



Meeting Minutes May 8, 2020

ATTENDANCE:

BOARD: Ressler, Lorah, Casalena, Koontz & Sell

GUESTS: Jim Wehling (Volunteer), Lori Yeich (DCNR), Alan & Kaleb Hammond (property owners)

- A. Call Meeting to Order - Meeting held virtually via ZOOM & called to order by Lorah at 8:02 AM.
- B. Review & Approval of March 2020 Meeting Minutes Motion by Casalena to accept minutes as submitted, 2nd by Koontz. Meeting minutes accepted.
- C. Public Comment
 1. Lori Yeich - DCNR Introduction - Replacement for Jay Schreibman. Lori was Jay's Supervisor and filling in until his replacement is hired. 25 year DCNR veteran. Jim had communicated with Lori regarding permissible costs for the upcoming grant application. She confirmed costs are permitted.
 2. Northern Extension Update- Brian Smith (KEI) - via email prior to meeting:
 - H&H report was submitted to PennDOT on April 7th. We expect to have initial comments within the next two weeks.
 - Part of the Environmental Clearance documents (prepared by our sub Navarro & Wright) was submitted this week. They are working on the other part of these documents. This work is not on the critical path of the project. This work will continue as we move toward final design. Environmental Clearance is expected by the end of the year.
 - Waterway Permit (Joint Permit Application) will be submitted to PennDOT by the end of the month. Once this is reviewed by PennDOT another pre-app meeting will be scheduled with DEP as per their request. This should help with the review process so this meeting will be worthwhile.
 - We are working on the E&S Plan and should have it submitted to PennDOT with the Waterway Permit by the end of the month.
 - The Preliminary Bridge Plan (TS&L) should also be submitted soon (before the end of the month).
 - The final part of the preliminary design is the Safety Review by PennDOT. Once all these preliminary submissions are made and comments are addressed, I will ask PennDOT to schedule this meeting. Once we have a date we will submit the Safety Review Submission two weeks prior to the scheduled date for this meeting as required by PennDOT. This meeting and the comments we receive will finalize the Preliminary Engineering phase of the project. At that point we will be full steam ahead to complete the plans.
 - We also need to complete trail easements for OBV, Arnold and Winglee. I know Arnold was not involved before but now he is due to some changes in

the property lines that were discovered by our Survey Chief. There are a couple of issues that make the ownership around the bridge a little murky. Jim Wehling can explain further at the meeting tomorrow.

- Core borings were on the cusp of being performed before COVID-19 shut everything down. These borings are needed to complete final design on the bridge and culvert.
- We are a little behind schedule according to the formal schedule that PennDOT maintains for all their projects but we expect to make up the time during final design. We do not have any concerns about the project schedule.

D. New Business

1. SAP&DC mini-grant application - Due date is May 20, 2020. Prepared by Jim Wehling. Applying for \$38,570. Draft application forwarded to all board members for review & comment. Funds needed to support additional design/engineering costs associated with the revised alignment for Northern Trail extension, including wetland banking, geotechnical costs, etc. Received a letter of support from Bedford County Commissioners to apply as well as a financial commitment of \$15,000 for each this year and next year. Motion by Koontz to adopt & 2nd by Lorah. Motion passed. April to execute resolution and email to Wehling. No original needed.
2. Update on Meeting with Bedford Township Municipal Authority, May 6. Jim Wehling and Brad Koontz participated in meeting with Authority Board on May 6th. Very supportive of northern trail extension project & trail head to be located on North East side of OBV bridge. Will just want to make sure they still have access to their equipment.
3. Trail Surface - Jim had provided some ideas for smoothing the surface by email to board members several weeks ago. The Township may be willing to help with sweeping. Lori suggested possibly using Liquid Fuels money toward the trail surface, like used in Central PA area. Also proposed using a roller to help smooth surface. 2 inches of stone dust could make a big difference to smooth surface. . Rodney at Township could do sweep of small section to see if will help brush off the surface. Wehling to coordinate with Rodney to set up small test area.
4. Property Owner - Alan & Kaleb Hammond received proposed easement language. Would like to meet at the location to review plans & better understand access. Scheduled visit with Jim, Kaleb and Alan for May 12 at 9:00 AM at their property. Lorah will attend, if possible.

E. Old Business

1. Construction Funding award letter status - electronic copy received
2. Funding Request to Bedford County - no longer applicable, as they have provided alternate support for SAP&DC Mini-Grant.
3. DCED Grant Agreement Extension Request - approved through June 2021. Have not received an executed copy of the extension yet.
4. Boat Launch - Update on Hometown Bank/Coughenour Engineering plans. Ressler provided the proposed design to Board members prior to the call. Waiting for Hometown Bank to approve prior to seeking funding for the project. Coughenour is working on a cost estimate for our portion to include

the gravel access road, along with permitting/design/construction of the actual launch.

5. Trail Maintenance - Looking for more volunteers to assist with routine maintenance, mowing, trimming, etc. Lorah noted we need to be conscious of social distancing for any volunteers serving. Clark family along Richard St. may be possible volunteers.
6. Updated signage for kiosks - Updated map with new OBV trail head created by Rachel at Bedford County. Mary Jo will look at costs to print at UPS or Staples. Ressler will pick up.
7. Easements - Jim Wehling report -
 - a. Jim Wehling - signed and executed easement - Thank you Jim.
 - b. Hammond - they have draft easement & will meet next week to review on site.
 - c. OBV - working with their solicitor Brad Allison on a few points including use of trail for access to fields; an area for OBV to make for fishermen; a Kiosk on West side of bridge and a way to handle closings of trail for the few events (2-3/year) when enactments taking place.
 - d. G&N Realty - Atty Snyder presenting to Don Brown
 - e. Peter Winglee - on board, need specifics from design before can finalize easement
 - f. Williams Family - on board, but don't want temporary construction language, which can be removed.
 - g. Clearfield Ave - property owners need a specific document to review prior to more conversations. Wehling to discuss with Atty Snyder.
 - h. May 20 deadline for Wehling, Hammond, OBV and G&N for inclusion in SAP&DC grant application.

F. Reports of Officers

- Chairman - concerns with trail surface. Recommends reviewing website: dirtandgravel.psu.edu site for more info prior to doing anything. Jim will talk to PSU folks again prior to doing anything.
- Vice Chairman - no report
- Secretary - Bridge Inspections will work on costs for review at future meeting.
- Treasurer - See attached Treasurer's Report. Motion by Ressler to accept Treasurer's Report, pay bills & Submit Reimbursement Request 10, along with Request 9, 2nd by Mary Jo, Motion passed.
- Secretary-Treasurer - no report.

Meeting adjourned at 9:14 AM.

Next Meeting will be June 12th @ 8:15 AM
Meeting location to be determined.

BJMA Treasurer's report
5/7/2020

Current checking	2,013
Current savings	<u>46,317</u>

Total	<u>48,330</u>
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Income

Fence plaques	240
Interest	<u>89</u>

Total	<u>329</u>
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Disbursements

KEI	26,225
Pet Waste Depot	50
Bedford Gazette	<u>14</u>

Total	<u>26,289</u>
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Transfers

Savings to checking	26,200
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Accounts receivable

CFA #9 2/14	28,533
CFA #10 5/17	22,317
Bedford Boro 3/19	5,000
Credit card rebates	27