



Meeting Minutes 5.11.18

BOARD: Sell, Koontz, Ressler, Casalena

GUESTS: Jim Wehling

- A. Call Meeting to Order by Sell at 8:16 AM
- B. Review of April 2018 meeting minutes. Ressler noted likely need to amend the property owners listed under C. a To include Williams and Fulton. Motion by Casalena to accept minutes with amendment, 2nd by Koontz. Minutes approved.
- C. Public Comment
  - a. Old Bedford Village discussion- Brian Smith, Sell and Wehling met with the OBV Facilities Committee on May 10th. Discussed trail extension concerns with OBV security, horses being an attraction to trail users, residents concerned with additional foot traffic, fire truck turning radius when entering off I-99 Emergency access gate & pipe beyond turn to Theatre may need to be longer. Reviewed issues & nothing seems to be insurmountable from a design standpoint. Next step is to put plan on paper with design response to concerns and schedule next meeting. Keller to have something ready for OBV next meeting.
- D. Old Business
  - a. Trail Surface - Bedford Township agreed to additional rolling & planning to have Township board review to approve as annual maintenance item. Did not get back in touch with Jim Wehling to do the additional rolling this Spring. Wehling will reach out to Bedford Township to get scheduled.
  - b. Horse Agreement - Ressler contacted John Hess for status. Omni Corporate is still reviewing the agreement and John will advise when approved or if any issues.
  - c. Pollinator Garden - Casalena reached out to folks at Bedford Springs regarding plans and waiting to hear back.
  - d. TA Set Aside Application - Received official notice that our grant was not approved. Email was forwarded to Board Members.
  - e. Board Member Attendance - Brian spoke to Leibfreid about lack of attendance & involvement. Noting that we do have other individuals interested in serving on the board.. Motion by Sell to accept Leibfreid verbal resignation with written

resignation to follow, 2nd by Casalena. Motion carried. Ressler to follow with Leibfreid to request formal letter to submit to the Board and subsequently to Bedford Borough & Bedford Township.

- f. Google Street View - Koontz to film in next few weeks now that trail is green.
- g. SAP&DC Trail Camera Counts - Received trail counts from Brandon Carson at SAP&DC which was shared with the board. Again, data to be provided every 2-3 months.
- h. Trail Beautification Days - May session had very hard working group who accomplished a lot, with 2 new volunteers helping during this session.
- i. Updated Maintenance Plan - Wehling presented an updated Maintenance Plan. Board to review and advise and changes/questions for next meeting.
- j. Picnic Table site has been identified and cleared for donation by Leadership Youth Bedford County. Gravel pad is ready and expect to have picnic table delivered this month.

#### E. New Business

- a. Northern Extension - Keller currently working on design/permitting and starting with the OBV end so ready for the next OBV meeting.
- b. DCED MultiModal Transportation grant app is due 7/31/18. Discussion about whether we will apply or not. Factors to consider... possible funding through the Budget Reconciliation where \$1 Billion reallocated with 30% to be spent in Rural areas; SAP&DC has advised there will not be a match for City Boroughs or Township sponsors only who apply in the round (though we are an Authority); and readiness of project. Will further discuss at June meeting when expect to know more.
- c. SAP&DC - volunteers for trail improvement - Ressler to send electronic form to Wehling. Project to grease bollards may be good to put on the list.

#### F. Reports of Officers

- a. Chairman
- b. Vice Chairman - absent
- c. Secretary
- d. Treasurer -
  - i. See attached Treasurer's Report
  - ii. Received Approval of Single Audit Report from PennDOT for Year Ended December 31, 2015.
  - iii. Completed paperwork for banking transfer to Somerset Trust.
  - iv. Received Bedford Borough contribution of \$5,000
  - v. Completed 990 for Authority for 2017..

Motion by Ressler to pay bills accept Treasurer's Report, 2nd by Casalena. Motion passed.

- e. Secretary - Treasurer - mailed letters to all firms who submitted Statement of Interest & Qualifications

#### G. Motions & Resolutions

- H. Adjourn Meeting - Motion by Ressler to adjourn meeting at 9:21 AM.

BJMA Treasurer's report  
5/11/2018

Current checking	1,064
Current savings	<u>98,320</u>
Total	<u>99,384</u>

*Deposits*

Fence Plaques	
Bedford Boro	5,000
Interest	<u>11</u>
Total deposits	<u>5,011</u>

*Disbursements*

P/S Printing - Plaques	138
KEI (Surveys, Project Oversight)	<u>11,298</u>
Total Disbursements	<u>11,436</u>

<i>Transfer from checking to savings</i>	
<i>Transfer from savings to checking</i>	<u>11,500</u>

*Accounts receivable*

Bedford Boro	500
Credit card rebates	5