



Meeting Minutes October 12, 2018

ATTENDANCE:

BOARD: Fungaroli, Casalena, Ressler, Sell

GUESTS: None

- A. Call Meeting to Order by Sell at 8:18 am.
- B. Motion by Sell to accept September 2018 Meeting Minutes with correction to Secretary Report due to further discussion needed before finalizing any trail name change and correction to spelling of Bill Liedholm's name. 2nd by Casalena.
- C. Public Comment
  1. Northern Trail Extension Design/Permitting update via email from Brian Smith (KEI) who was unable to attend our meeting.
    - a. Working on obtaining topographic data in the Raystown Branch of the Juniata for our hydraulic modeling. This has been difficult due to the continual high water. This is holding up our hydraulic analysis. We are still good on timeframe. I am not worried about this activity as it usually moves along at a good pace once we receive all the data.
    - b. Not much work has been done on the trail design as we are waiting for PennDOT to have a Scoping Field View Meeting to make sure there are not any unforeseen issues that are contrary to what we have done so far. Brian to email PennDOT to see what the plan is for this meeting. PennDOT needs to initiate this meeting and get it scheduled.
  2. Meeting held October 11, 2018 with OBV Board members - presented layout of proposed trail. Brian Sell and Brian Smith attended and reported on concerns. This was scheduled as follow up to last meeting held 5/10/18.
    - a. Security is still a big concern. Friendship Village is also worried about people accessing their campground amenities. Recognize this is a sensitive issue which will require a lot of thought.
    - b. Concerned about losing 8' of pasture as 2 horses eat a lot of grass. The existing pasture looks a bit sparse anyway. May need to consider placing new topsoil and seed to reestablish this pasture could be something to offer if need be.
    - c. Concerned about maintenance of the trail. There were concerns about OBV staff or residents having to do mowing or snow plowing. Is there enough room to plow with privacy fence?
    - d. Liability - Brian stated that there is no cost or liability to them for the trail or users of the trail.

- e. OBV does not want trail all the way through their property if Friendship Village does not want the trail on their property. OBV would like the trail to end at the trailhead on the southern end.
- f. Concerned about BJMA and PennDOT using Eminent Domain to take their property. Brian explained that the project does not have money to purchase Right-of-Way nor does the Authority wish to proceed in this fashion. Brian explained that all the property was donated on the previous project.
- g. Concerned that trailhead will not be large enough for trail user parking. We may need to make the parking area larger, but was designed to avoid taking up too much area.
- h. Brain Sell shared the trail user data showing 4,000 users per month.

#### D. Old Business

1. SAP&DC - Mini-Grant Program with DCNR. Lindsay requested a Letter of Satisfactory Completion from the Project Manager to close our their file.
2. Horse Use Agreement with Omni Bedford Springs - Ressler contacted Attorney Snyder who amended the red-lined agreement to include termination language. Ressler sent to John Hess to have Omni review.
3. Attorney Snyder is working on the easements, but no further update at this time.

#### E. New Business

1. Logo Update - Mari-Pat Beene provided several sample logo designs incorporating how The Shuster Way could be incorporated into the design.
2. Website Update - Ressler reported invoice received from Keith Landis for Wix Domain Registration and Website Hosting. The annual domain registration will be due for \$14.95 and the annual web hosting for \$49.00. Also reached out to Adapt Creative Co for costs to update website which were shared with board. Ressler to contact Keith to discuss options moving forward to incorporate some graphics from Adapt Creative in collaboration with Keith Landis. Per Ressler conversation with Adapt Creative, current Wix platform would still be good even if we decide to make changes. Motion by Fungaroli to pay invoices for 2 years so would not need to address again for 2 years; 2nd by Casalena. Ressler to contact Koontz to send payment.

#### F. Reports of Officers

- Chairman - no report
- Vice Chairman - no report
- Secretary - Pink Ribbon Walk-Run Event - Request for approval - Presented application and COI naming BJMA as Additional Insured;; Motion by Casalena to approve, 2nd by Fungaroli. Need to re-appoint Brad Koontz who agreed to serve another 5 year term; Reported on Facebook interest in Northern Trail extension.
- Treasurer - See attached Treasurer's Report, Profit & Loss and Balance Sheet. Presented invoice from Keller for approval. Another CFA reimbursement request to be submitted, but will be done by check in lieu of ACH, as we were assessed \$16 in fees for last deposit. Motion by Ressler to pay bills, submit CFA Reimbursement request, 2nd by Casalena. Motion approved.
- Secretary-Treasurer - no report.

Motion to adjourn by Casalena at 9:50 AM. 2nd by Sell. Meeting adjourned.  
Next Meeting will be November 9th, 2018 @ 8:15 AM