



Meeting Minutes August 13, 2021

ATTENDANCE:

BOARD: Sell, Lorah, Ressler, Koontz & Casalena

GUESTS: Jim Wehling (Volunteer/landowner) & Brian Smith (KEI)

- A. Call Meeting to Order - Meeting Called to order by Sell 8:07 AM.
- B. Review & Approval of Meeting Minutes.
 1. Motion by Casalena to approve the Meeting Minutes from July 2021. 2nd by Lorah. Motion carried.
- C. Public Comment
 1. KEI - Brian Smith - Northern Trail Extension Update
 - a. Wetland Mitigation was approval was approved by Army Corp of Engineers & letter received by Keller.
 - b. Submerged Land License Agreement approved & received.
 - c. Allegheny Electric Cooperative, Inc. site visit took place on July 29, 2021. Brian Smith, Brad Koontz, Jim Wehling, Brian Sell & April Ressler all on site with representatives from AEC & REC. KEI provided documentation this week to AEC to address their concerns including amending the distance from poles and strengthening the 3 areas base layers where heavy vehicles may need to traverse. Awaiting response from AEC on proposed resolution. Brian Smith will also forward the proposed resolution to Jim Seymour from Bedford REC following conversation with Brian Sell to make sure all parties familiar with the proposed resolution. Discussed waiting until get response on proposed resolutions, prior to discussing language in the BJMA/AEC written agreement.
 - d. PennDOT has changed their process for how they review structure plans. PennDOT now requires a 3rd party reviewer to sign off on structure plans, then require a 5 year inspection OR have PennDOT review the plans for structural adequacy, but then we would be responsible for inspecting the structure every 2 years. After discussion KEI will solicit bid from Stiffler-McGraw to perform the review. Motion by Koontz to approve design review of structural design, up to \$5,000, 2nd by Sell. Motion carried.
 - e. Discussion regarding "Notice of Intent to Enter" requirement from PennDOT. Jim Wehling has documentation of phone calls/texts/communication with property owners. Brian at KEI will check records from feasibility study. All agreed notification has been performed, will await response from KEI whether any additional documentation is needed for PennDOT.
 2. Update on Remaining Easements - Jim Wehling
 - a. Revised easements prepared by KEI due to revised BMPs.
 - i. Wehling, Amick & G&N Realty are the 3 easements which will need revised
 - ii. All easements will need to be recorded by 9/1/2021.
 - b. Quit Claim deed for Unknown Parcel is being addressed. Since all parties are agreeable to sign, Atty Snyder will work on deeds. Will take some time, as 4 separate easements are needed.

- c. Wehling spoke to Mr. Yantz regarding Clearfield Ave. Following conversation, Jim mailed the letter regarding ownership of Clearfield Ave for Mr. Yantz to review.
- d. Don Arnold Easement - Letter from Atty Snyder to Mr. Arnold advising of timeline with deadline for response today, 8/13/21. There has been no response. Per motion already approved, will have Attorney Snyder proceed with eminent domain paperwork on August 16, 2021. Jim Wehling talked to Richard Johnston who provided cost to perform a certified appraisal will be \$1,200 and can be done in 3 weeks. Motion by Sell to approve hiring Richard Johnston to prepare the certified appraisal on the Don Arnold property, following approval by the Judge that we can proceed; 2nd by Casalena. Motion carried.

