



Meeting Minutes January 10, 2020

ATTENDANCE:

BOARD: Sell, Koontz, Ressler, Casalena, Lorah

GUESTS: Jim Wehling (Volunteer), Clyde Deremer (Old Bedford Village)

- A. Call Meeting to Order - Meeting called to order by Sell at 8:15 AM.
- B. Review & Approval of December 2019 Meeting Minutes. Motion by Koontz to approve the minutes as submitted, 2nd by Sell. Meeting Minutes approved.
- C. Public Comment
 1. Brian Smith - KEI reported that continue to work on their Permit application. A pre-app meeting between PennDOT, DEP, Keller& us hasn't been scheduled yet. End of March 2020 deadline for permit application still on target. Continue to work on costs for bridge. Brian Smith reported he met with Lane Metals following our November meeting. They are working on an aluminum box culvert option for the crossing near the apartment complex, which will be a much less expensive option than a bridge.
 2. Jim Wehling reported Peter Winglee has requested info regarding wetlands on his property. Brian Smith said they are still finishing survey work. KEI will identify corners only if easily identifiable within scope of work when identifying wetlands. Once KEI has wetlands delineated on drawing we will get a copy. BJMA would then be able to share with Peter. Timeline for completion still undetermined due to weather. Board agreed no problem at all providing copy to Winglee. KEI will send to us when available.
 3. TS&L & H&H Submission still in the works.
 4. Geotechnical study will now be required. Cost estimate expected to be approximately \$5,000. Smith working with two companies to get cost for work. Will need us to notify property owners when the time comes to do work.
 5. Expect to have a more firm update on trail construction cost by March 1.
 6. Ressler reported Bedford Borough approved the modified alignment from Fort Bedford Park to Davidson Street which eliminates the Cumberland Run crossing at the Park at their meeting on January 6, 2020. Council requested an updated map reflecting the revision which April forwarded.
 7. Wehling asked if another public meeting is required. Smith reported that is not required. Wehling said there seems to be some mis-information locally and suggested BJMA may want to update the Borough or others. Board agreed gladly will update anyone if requested.

D. New Business

1. Website...Shusterwayheritagetrail.com website domain renewal. April received notice from Keith Landis that our domain renewal is due. Keith will pay with our approval & will need to reimburse Keith. April emailed Keith to clarify renewal term, which he confirmed is one year. Keith continues to provide all updates to the website, including the updated trail map. April also asked Keith to update the link to Bedford Elks CC new website. Motion by Sell to approve payment, 2nd by Casalena. Motion approved.

E. Old Business

1. Boat Launch - Wehling identified that Royce Coughenour was engineer who did stormwater management plan for Hometown Bank. He brought up issues that we would need approval from DEP for structure to be along the stream bank & that we might need PennDOT to approve an added entrance off route 30 to access the property.. Wehling will reach out to Royce for a cost estimate for him to draw up a plan to develop site into boat launch..
2. QR Code - Keith Landis created a QR code that links to our map. Will begin using new QR code.
3. Updated signage - Mary Jo worked with Mari Pat and StelTek to produce updated signage for the displays with new logo. Other signage in Kiosks and at Fort Bedford Park need replaced as well. Motion by April to have Mari Pat proceed with printing the foam board signs for 2 Kiosks with QR code added & foam board updated map created by Bedford County Planning office and foam board map for Fort Bedford Park with landscape orientation text, sized to fit display case at Fort. Koontz 2nd. Motion passed. Mary Jo will work with Wehling to install new signs.
4. Bike Fixit Station - Max is working on fundraising for the project. Expect an update in February.

F. Reports of Officers

- Chairman -
- Vice Chairman - Reported the PA Land Trust Conservation workshops being held in Gettysburg in April. Several topics she thought may interest board. Trail & Access, Building Better Trails, Cutting Costs on Hybrid Trails, etc. Ressler will forward brochure to board & Jim Wehling for review.
- Secretary - Advertisement ran in Gazette in December; Reported Brouse fixed the divot left after tree removal; Atty Snyder has not invoiced us for any legal work for easements, but may for February meeting. Discussed also adding a link to Fort Bedford Museum on our site. Board agreed & April will ask Keith to add.
- Treasurer - Koontz presented Treasurer's Report & Quarterly reports & Annual Report. See attached. Motion by April to pay bills & accept reports. 2nd Lorah. Motion by Casalena to accept proposed budget with change to add legal expense of \$7,000. 2nd by Koontz.
- Secretary-Treasurer - reported will miss the February meeting.

Meeting adjourned 9:31 AM

Next Meeting will be February 14th @ 8:15 AM at Penn Square Center,
127 S. Juliana St., Bedford.

BJMA Treasurer's report
1/10/2020

Current checking	2,065
Current savings	<u>100,321</u>
Total	<u>102,386</u>

Income

CFA reimbursement	38,127
Fence plaque	180
Interest	<u>93</u>
Total	<u>38,400</u>

Disbursements

DBI	100
Bedford Gazette	17
Landis Graphic Designs	132
Steltek Graphics	<u>295</u>
Total	<u>544</u>

Transfers

Checking to Savings	37,700
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Accounts receivable

Credit card rebates	25
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