



BJMA Meeting Notes – January 8, 2016

Attendance:

Guests: Brian Smith – Keller Engineers; Juli Dull – Reed, Wertz & Roadman, Jim Wehling - Bedford Borough, Lester Wallack & Dave Swartzel – Omni Bedford Springs

Board: Koontz & Ressler

We did not have a quorum, but progressed through agenda items until Brian Sell was able to join us.

A. Public Comment

- Juli Dull presented an update on the amenities. MDL has finished the pedestal signs for the educational displays. The content & signage has not been started yet. The benches and trash cans were ordered and are expected to ship by March 7th. Koontz to request bench plaque verbiage from sponsors by the end of January. Content limited to 3 lines and 50 characters. Juli is still working on the best source for the donation boxes, but hoping to get the trucking company who created the ones for the Lower Trail which have proven to be effective on that trail. She is still researching the pet waste stations, which Dean Lemley has generously offered to sponsor. Lester suggested Barco as a possible supplier & who they use for the stations at the Springs. The manufacturer of the plaque for the bridge is working with Juli on the best size, design & placement for the signage & will continue to work with the Ambulance & Rotary to finalize details to get this into production. Ressler to contact Bedford Township to see if we can store the benches & garbage cans at their old building until they can be installed in the Spring.
- 11 fence sponsorships have been received, the signs have been purchased & installed. Jim will work on a press release.
- Sponsorship for the 2nd bridge was discussed. Ressler to contact Diana McClure at Keller Engineers to discuss a possible joint sponsorship opportunity.
- Brian Smith reported he is getting very good feedback about the trail & Keller is using the project in their marketing. He congratulated the board on completing this phase of the trail & offered to assist moving forward with efforts on the 2nd phase.
- Lester Wallack brought up 4 discussion topics relative to the Trail
 1. Maintenance. We reported that there is a maintenance plan in place & that the BJMA is responsible for maintaining the trail right of way. Wehling to send Lester a copy of the maintenance plan which was accepted at the last meeting. Wehling to work with Brian Smith to make sure the drawings are clear on the actual right of way boundary.

2. The Springs is considering a possible vegetable or corn garden to be planted in the flat clearing area between the bridges on the slope side. The garden would be fenced and not on the Trail easement.
3. The Springs is concerned about vehicle/ATV access from Business Route 220 where the gate is installed, as there is no physical barrier to prevent access to the property. They are considering options to "fill in" that area, including landscaping, fencing & boulders and wanted to make sure we were ok with them proceeding. Brian Smith to provide Lester with drawing to show where the trail easement ends.
4. The Springs also wants to know if possible for them to have UTV/Golf Cart access, which would be needed to service the garden if they decide to install. They would also like to be able to discuss the possibility of having Adventure for the Alleghenies who runs their guest archery program move from the front lawn to the open space between the bridges and would need to transport targets. We were agreeable to having them use on the trail, as long as there is no negative impact to the trail surface. The Springs will monitor this moving forward & we will report if notice any issues.

B. Old Business

- The officially adopted Intergovernmental Cooperation Agreement was received & signed by Bedford Borough & Bedford Township.
- There is no update on the grants
- Signage at the Trailhead parking lot was discussed. Brett had not gotten back to Brian Sell, but Dave Swartzel reported that the Springs would like us to take care of the signage and want them to look municipal. Wehling offered to work with the borough to get the signs ordered & installed. These will say No Overnight Parking and Trail Use Parking only.
- Santa Run – was reported to be a success. Rotary sold water bottles & Christmas ornaments at the event.
- Website – Keith Landis met with Jim Wehling after Christmas to discuss some of the changes we wanted to see. Keith has updated the website & will continue to work on for us.
- The balusters have been greased, along with the padlocks. This was done by two high school students, Cody Eisaman and Will Bonn who had community service hours to fulfill.
- The landscape plan was discussed.

C. New Business

- Wehling reported that Creative Pultrusions has started the bridge deck repairs. The anti-skid service was showing premature wear. Creative Pultrusions contacted us to offer the repair at no cost. Began with the narrow bridge & have already removed & installed a temporary deck surface. They will install the repaired decking and monitor wear, prior to any work on the wider bridge.
- Catlyn from REI reached out to Wehling & Ressler to offer assistance with small project(s) in 2016. Wehling to contact Catlyn to see if REI willing to donate 2 bike racks and possibly landscape supplies.

The Meeting was officially called to order by Ressler at 9:28 AM when Chairman Sell was able to attend.

We discussed the DCNR funding delay due to a DCNR representative losing our paperwork. Funding is not expected to be received until the end of January or early

February. Koontz had discussed a short term fix with Hometown Bank in order to pay the final invoices to Fiore.

Motion by Koontz to proceed with a \$50,000 short term, unsecured loan from Hometown Bank with Brad Koontz as the authorized signer & no closing costs. 2nd by Ressler. Motion carried. Koontz to handle paperwork. Once loan funds received he will send final payments.

D. Reports of Officers

- Treasurer -
 - Presented Budget for 2016.
 - Presented 2015 and January 8, 2016 financial reports – attached.

Next meeting will be February 12th, 2016.