



Meeting Minutes April 8, 2022

ATTENDANCE:

BOARD: Casalena, Ressler, Koontz, Sell

GUESTS: Jim Wehling (Volunteer/landowner), Clyde Deremer (OBV)

A. Call Meeting to Order - Meeting Called to order by Sell at 8:01 AM

B. Review & Approval of Meeting Minutes.

1. Motion by Koontz to approve the March Meeting Minutes as submitted by Ressler. 2nd by Calalena. Motion carried. Minutes approved.

C. Public Comment

1. Northern Extension Update -

- a. Brian Sell was able to sign the Co-Permittee Acknowledgement Form and signed Acknowledgement of Appraisal of Permit Conditions forms for PennDot, in lieu of Jim Wehling, since the permit had been corrected already.. Brian Sell gave originals to Dave.
- b. April approved Stiffler McGraw hour in ECMS
- c. Plum Contracting is planning to be on site June 2022.
- d. April will reach out to our contact at Plum to coordinate a best date for a ground-breaking ceremony. Discussed holding at OBV entrance.

D. New Business

1. Jim shared the project that SAP&DC is working to organize & have an inventory of projects in their database so SAP&DC can manage / allocate / distribute funds looking at big picture.
 - a. Jim working with Brandon at SAP&DC to submit the trail extension to Turnpike
 - b. Consensus to also have Jim include Boat/kayak launch project.
 - c. No formal deadline to submit
 - d. Feedback to Jim on draft by 4/18/22
2. Amenities / Sponsorship Plan for Northern Extension
 - a. Jim had prepared a sponsorship plan with costs adjusted last meeting
 - b. April suggested change to bike rack sponsorship cost
 - c. Plan to do a groundbreaking ceremony sometime in June at OBV entrance and kickoff the sponsorship fundraising at that time.
 - d. Jim and Mary met with Alan Hammond and Dave Young from DCNR, Regional Environmental Coordinator, to develop the content for the educational display signage. Will be signage to recognize the Pin factory, the May family and environmental information.
 - e. Dave Heller of Old Bedford Brewery suggested a "Pin" Pilsner to be launched at time of trail opening and to recognize the significance of the Pin factory.
 - f. April suggested Jen Judd may be able to assist with an artistic design of the sponsorship opportunity flyers.

3. Stream Bank Improvements

- g. Jim talked with Dave Swartzel at Omni and gave him documentation about the plans for stream bank improvements.
- h. Legal team at Omni advised that they are comfortable with us proceeding, as long as a signed hold harmless agreement is put in place between BJMA and Omni and that BJMA will agree to repair any damage to Omni's property.
- i. Jim prepared a draft letter, per Omni's request. Consensus from board that the letter is acceptable and Jim will present the language to Dave at Omni.
- j. Omni will then work on an agreement between both BJMA and Omni for when the work is actually to be done.

4. Boat Launch

- k. April sent Ryan at Bedford REC the Rutters approval letter and preferred layout. Ryan responded with the layout marked up showing where the REC power box will be installed and will not interfere with the proposed launch parking area. He advised REC will just need to be able to access the box for maintenance.
- l. Jim will proceed with the DCED Greenways Trails & Recreation Program GTRP Grant application with a deadline of May 31, 2022. GTRP has an 85/15 match. Jim received confirmation that we cannot include expenses incurred prior.
- m. Keller is working on a cost estimate to provide the needed information to Nathan Karn, which includes the following:
 - 1. Deed reference for the property over which the access is being provided for preparation of the easement.
 - 2. Description of the construction easement area
 - 3. Description of the property being dedicated in fee simple including the base deed reference from the split off and recorded subdivision information.
- n. Nathan Karn provided an estimate of \$1,500 for legal fees associated with sub-division and easements.
- o. April sent the Rutters support letter to Bedford Borough and Bedford Township. Bedford Township advised support of the project.

E. Old Business

1. Eagle Scout Project - Bike Fix-it station

- a. Plan to install this week
- b. Plaque has been received
- c. Need to plan a ribbon cutting

2. Trail Maintenance

- a. Bedford Township used their roller to roll the entire trail. Appears to have made an improvement to the surface.
- b. PennDOT trimmed the red buds along their right-of-way along Elks property to help with visibility.
- c. Jim and Sara Seitz have volunteered to help with maintenance

D. Reports of Officers

- Chairman - Discussion on Board Plans moving forward - April to request a meeting with Borough and Township to discuss future plans when send minutes.
- Vice Chairman-
- Secretary- Township wants pictures of the trail for their website. Brian will donate his marketing person to take pictures of the trail. The donor bench we ordered in December was originally expected to ship in May, now expected in June. Advised not planning to seek re-appointment at end of term December 2022. April will notify Borough & Township.

- Treasurer - See attached Treasurer's Report. Motion by Ressler to accept the Treasurer's Report and pay the bills. Brad talked to Mary Pat about designing signage with QR code linked to PayPal for installation on the donation boxes. Also discussed Police concern with jurisdiction in Township. Question whether the township executed any ordinance giving Bedford Borough Police authority to enforce the intergovernmental cooperation agreement for incidents along trail/trailhead outside of Borough. Brad will forward the Borough Ordinance and Intergovernmental agreement to Janie at the Township to verify if done already or not. Brad purchased new locks, but needs to widen the holes on donation boxes to install.
- Secretary-Treasurer -

Meeting adjourned at 9:20 AM

Next Meeting will be May 13th @ 8:00 AM at 127 S. Juliana St., Bedford, PA