



Meeting Minutes April 12, 2019

ATTENDANCE:

BOARD: Sell, Koontz, Casalena, Ressler

GUESTS: Jim Wehling, Brian Smith (KEI)

- A. Call Meeting to Order - Sell called meeting to order at 8:15 AM
- B. Review & Approval of March 2019 Meeting Minutes
 - a. Motion by Koontz to approve March minutes, 2nd by Casalena. Meeting minutes approved.
- C. Public Comment
 - a. Brian Smith will meet with Jim Wehling at trail today to discuss options to address water at bottom of switchback.
 - b. Brian Smith reported an engineering supplemental for new survey @ \$4,200 is needed due to alternative trail alignment. Additional Costs will also be associated with wetland delineation, PennDOT submission requirements, design costs, as well as potentially for a Right of Way plan. Brian is still working on quantifying this number, but estimated \$40,000. Ressler made motion by for conditional approval of just the additional survey work @ \$4,200, subject to favorable nod by OBV that want project to proceed through their property. 2nd by Casalena. Motion passed. Will advise Brian once we have decision from OBV. Brian Smith will work to prepare an itemized supplemental request for all other additional costs, spelled out by scope/cost for our review at a future meeting.
 - c. Brian also advised that property owner Peter Winglee contacted KEI to do some survey work along his property to help best locate the site of Peter's future home. Brian working to coordinate best location as relates to trail proximity.
- D. Old Business
 - a. Sell reported on meeting with OBV board on 4/11/19. Board Members Brian Sell and Mary Jo Casalena attended along with Bill Leidholm (Omni), Brian Smith (KEI) and Nicki Donahoe (PennDOT). Meeting lasted 50 minutes and seemed most positive meeting thus far. Lots of questions and discussion relative to the new trail alignment, the bridge, security, liability, fencing, construction, etc. Brian Smith suggested looking at option of wider bridge for bike and foot traffic, as well as vehicular traffic making the "trail bridge" an alternate route for OBV visitors, should anything happen to the OBV Bridge. Did not set a firm timeline for a response, but let OBV know we needed an answer in order to proceed. Sell to follow with Clyde in two weeks. Discussed getting a signed letter of intent & understanding outlining OBV agreement and commitment to the trail project, as well as agreement to sign an easement with details to follow. Wehling also

brought up law affording additional liability protection for property owners of property used for recreational use.

- b. Update on easements for Northern Extension by Wehling. Mearkle working on her property specifics. Price property will not be an issue, as Wehling reported he is purchasing the property, expect closing by June. Attorney Snyder working on the Connie Amick property easement.
 - c. Horse Use Agreement with Omni - Ressler reported she's been working with Bill Liedholm who is working with Omni corporate to review/approve the last version of agreement we had sent to Omni last Fall.
 - d. New Logo/New name/Website update and Signage updates - Jim Fungaroli & Mary Jo Casalena will partner on execution of new site and social media updates
 - e. Wehling presented an updated Maintenance Plan - see attached. He has identified individuals to assist with various trail maintenance tasks.
 - f. Max Schaale - Eagle Scout Project to be presented at June board meeting.
 - g. P/S Printing - offered to change shipping to USPS to save shipping costs.
- E. New Business
- a. Fungaroli has given verbal resignation from the Board. Ressler made motion to regretfully accept Jim's verbal resignation and 2nd by Casalena. Ressler to follow with Jim for written resignation letter for our records and for Bedford Borough records. Ressler to notify Barb Diehl and also post on facebook for interested individuals.
 - b. Koontz noted he would like to see the donation box RRK sponsorship plaques re-done in bronze, in lieu of the vinyl on the boxes. Plan to address during execution of rebranding / new signage plan.
- F. Reports of Officers
- Chairman -
 - Secretary -
 - Treasurer - Presented treasurer's Report. Ressler motion to accept Treasurer's report as submitted and pay two bills.
 - Secretary-Treasurer - Reported won't be in town for June or July meeting. Discussed July 12th meeting & will not have quorum. Need to decide at future meeting if want to reschedule or cancel our July meeting.

Motion by Ressler to adjourn meeting at 9:30 am, 2nd by Casalena. Meeting adjourned.

Next Meeting will be May 10th, 2019 @ 8:15 AM

BJMA Treasurer's report
4/12/2019

Current checking	2,016
Current savings	<u>100,762</u>
Total	<u>102,778</u>

Deposits

Bedford Twp	5,500
Fence	240
Interest	<u>177</u>
Total deposits	<u>5,917</u>

4 Plaques

Disbursements

P/S Printing	132
KEI	<u>1,288</u>
Total Disbursements	<u>1,420</u>

Transfers

Checking to Savings	4,400
---------------------	-------

Accounts receivable

Credit card rebates	6
Bedford Boro	5,000
PA CFA	3,189

Updated 4/11/2019

Bedford Heritage Trail

Regular (as needed but at least monthly) Trail Maintenance Plan

Fence sponsorship forms: Check availability and restock as necessary, Jo Wehling

Donation boxes:

- Checked and emptied, Brad Koontz

Mowing/Trimming:

- Edges of trail from Smith property to Springs property, Bridge 2 (north bridge), Wynn Leppert
- Edges of trail from Springs trailhead to bridge 2, Lester Wallack
- At Springs trailhead, area between trailhead and infiltration berm and around bike rack, John Montgomery
- Around fencing and benches at bridge 1 (south bridge), John Montgomery
- Around fencing and bench at bridge 2 and emergency entrance gate and fencing at first uphill segment of switchback heading north, Jim Wehling
- Around fencing from Elks lot to fencing at lower segment of switchback and around native bluegrasses at switchback, Rob Hines
- Around fencing from Smith property to bench on Elks property, Betsy Walton
- Around native bluegrasses at north end of trail opposite fencing, Betsy Walton and Rob Hine
- Pet waste bags, Jim Wehling
- Monitor blue bird boxes, Jo Wehling
- Trash pickup along trail and noting problems that need addressed, Suzanne Bowser and anyone else with the inclination to do so.

Fence Plaques:

- Orders, Jim Wehling
- Installed, Skip Rothfuss

As needed by anyone:

Dead deer removal, game commission at 814-643-1831, if near road

Dead deer removal off road but close to trail, Mary Jo Casalena, (814-624-2495)

Updated 4/11/2019

Bedford Heritage Trail

Quarterly, Semi-annually, Annual Trail Maintenance Plan

Quarterly

- Weeds pulled/trimmed at culvert outlets, Who?

Semi-Annually

- Roll trail, Township roller, Rodney Bartholow

Annually

- Between the two Elks driveways, east side of trail, add lime and mulch redbuds and serviceberries in April or May. Jo Wehling and Ellie Wilson
- On banks at south entrance to Elks, weed around arrowwood viburnums and re-stake, re-cage as necessary in April. Will recruit a crew of 2 or 3 people? Darla Hampson and girls soccer team?
- Plantings on Elks at Number 5? 6? Green: trim and mulch as necessary in May or June. Recruit a crew of 2 or 3 people? Darla Hampson and girls soccer team?
- Clean out blue bird boxes and repair as necessary in late February or early March, Jo Wehling