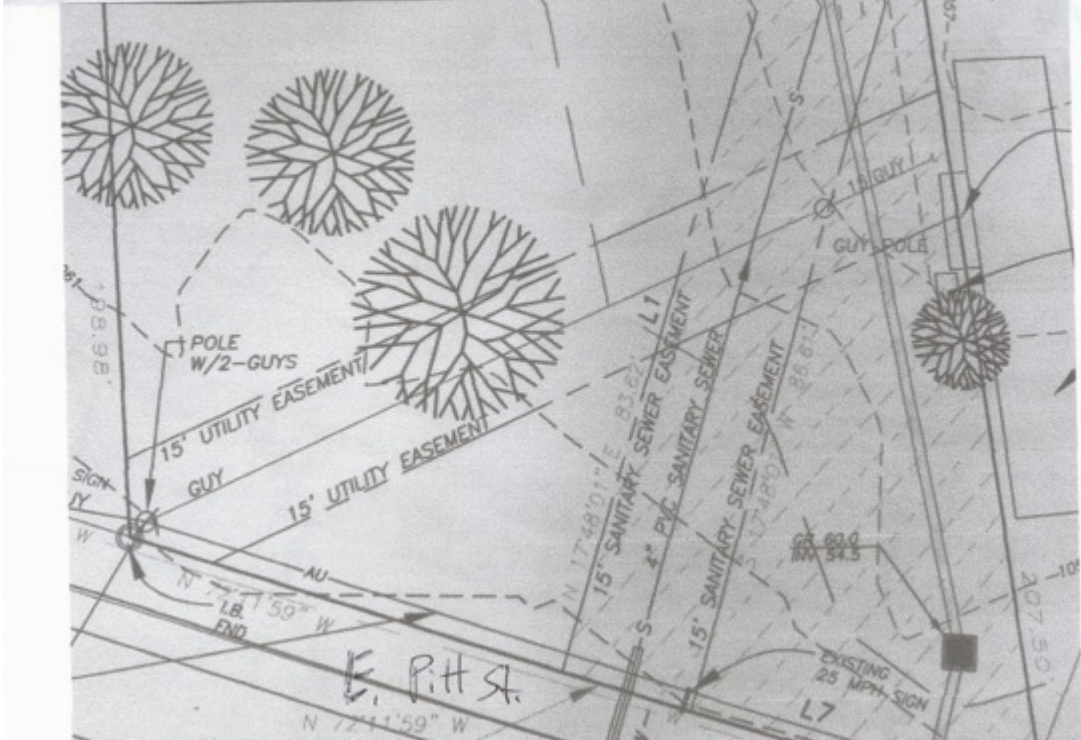
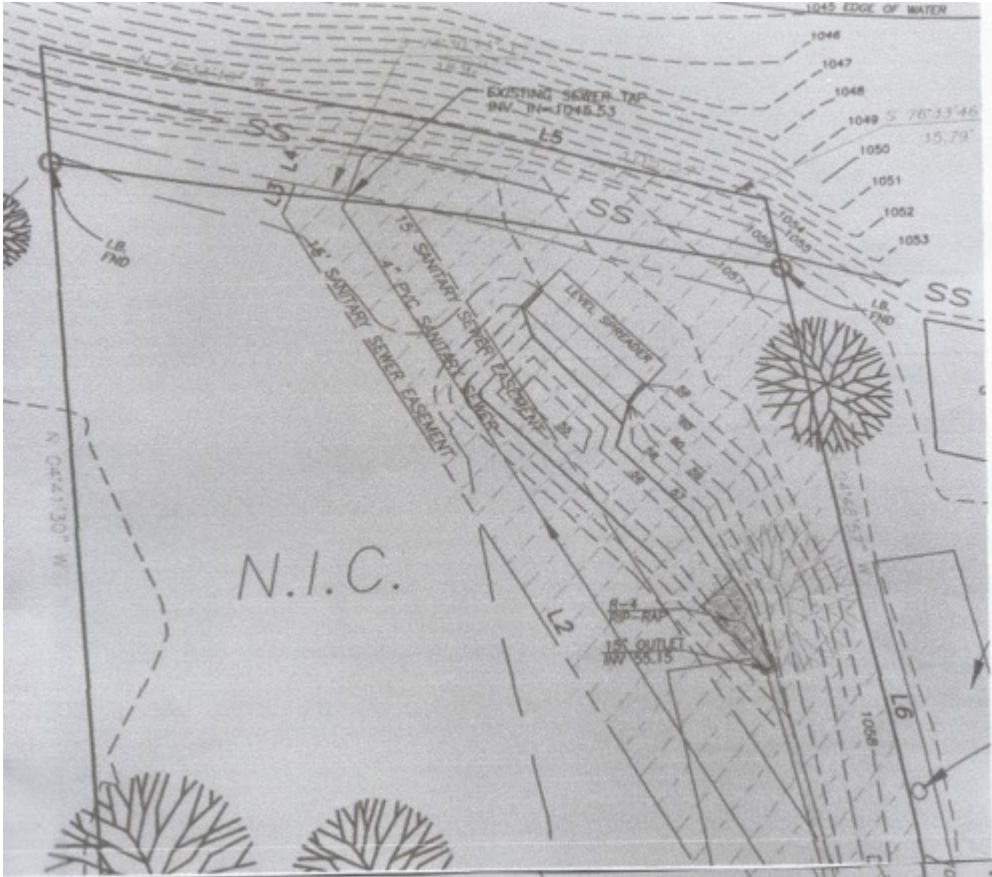
Authority Members,

