



## Meeting Minutes November 11, 2022

### ATTENDANCE:

BOARD: Sell, Lorah, Ressler, Koontz

GUESTS: Jim Wehling (Volunteer/landowner), Dave Petit (OBV), Jim Loman (OBV), Brian Smith (KEI), Carey Nycum-Foor, Philip Light, Sean Bardell, Zach Brouse, Tonia Burchfield

- A. Bring Meeting to Order & Attendance - Meeting Called to order by Sell at 8:04 AM.
- B. Review & Approval of Regular Meeting Minutes from October 2022 - Motion by Koontz to approve as submitted, 2nd by Lorah. Meeting minutes approved.
- C. Public Comment
  1. Board Position Upcoming Vacancies - Brian Sell provided history of BJMA for prospective board members. Introductions of all meeting attendees. Two positions will be open 1/1/2023.
    - i. Vice Chairman - fulfill balance of term 1/1/23 - 12/31/26
    - ii. Secretary 5 year term 1/1/23 - 12/31/27
    - iii. Questionnaires given to interested volunteers to complete and advise by December 1st if they want considered for appointment and what position.
  2. Old Bedford Village
    - i. OBV has concerns about the look of the bridge and inquired about plans for added vegetation. Discussed plans to incorporate added vegetation/trees along OBV property as part of the fundraising for amenities. Brian requested the picture Bonnie has of the area near the bridge as a reference and OBV input on desired plans.
    - ii. Jim also reported concern about the amount of equipment stored in the upper tier parking area. We will let Dave Wolfhope know the parking is an issue and to talk to Plum supervisor to address. Need to find out when Plum will be out for construction season and make sure no equipment stored there during the winter. Brian Sell has other locations for Plum to store equipment nearby if they need to keep in Bedford.
    - iii. A third concern involves the placement of another gate to restrict access during the OBV events. Need to further evaluate a 2nd potential gate to be added at the Borough/Davidson St. trail entrance.
  3. Northern Trail Extension Construction Update -
    - i. April spoke to Dave Wolfhope who estimated the project is 60% complete. The additional stream bank is done.
    - ii. There were some substantial savings with the seeding
    - iii. \$52,000 Savings on the stream diversion.
    - iv. Financial snapshot to date:

#### Financial Information

Original Contract:	<u>\$2,319,475.42</u>
Work Order Added:	\$0.00
Work Order Deducted:	\$0.00
Encumbrance Adjustments Added:	\$0.00
Encumbrance Adjustments Deducted:	\$0.00
Current Contract:	<u>\$2,319,475.42</u>
Estimate Item Total:	<u>\$1,117,439.66</u>
Amount Tendered:	\$1,109,466.50

#### D. New Business

##### 1. Amenities / Sponsorship Plan for Northern Extension

- i. New Pedestrian Bridge Sponsorship - Mark & Susan Thomas generously donated \$10,000 in 2021 + \$2,500 in 2022 and are donating an additional \$10,000 this month toward the Bridge Sponsorship. April to work with Susan Thomas on the language for the plaque.
- ii. It is still too early to finalize exact amenities in order to begin a marketing campaign to fundraising for sponsors/donations. Jim had prepared a preliminary plan in March. Will continue to evaluate and update a sponsorship plan in future.
- iii. Brian Smith from KEI will find out if we can add signage to the inside of the safety fence and paint over the graffiti under the by-pass

##### 2. Stream Bank Improvement Project

- i. Jim Wehling provided an update on plans for the stream bank improvements on the existing trail. The wetlands near the 2nd bridge are an issue for access to that area so it was decided to eliminate the work around bridge 2 and Jim prepared the GP1 permit application for submission.
- ii. The Conservation District has increased funding available from \$30K to \$40K so cost of work should be largely covered and not additional expense to BJMA
- iii. Will also need to execute an agreement with Omni for temporary access on their property which will be handled by Omni's legal folks though we have received verbal support from Omni to do the work.
- iv. Jim suggested a poster be created and mounted in the kiosk at the Springs Trailhead to educate folks about the stream bank improvements.
- v. Targeting July 2023 to do the work..
- vi. Motion to submit the GP1 permit application by Lorah, 2nd by Koontz. Motion carried. Fish & Boat Commission needs to review/approve before going to DEP for review/approval.

##### 3. Boat Launch Project

- i. KEI Subdivision & Easements - KEI has been working with Rutter's, and Bedford County Planning on finalizing the paperwork.
- ii. All has been reviewed with Rutter's legal. An agreement will be prepared by Rutter's/M&G Realty to provide for reciprocal access being granted and maintenance responsibility assigned to the lot owner. M&G will have maintenance responsibility for Lot 1 including the access drive and the BJMA will have maintenance responsibility for Lot 2.
- iii. Funding available from Fish & Boat Commission (end of year) and DCNR (April) which could be used as a match. Jim will work on applications for both.

- iv. Jim also emailed Bedford County Commissioners to make them aware about the project in hopes for future funding from the County to go toward the engineering/design.
4. Trail Surface Aggregate for existing trail
  - i. Still awaiting response on costs of material
  - ii. Consider including options in our fundraising plan for sponsorships of TSA
5. Updated print signage with new Trail Rules
  - i. No update at this time
6. Trail connection from Fort Bedford Park to Davidson Street
  - i. Trail alignment was originally designed to use sewer right of way access to connect the Park to Davidson Street. After much effort were not successful in getting an easement through the Price property nor were they willing to sell resulting in the trail alignment being revised to use Pitt Street to share the road and turn back Davidson Street. The project was designed, approved, bid and is being built accordingly.
  - ii. There are safety concerns for trail users and vehicular traffic at the intersection of West and Pitt Streets and board discussed the need to re-visit the original design.
  - iii. BJMA to approach Bedford Borough about the required property access since they have the 20' easement in Fort Bedford Park.
  - iv. Brian Smith will pull original plans and re-evaluate the requirements for spanning the water. Brian didn't think an alternate alignment along the River wouldn't be feasible due to wetlands.
  - v. April will attend a Borough Council meeting to present the issue for discussion.

#### E. Old Business

1. Map/Trail signage in Fort Bedford Park -
  - a. No update
2. Borough Ordinance updates to reflect Name Change and Northern Extension
  - a. No response yet from Dean Crabtree

#### F. Reports of Officers

- Chairman -
- Vice Chairman- Advised will assist whomever is appointed to replace her and will continue to help with the waysides for the trail extension
- Secretary- We received our SAM online registration renewal which will expire 12/5/22- Brad will handle the renewal. Discussed the 2023 meeting schedule and plan to keep the 2nd Friday of each month at 8:00 AM at Bedford Borough office. April to bring a schedule for approval at the December meeting.
- Treasurer - See attached Treasurer's Report. Motion by Ressler to approve the report and pay the bills, 2nd by Lorah.
- Secretary-Treasurer -

Meeting Adjourned 9:50 AM

Next Meeting will be December 9, 2022 @ 8:00 AM  
At the Bedford Borough Office, 244 W. Penn St., Bedford, PA

BJMA Treasurer's report  
11/11/2022

Current checking	2,071
Current savings	<u>82,059</u>

Total	<u>84,130</u>
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*Income*

PennDoT	239,259
Donation box	47
Interest	<u>715</u>

Total	<u>240,021</u>
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*Disbursements*

Plum Contracting	210,072
Stiffler McGraw	29,187
KEI	<u>2,519</u>

Total	<u>241,778</u>
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