



## Meeting Minutes December 9, 2022

### ATTENDANCE:

BOARD: Sell, Lorah, Ressler, Koontz, Casalena

GUESTS: Jim Wehling (Volunteer/landowner), Carey Nycum-Foor (guest)

- A. Bring Meeting to Order & Attendance - Meeting Called to order by Sell @ 8:03 AM.
- B. Review & Approval of Regular Meeting Minutes from November 2022 - Motion by Lorah to approve as submitted, 2nd by Casalena. Meeting minutes approved.
- C. Public Comment
  1. Northern Trail Extension Construction Update - Update from Dave Wolfhope via email:
    - *Completion Date:* 07/28/2023, (Contractor hopes to be substantially complete this construction season); Approximately 75% of work completed with the entire length of the trail graded with subbase on 80%+/- of the length.
    - *Ongoing work:*  
Working on placing topsoil along and final grading of trail. The schedule for the trail surface has not been finalized; Pedestrian truss structure work near Old Bedford Village entrance: Abutment 1, completed; Abutment 2, completed; Pedestrian Truss, Installed; Plum Contracting plans to continue working as long as the weather conditions allow.
    - *Project issues:*  
The incorrect estimated quantity for Seeding and Soil Supplements – Formula L, Including Mulch: This item was underestimated in the original contract. We did get an estimated reduced price for the Type L seeding. \$20/LB if over 800LB or \$25/LB from 178.75 – 800LB  
 $1280 \text{ LB} - 178.75 \text{ LB} = 1,101.25 \text{ LB} \times \$20.00/\text{LB} = \$22,025.00$  (quantity over 125% at reduced unit cost)  
We don't have an estimate of the actual quantities yet. We are required to temporary seed all disturbed area to comply with the NPDES permit. We think the quantities included in the contract will be sufficient.
    - *Additional Streambank Damage/Repairs:*  
Using the quantities prepared by Keller Engineers the estimated cost is \$38,500.
    - *Added costs:*  
Streambank protection work completed the day before the 3" rainfall and seemed to perform well. We are still negotiating the final costs for the added area. Estimated between \$50,000 to \$60,000.  
With more than the expected quantity of topsoil found on the project, we have been able to use the cheaper placing stockpiled topsoil item instead of the topsoil furnished and placed item to cover the additional areas of topsoil.
    - *Old Bedford Village Entrance:*  
Rock placement between pull off area and the trail to eliminate an area that would be difficult to maintain. Cost estimate for limestone would be \$3,500 - \$4,000. Jim Wehling coordinating other potential rock material with OBV. Costs could vary on other type rock depending on the source.
    - Access from the parking area for the Sewer and Water Authority utilizing the streamside of the parking area. Some discussions with OBV, Sewer and Water Authority and BJMA (Jim Wehling was on site to discuss moving one of the trees slightly for the utility access) for adding fence around the parking area and the utility easement to match the safety fence along the trail approach to the pedestrian truss. With the contract price of

\$65/LF, BJMA would need to decide if the work is needed and cost effective to add it to the current contract.

■ *Potential savings:*

We were able to eliminate the water diversions for the streambank protection work (for both the work included with the original contract and for the area added due to the high-water flows from heavy rains. The water diversion item was not needed near the SR 0030 underpass because the work was completed without needing to enter the stream. The contract price for the water diversion was \$52,000. We have identified approximately \$7,000 in potential savings for other contract items not needed.

■ *Inspection Agreement:*

The current hour/expense usage of the inspection agreement appears to be in line with planned expectations. The inspection agreement is approximately 70% paid with the contract work at approximately 75% complete.

2. Jim Wehling shared his conversations with Dave Petit from OBV and Dave Wolfhope relative to topics near OBV trail head. Discussed placement of trees at trail head, as well as size of the trailhead parking area. Also discussed possibly adding some fencing or designation to contain parking area. Also discussed size of parking. Jim also suggested possibly using a native PA sedge grass to be installed along the bank near the bridge instead of regular seeding or river rock. REI has volunteers willing to help with planting the bank. Brian Sell will talk to Dave Wolfhope about best practices and suggestions for planting the banks now if we decide to add the PA sedge grass or sweet grass which will be a low maintenance softer look vs. additional limestone rock. Discussion to pause until the current contract is complete before looking at the additional fencing, etc. and include those items with additional amenities.
3. Dave Wolfhope met with Plum and OBV representatives on November 22nd to discuss concerns with the construction parking area, equipment storage, etc. All were agreeable, but OBV suggested having additional courtesy signs. Motion to have OBV design and get cost estimate for additional signage for the gates to present to BJMA for approval of payment. 2nd by Casalena. Motion Carried. Brian will communicate with OBV.
4. Revised Easement for Wehling Property - 4,422 ft change to easement required due to Hurricane IDA causing damage to Wehling property. Jim prepared a revised easement noting the change. Motion by Sell to proceed with revised easement with Jim to take care of recording the revision, 2nd by Mary Jo. Motion carried.
5. Bedford Borough meeting December 5. April attended the meeting to discuss the trail connection from Fort Bedford Park to Davidson Street. Borough presented discussion of dam removal and river front project. American Rivers website is very supportive of the project, but questions surrounding funding. Discussion surrounding continued pursuit of access to Davidson St. via the Sewer easement and Price property. Motion by Ressler to have BJMA continue to pursue the Price easement to revise the alignment to use the sewer line access from S. West St., to Davidson St. and Ressler to send a letter to property owner Price noting our interest in continued discussions on the matter. 2nd by Sell. Motion carried.