I put the attached together regarding a possible kayak/canoe launch on the Hometown Bank lot FYI.

The schedule is based on obtaining public funds. If there is a private funding option, the project could go faster, but I don't know what that would be.

The township office had blueprints of the Hometown Bank project on file. The info on this particular lot was shown on a larger blueprint in 2 different places. Thus I had to piece together what you see here from 2 photos I took on my phone. The middle doesn't match up very well, but it gives you a good idea of what is there and thus need to be avoided. The topo info is important. Shows a drop of 13' from top of bank to rivers edge (1045 to 1058 elevation). You can see where the sanitary sewer (SS) line is and the 4" lateral running to it. The map shows the stormwater retention area as well. N.I.C. means not in contract so not significant.

The lot is wider than I thought. 108' on the Pitt St. side and something less than that on the Raystown side.



### **Proposed handicapped accessible kayak/canoe launch**

**Where?** Across E. Pitt St. from Bedford Branch of Hometown Bank on a lot owned by Hometown Bank.

**Who** would own easement and maintain improvements? Bedford Joint Municipal Authority (owners and developers of the Bedford Heritage Trail).

**What?** Design and build a (1) handicapped accessible launch area at river's edge; (2) handicapped accessible ramp from the top of the bank to the Raystown Branch of the Juniata River; (3) kayak/canoe unloading area; (4) parking lot to accommodate approximately six vehicles.

**Why?** The PA DCNR designated Raystown Branch of the Juniata River Trail begins in Ft. Bedford Park, but is obstructed by a low head dam across the river, behind and slightly upstream from BB&T bank at 601 E. Pitt St. The Borough's municipal authority has blocked an unauthorized launch sight behind the King Buffet restaurant leaving no good alternatives for kayak/canoe launches.

**When:** Just beginning to explore the idea, but here is *what a schedule might look like:*

June and July 2019: Explore the concept with Hometown Bank and Bedford Township

August 2019 through February 2020: Raise match money for DCNR planning grant and complete draft easement agreement(s), pending final design.

March through April 15, 2020: Prepare and submit planning grant application for DCNR Community Connections Partnership Program (C2P2).

November 2020 through February 2021: Complete feasibility study, finalize easement, and complete detailed designed, permitting and construction cost estimate.

March through April 15, 2021: Prepare and submit construction grant application for DCNR Community Connections Partnership Program (C2P2).

May and June, 2021: Prepare and submit a Greenways, Trails and Recreation Program (GTRP) for construction funds for the project.

June to November 2021: BJMA to fund raising for matching state monies.

December 2021 to January 2022: Advertise project.

March through May, 2022: Construct project.

BJMA Treasurer's report  
7/3/2019

Current checking	1,935
Current savings	<u>110,627</u>
Total	<u>112,562</u>

*Income*

Fence	60
Interest	<u>195</u>
Total	<u>255</u>

*Disbursements*

Bedford Gazette	<u>21</u>
Total	<u>21</u>