D. New Business

- 1. Construction Inspection Consultant Paperwork & ECMS
 - a. April set up ECMS paperwork per instruction from Raymond Seese
 - b. Reviewed the Selection Committee Requirements & Mary Jo Casalena, Brad Koontz & Mary Lorah all volunteered to serve on the Selection Committee
 - c. Executed agreements & April will forward all documentation to Raymond Seese to upload to ECMS
- 2. Reimbursement Agreement Paperwork & Resolution
 - a. SAM Registration Online Required - Brad and April will work to set up. Per Raymond Seese, registration needs to be completed prior to contracts being awarded.
 - b. Resolution to authorize Brian Sell & April Ressler to execute paperwork presented. Motion to approve by Ressler, 2nd by Sell. Motion carried.
- 3. 2021 Pink Ribbon Walk Event Application
 - a. Motion by Casalena to approve the event, 2nd by Koontz. Event approved. Ressler will let the applicant know. Will need to follow for an insurance certificate closer to the event.
 - b. Will need to post event info on Facebook page to alert users of event and limitation to parking at Omni Bedford Springs Trailhead.
- 4. Fence Post Plaque Online Ordering /Payment
 - a. Ressler suggested the option of adding an online form & accepting online payment for convenience, using our PayPal account. Update form to include contact info Name/Address/Phone/Email for donor. Online convenience will be helpful moving forward when seeking additional sponsors for amenities along the Northern Trail Extension.
 - b. Ressler will ask Keith Landis if able & willing to assist or if can suggest someone to set up for us.

E. Old Business

- 1. OBV to Weber Lane Phase
 - a. Wehling will reach out to the owner of the lot at the intersection of Weber Lane & Business 220.
 - b. Bette Slayton from BCDA advised they own land along Weber Lane, near LB Foster, for future consideration.
 - c. SAP&DC had reached out to us regarding available funding through the Transportation Alternative Set Aside (TASA) program. Deadline is coming up Monday, August 16th. Discussed inability to use Federal funding for shared use trail activities, making the OBV to Weber Lane ineligible for these funds.
- 2. Eagle Scout project for installation of bike rack.
 - a. Max VanDeventer has raised approx \$2,270 of \$3,300 goal.
 - b. PayPal funds for charitable donation are now set up to link to our Somerset Trust Bank account.
 - c. Price of bike fixit unit has increased from the original estimate due to COVID. There is a 5 week lead time on the unit. Motion by Sell to proceed with ordering unit; 2nd by Koontz. Motion carried.

3. Boat Launch -
 - a. April left voice messages for Rutters Legal Dept contact Chris Reed, but no return call to date.
 - b. Brian Smith will reach out to Tim Beiber to inquire if Rutters is still interested in a possible boat launch on their property at Sunnyside site.

4. Art Walk - Along the Trail - Event went well.
 - a. Thank you to the Chamber for coordinating & to Jim Wehling, Mary Jo Casalena, Brian Sell & April Ressler for volunteering time for the event. Brian Smith, his spouse & In-Laws also attended in support of BJMA and the event.
 - b. 3 Fence Post Plaques were purchased during the event using our Square Reader.
 - c. KEI donated their time & materials for the display board, which we can keep. Would like to display the board somewhere locally.

F. Reports of Officers

- Chairman -
- Vice Chairman-
- Secretary- Sunshine Law changes require that we publicly post our meeting agenda on our website at least 24 hours in advance of our meeting. April had Keith post the August Agenda & will continue to send to Keith each month to post on our website.
- Treasurer - See attached Treasurer's Report. Brad reported the lock was stolen from the donation box at the Springs and the box was emptied. Brad purchased a replacement lock & dog bags ordered. Motion by Sell to approve Treasurer's Report & pay bills; 2nd by Lorah. Motion carried.
- Secretary-Treasurer -

Meeting adjourned at 10:00 AM.

Next Meeting will be September 10th @ 8:00 AM in person at 127 S. Juliana St., Bedford, PA

BJMA Treasurer's report
8/13/2021

Current checking	54,825
Current savings	<u>325</u>
Total	<u>55,150</u>

Income

Fence Plaques	420
Eagle scout project	470
Interest	<u>6</u>
Total	<u>896</u>

Disbursements

Dog bags	53
Locks	11
Bank fees	5
Insurance	<u>759</u>
Total	<u>828</u>

Transfers

Accounts receivable

Credit card rebates	29
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