



Meeting Minutes September 11, 2020

ATTENDANCE:

BOARD: Ressler, Koontz, Sell, Lorah

GUESTS: Jim Wehling (Volunteer); Brain Smith (KEI)

- A. Call Meeting to Order - Sell called meeting to order 8:15 AM
- B. Review & Approval of August 2020 Meeting Minutes. Motion by Koontz to accept as presented, 2nd by Lorah. Meeting minutes accepted.
- C. Public Comment
 1. KEI - Brian Smith - Northern Extension Update
 - The Environmental Clearance Document will be submitted today, 9/11/2020.
 - The E&S report was submitted to the Bedford County Conservation District in August.
 - Re-submitted permit to PennDOT for their review last week.
 - Expect to submit the Joint Permit to DEP by end of September (need to have environmental clearance back before can submit to DEP).
 - Still do not think a NPDES permit will be required. Discussion surrounding disturbance area.
 - Expect the first round of comments in the next few months, then can proceed with final design.
 - Bridge Structure design will begin soon since they have the core boring report.
 - KEI will confirm the status of wetland mitigation credit banking availability & payment.
 - Still plan to let the project November 2021 with Construction to begin Spring 2022.
 2. Wehling - Update on Easements
 - Modified language for OBV easement from Brad Allison was sent to Atty Snyder and Board members to review prior to the meeting. Discussion surrounding a gate to limit access to the easement area. Will advise that our plan already includes a gate. We focused discussion on Article IV. Rights of Owner, 4.01 Owner Improvements - regarding the temporary closure. Suggest we include some parameters regarding the tail closure to limit the frequency and duration and also to require approval by BJMA and ensure there is no issue with federal funding. KEI concerned there may be issue with funds if there is a chance trail could be closed for extended period. Suggest we include language that the "Owner shall be allowed to temporarily close the trail for 6 calendar days, with additional temporary closures to be approved by the Authority. Also suggest Article III 3.01 (b) change "written consent" to "notification". April to discuss with Atty Snyder, following receipt of Federal Funding language requirements from KEI. April to forward copy of proposed easement language to Brian Smith for reference.
 - G&N Realty easement - Atty Snyder working with Don Brown to get signed
 - Don Arnold easement now has physical description and do not expect an issue with execution.
 - Jim Wehling discussed the unclaimed parcel with Atty Snyder. Suggest having Winglee and OBV each claim half the property, Atty Snyder reviewing ownership.

D. New Business

1. Bench Request - April was contacted by Blair County individual to sponsor a bench on the existing trail. April got a cost estimate from Keystone Ridge Designs for the bench to match existing benches, bronze plaque, and shipping. Clark Contractors has agreed to donate the labor/material to install the bench. Total Cost \$1,858. The individual agreed to donate \$2,000 to cover the cost, plus a small amount over as contribution. April already received cash from the individual, in hopes if board approved we could move forward quickly so potentially installed before Christmas holiday, since there is a 10-11 week lead time for bench. Motion by April to proceed with ordering bench & installing as Clark schedule & weather permits. 2nd by Sell. Motion carried. April suggested this individual could help promote additional bench & trail amenity sponsorship for the northern trail extension.

E. Old Business

1. Trail Surface - Concerns with surface continue to be voiced. KEI suggested rolling before trying to brush. Bedford Township had offered to brush a test area after a wet spell, but hasn't done yet. Jim mentioned options to pave (75K) or coat with 2 inches of dust (\$25K). Brian Smith concerned paving could affect permitting due to impervious nature. Brian Sell suggested possibly using millings from other paving projects which could pack in nicely and not be an issue with run-off. Will continue to explore options to improve the surface.
2. Boat Launch - Hometown Bank is not pursuing the parking lot project at this time, but they are open to entertaining a proposal from us to develop the site into a launch. April had suggested talking to Rutters about a possible launch behind their new store planned for the intersection of Rt 30 Bypass and the Sunnyside Connector road. April spoke to Chris Reed in Rutters Legal Dept who confirmed owner Scott Hartman is interested in discussing a collaboration. There is a significant elevation change, but they plan to move a lot of dirt for construction and suggested could possibly assist with some of the construction since already will be disturbing the area. Rutters is still awaiting a Highway Occupancy Permit from PennDOT, but is very open to the boat launch concept. Royce Coughenour is willing to continue with a pre-app discussion with us and Matt Zeigler from DEP to discuss feasibility/process/plans for a launch from the Hometown site OR the Rutters site. He did not feel DEP would be willing to permit an access point from both sides of the Raystown Branch of Juniata. Royce is willing to do this at no charge to us & suggested we set up the Zoom call with DEP in the next couple of weeks. IF we should decide to proceed, Royce would give us a proposal for cost to develop design, permitting (both for launch & highway occupancy to enter/exit from Pitt St/Route 30 to understand cost. April to set up a Zoom call with Royce and let the board know details.
3. SAP&DC mini-grant application status - Meeting to decide funding is next week..
4. Updated signage for kiosks - Mary Jo to add Elected Officials to updated Recognition Sign for kiosks. Get update from Casalena next meeting.
5. Bridge Inspection Reports - Stiffler McGraw completed the inspection on August 20, 2020. Electronic Copies were forwarded to board members & hard copy on file. Ressler will provide copies to each Bedford Borough & Bedford Township for their files. Once invoice received, Brad will invoice each Bedford Borough and Township for their 1/3 share.
6. Trail Counter Reports - Jim reached out to SAP&DC to discuss concerns with the collection / reporting of data. Data from all trails was corrected & now updated on the website. Usage is higher than we had projected. Wehling shared usage stats on Facebook. Trail Map Counter can be found here:
<http://sapdcgis.maps.arcgis.com/apps/opsdashboard/index.html#/7b29a36e631048678d24f357c0db370e>

F. Reports of Officers

- Chairman - Interview on radio went well last month. Positive publicity for trail & extension project.
- Secretary - Report on positive response from Diane Flaaen regarding trail name. Noted Mary Jo Casalena's term will expire 12/31/20. Ressler will see if Casalena is willing to serve another 5 year term.
- Treasurer - See attached report. Motion by April to accept report & pay bill to PS Printing, 2nd by Sell. Motion carried. To date our CFA reimbursements are still outstanding. Brad

has communicated multiple times with Cody at CFA who has confirmed there is no problem with the funds, only a delay in processing payments since other (larger) projects are taking priority. Discussed possible need for line of credit. Agreed wait until next month to see if the outstanding CFA reimbursements are received. Brad will reach out for an update on payment again soon if no response.

- Secretary-Treasurer -

Meeting adjourned at 9:44 AM.

Next Meeting will be October 9th @ 8:15 AM at Penn Square Center,
127 S. Juliana St., Bedford.

BJMA Treasurer's report
9/11/2020

Current checking	48,662
Current savings	<u>325</u>

Total	<u>48,987</u>
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Income

Fence plaques	210
Interest	<u>9</u>

Total	<u>219</u>
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Disbursements

P/S Printing	<u>59</u>
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Total	<u>59</u>
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Transfers

Accounts receivable

CFA #9 2/14	28,533
CFA #10 5/17	22,317
CFA #11 7/10	12,241
Credit card rebates	<u>27</u>

63,118

Accounts payable

KEI	23,594
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