#### D. New Business

1. New Board Position Appointments
  - i. Vice Chairman - Fulfill balance of term from 1/1/23 - 12/31/26. Thank you to Mary Lorah for her service. Motion by Sell to recommend appointment of Sean Bardell, a Bedford Township resident, to serve as Vice Chairman. 2nd by Ressler. Motion carried.
  - ii. Secretary - 5 Year Term 1/1/2023-12/31/27 - Thank you to April Ressler for her service. Motion by Sell to recommend appointment of Carey Nycum-Foor, a Bedford Borough resident, to serve as Secretary. 2nd by Mary Lorah. Motion carried.
  - iii. April will notify the Borough and Township with our recommendations and provide contact info for each new officer.
2. Amenities / Sponsorship Plan for Northern Extension
  - i. Casalena will work with Susan Thomas on the language for the plaque.

- ii. Per PennDOT Artwork/Murals-Right of Entry Agreement will be required for signage on the fence posts. Brian Sell will contact PennDOT to see if they will cover/remove the graffiti under the By-Pass until we determine best next steps for artwork for fence and under by-pass. .
3. Stream Bank Improvement Project
    - i. Permit Application submitted for the project now with reduced scope, eliminating bridge 2 and including F&BC approval letter. DEP Permit approval received this week. The Conservation District was very helpful with necessary information to complete the permit application submission. Thank you to Jim Wehling for all his work on the application.
    - ii. Jim noted that the Conservation District has increased funding available from \$30K to \$40K so cost of the project should be largely covered and not any additional expense to BJMA. Guy and Rylan will handle the funding.
    - iii. Will need to execute an agreement with Omni for temporary access on their property which will be handled by Omni's legal folks, though we have received verbal support from Omni to do the work. Motion by Sell to proceed with Omni to craft required documents in order to proceed with the project. 2nd by Casalena. Motion approved. Jim will discuss with Dave Swartzel.
    - iv. Jim suggested putting educational information in the trailhead kiosk describing the improvement project.
    - v. Plan for July 2023 to perform the stream bank improvement project. .
  4. Kayak/Boat Launch Project
    - i. KEI Subdivision & Easements - Bedford Township will sign the subdivision as soon as their engineer, GHD, submits their letter recommending approval. Expect will need submitted to Nathan Karn to complete legal process. Will also need to clarify status of easement access for BJMA through Rutter's parking lot.
    - ii. April signed the DEP Request for Planning Waiver & Non-Building Declaration stating we would not be pursuing any sewage disposal system on our parcel.
    - iii. Review by GHD & Township, presented topic of a possible gate or adding lighting to the area for restricting access during night time hours. These items are not mandatory, but may need further discussed during design phase. Lighting would add considerable expense to the project and a gate would be cumbersome, requiring someone to open and close every day.
    - iv. Motion by Ressler to adopt the resolution to apply to PA Fish & Boat Commission for a Grant. Budget is shaping up as follows \$69,805 each from F&BC and DCNR; \$20,000 expected from Bedford County; \$6,980 from BJMA. Total is \$166,590. Jim has requested 14 letters of support, with 7 received to date.
    - v. Jim will coordinate a site visit with Trish Newdeck of DCNR soon.
  5. Trail Surface Aggregate for existing trail
    - i. Jim Wehling contacted Cottle's and Clingerman Paving. Clingerman advised it would take 250 tons to re-surface (12 tri-axle loads) along the Elks portion of the trail, \$5,000 for material. Awaiting cost for installation.
    - ii. There is an additional 900 LF between the bottom of switch back and bridge 2, which could also be included in the re-surfacing project, pending costs and fundraising for the first portion.
  6. Updated print signage with new Trail Rules
    - i. Mary Jo received pricing from Stel-Tek - Steltek's quote for the 3 new trail rules signs = \$78 (2 @ \$27 = \$54, + 1 @ \$24). They will be printed on banner material to avoid the pvc boards warped in the case.. Motion by Ressler to proceed with only the 2 portrait trail rule signs for the kiosks. 2nd by Lorah. Motion carried. Mary Jo will notify Stel-Tek to proceed.

#### E. Old Business

1. Map/Trail signage in Fort Bedford Park -
  - o Discussion to wait until Northern Extension is completed before printing an updated map for the Fort Bedford Park display case, as well as for the kiosks. Plan to include QR code with link to trail rules.

2. Borough Ordinance updates to reflect Name Change and Northern Extension
  - o No response yet from Dean Crabtree

F. Reports of Officers

- Chairman -
- Vice Chairman- Talked to Mari Pat Beene about the wayside signs for Northern Extension. Mary finalizing verbiage with her contact. Doug Lingsh from MDL has agreed to produce the sign bases to match those along the existing trail.
- Secretary- Our SAM registration whic expired 12/5/22. Brad will handle the renewal. Presented the 2023 meeting schedule and plan to keep the 2nd Friday of each month at 8:00 AM at Bedford Borough office. April will publish in the Gazette, email Borough and Township and have posted to our website. April will also provide login info to Carey Nycum-Foor for our gmail accounts. April will notify PennDOT and Keller of new officer contacts once approved by the Borough and Township..
- Treasurer - See attached Treasurer's Report. Motion by Caselena to approve the report and pay the bills, 2nd by Lorah. Motion carried.
- Secretary-Treasurer -

Meeting Adjourned 9:52 AM

Next Meeting will be January 13, 2022 @ 8:00 AM  
At the Bedford Borough Office, 244 W. Penn St., Bedford, PA

BJMA Treasurer's report  
12/9/2022

Current checking	2,017
Current savings	<u>92,159</u>
Total	<u>94,176</u>

*Income*

PennDoT	237,667
Donation	10,000
Interest	<u>402</u>
Total	<u>248,069</u>

*Disbursements*

Plum Contracting	225,935
Stiffler McGraw	11,733
Bedford Twp	<u>357</u>
Total	<u>238,025</u>